

## 0410 Collective Selection Policy

This document sets out our (MDC Cultural Services, Learning Aspiration Team) policy for selecting applicants for the 0410 Collective

We are committed to ensuring fair and equal access to our opportunities. If you require this document in a different format, please contact us.

[Learning@Mansfield.gov.uk](mailto:Learning@Mansfield.gov.uk)

### What Happens When You Apply?

Once an application has been submitted your application form will be sent securely to the Learning and Aspiration Teams inbox.

Your application will be briefly reviewed by a member of the Learning & Aspiration Team to ensure it meets the application guidelines. It will then be saved securely on our drive until the application period closes on Sunday 16<sup>th</sup> August 2026 at 11:59pm.

You will receive an automated email confirming your application shortly after you have submitted it, if you don't receive a confirmation email within 3 working days, please contact us to ensure we have received your application.

### How will applications be reviewed?

Applications close Sunday 16<sup>th</sup> August 2026 at 11:59pm, all applications will be reviewed the week commencing Monday 17<sup>th</sup> August 2026. All applicants will receive a response on or before Friday 21<sup>st</sup> August 2026\*.

Applications will be reviewed internally by Cultural Services staff. Applicants will be selected based on best fit for the project, not experience, education or artistic merit.

The decision of Cultural Services staff will be final. We will be more than happy to provide feedback to unsuccessful applicants on request.

\*In the case of a high number of suitable candidates we may invite candidates to an informal 1-2-1 chat to find out more about the you before making a final decision.

### Reasons we may remove your application from the process.

In the unlikely event we have to remove your application from the process we will inform you as soon as possible via email. Reasons for removal may include:

Outside the age range of the 0410 Collective (16 to 25 years old)

We believe the work submitted in your application is not your own or is in any way plagiarised from another artist (pieces that take inspiration or have been used for reference are ok)

Your artwork or practice falls within one of the following restricted themes:

- Work that is racist, homophobic, transphobic, sexist, bigoted or attacks any minority group.
- Work that glorifies violence
- Work that promotes extremist views, politics or supports a prescribed origination banned under UK law.
- Work that is extreme in nature

Please note this list is not exhaustive and will be at the discretion of Cultural Services staff and will be final.

Providing the reason for removal from the process isn't serious (E.g applying under 16) then this will **NOT** impact future applications. Removals for more serious reasons may result in being unable to apply in future.

### Can I amend my application once it's been submitted?

Once applications have been submitted we cannot allow you to change the work or answers. You are welcome to amend your name, preferred pronouns and contact info – please contact us to do so.

### Can I remove my application early?

You're more than welcome to remove your application from the process early. Please contact our team and we will remove your application and destroy your data within 3 working days.

### What will happen to my application at the end of the process?

Once the recruitment process comes to an end your application will be deleted from our drives and your data destroyed. Your artwork remains yours and any copies we hold will also be deleted.

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For support with completing your application please see the supporting Application Guidance document. If you have any questions about the selection process please contact us at: [Learning@mansfield.gov.uk](mailto:Learning@mansfield.gov.uk).