



Name:
Address:

Date of Issue:

Reference Number:

When calling or phoning please ask
for:

Council Tax Admin Team

Local Government Finance Act 1992

COUNCIL TAX DISCOUNT APPLICATION FORM (PERSONS OVER 18 IN RECEIPT OF CHILD BENEFIT)

Please complete this form if you wish to claim a Council Tax reduction for either yourself or another member of your household who is over 18 years old and for whom you are entitled to child benefit.

NAME OF PERSON

DATE OF BIRTHCHILD BENEFIT ALLOWANCE No.

DATE CHILD BENEFIT ENDS

Before a discount can be awarded, we must receive proof that child benefit is in payment. Please provide a copy of your most recent letter notifying you of your entitlement to child benefit.

How many people aged 18 or over currently live in the property?

DECLARATION

The information given on this form is correct. I undertake to notify you immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

FULL NAME:

SIGNED:

DATE:

Privacy Notice: We will use the information provided by you for Council Tax, Housing Benefit and Council Tax Reduction Scheme purposes. The basis under which the Council uses personal data for this purpose is Public Task. The information that you have provided will be kept in accordance with the Council's retention schedule which can be found at www.mansfield.uk/Privacy

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used by them, your rights and the Council's Data Protection (DPO) can be found on the Council's detailed privacy notice which can be found at www.mansfield.gov.uk/Privacy on the Council's website or requesting a copy by writing to the Data Protection Officer, Mansfield District Council, Chesterfield Road South, Mansfield, Notts, NG19 7BH.