

Mansfield District Council

Statement of Representation Procedure Note

Mansfield District Council Local Plan Review – Publication Draft

This statement has been prepared by Mansfield District Council (the Council) pursuant to the Town and Country Planning (Local Planning) (England) Regulations 2012 (regulations 19, 20 and 35) as amended.

View the legislation at <https://www.legislation.gov.uk/ukxi/2012/767/contents>.

Document title

Mansfield District Local Plan Review 2023-2043 Regulation 19 Publication Draft September 2026.

Subject matter and area covered

The council has prepared a Local Plan Review Publication Draft document which it intends to submit for independent Examination. The Local Plan Review is a document that sets out the blueprint for how the district will grow and change over the next 15 years and beyond in order to meet the area's objectively assessed development and infrastructure needs. It provides an overall vision for the district, strategic objectives, strategic policies and detailed policies to explain how the vision and objectives will be achieved, together with a Policies Map which shows where policies apply.

Once adopted, the Local Plan Review will replace the Mansfield District Local Plan 2013 – 2033 and, along with the Nottinghamshire and Nottingham Waste Local Plan (2025) and the Nottinghamshire Minerals Local Plan (2021) will form the overall statutory development plan for the district against which all planning applications will be determined.

Period for submission of representations

Representations are invited to be made on the Local Plan Review Publication Draft from **9am on 29 September until 5pm¹ on 10 November 2026**. Representations received after this time will not be accepted.

All representations received will be considered by the Planning Inspector appointed to examine the Local Plan Review.

¹ Online / email comments can be received up to 23:59.

How to view the Local Plan Review and supporting documents:

1. On the council's website:

Copies of the Local Plan Review Publication Draft, supporting documents and representation forms are available to view and download on the Local Plan Review page:

<https://www.mansfield.gov.uk/planning-policy/local-plan-review/1>

2. On the council's consultation portal



You can also view the Regulation 19 document and submit representations online by visiting our consultation portal: <https://mansfield-consult.objective.co.uk/kse> or by scanning the QR code on the left with the camera on your smartphone.

3. At the council's deposit points

Hard copies of the Local Plan Review, Policies Maps, supporting documents (Sustainability Appraisal and Habitats Regulations Assessment) and evidence studies will be available for inspection at the council offices which is:

Civic Centre, Chesterfield Road South, Mansfield, NG19 7BH.

It is recommended that you book an appointment (contact 01623 463463) if wanting to view evidence studies.

Hard copies of the Local Plan Review, Policies Maps and supporting documents (Sustainability Appraisal and Habitats Regulations Assessment) will be available at each county library in the district (along with Clipstone and Rainworth) during the representation period.

Please check library opening times at <https://www.inspireculture.org.uk/reading-information/find-a-library/>.

4. Request a copy of the Local Plan Review or discuss access to the Local Plan Review

If you wish to request a hard copy of the Local Plan Review or supporting documents, or if you require assistance with an accessible format of the Local Plan Review, you can email the council using lp@mansfield.gov.uk.

Please note that copies of relevant documentation will be subject to a reasonable charge to cover the costs for printing and postage.

How to submit a representation

All representations should clearly specify in what respect(s) the Local Plan Review is considered to be unsound, and what change(s) would need to be made to make it

sound. The Sustainability Appraisal and Habitat Regulations Assessment are also the subject of publication.

All valid representations received will be submitted to the Secretary of State and considered as part of an Examination by [an] independent Planning Inspector[s] and will be made available for the public to view on our website (including your name but will not include personal addresses or signatures). Anonymous representations cannot be accepted and representations cannot be treated as confidential. View the council's Privacy Notice at <https://www.mansfield.gov.uk/privacy>.

To submit your representation online

Representations should be made electronically where possible, via the forms included within the online Local Plan Review Publication Draft Document. You can do this by registering or logging into the council's online consultation portal (see 2 above).

To submit your representation by email or post

You should use the Representation Form to submit your representations.

The form is available on our website and consultation portal and can also be collected from the Civic Centre and libraries.

Completed forms can be returned by:

- email: lp@mansfield.gov.uk
- post (addressed to):
Planning Policy Team Leader
Mansfield District Council
Civic Centre,
Chesterfield Road South,
Mansfield,
NG19 7BH

All representations must set out clearly why, and how, it is considered that the Local Plan Review Publication Draft (in whole or in part) is:

- legally compliant or non-compliant;
- compliant or non-compliant with the Duty to Cooperate; and/or,
- sound or unsound.

Please attach to your email or send by post a completed Part A form and as many completed Part B forms as relevant. If you need to send your representations across multiple emails, please contact the council in advance to ensure no representations are missed.

Please note, that all duly made representations received by email and post will be entered into the council's online consultation portal. Therefore, you may receive an

acknowledgement via your preferred contact method once your representation has been processed onto the portal.

We strongly recommend that all representations are made using the standard representation form provided, whether you complete it online, download and complete it on a computer and submit by email or post, or print it off to provide a handwritten response and post it to us. This helps to ensure that all comments received are relevant and that the correct information is collected to allow representations to be considered fully by the Planning Inspector. If all required questions are not answered, your representation may be invalid and may not be considered by the Inspector.

Notification of next stages in Mansfield's Local Plan Review preparation

When making your representation you will also have the option to request to be notified of the following stages of the Local Plan Review process:

- the submission of the Local Plan Review for independent examination;
- the publication of the Inspector's recommendations following independent examination of the Local Plan Review; and,
- the adoption of the Local Plan Review.

You can also request to be added to our consultation database, to be notified of future consultations on Mansfield's planning-related documents by emailing lp@mansfield.gov.uk.

You can request to be removed from any, or all, of the above databases at any time.

Contacting the Planning Policy Team at the council

If you do not have access to the internet* you can contact us by telephone on 01623 463175 to make factual enquiries about the Local Plan Publication Draft and supporting documents.

*This Statement of Representations Procedure is available in hard copy at local libraries.

If you require any further information or assistance, please contact the planning policy team using lp@mansfield.gov.uk.