APPENDIX ONE:



APPLICATION FOR A HACKNEY CARRIAGE & PRIVATE HIRE (DUAL) DRIVER LICENCE

This application form must be completed in full and legibly.

The default position under Section 53 of the Local Government (Miscellaneous Provisions) Act 1976 (as amended by the Section 10 of the Deregulation Act 2015) is for the Council to issue a licence for a maximum period of three years.

The Council does have the discretion to grant a licence for a lesser period than 3 years if it is appropriate in the circumstances of the case. Should you feel that this is appropriate, you will need to provide the necessary mitigation / evidence to support your case.

TYPE OF APPLICATION:	NEW	1	RENE	WAL	(delete as applicable)		
FULL NAME:							
ADDDEOG							
	POSTCODE:						
HOME TEL. NO.:							
MOBILE TEL. NO.:							
EMAIL ADDRESS:							
DATE OF BIRTH:							
NATIONAL INSURANCE NO.:							
HC & PH (DUAL) DRIVER LICEN	CE NO. (BA	DGE): _				
EXPIRY DATE OF HC & PH (DUA	L) DRIVER	LICE	NCE:				
NAME OF YOUR TAXI / PRIVATE	HIRE OPE	RAT	OR:				
FULL DVLA DRIVER LICENCE N	0.:		_				
START DATE OF DVLA DRIVER	LICENCE:		_				
EXPIRY DATE OF DVLA DRIVER	LICENCE:		_				
DO YOU HAVE ENTITLEMENT TO	O WORK IN	THE	U.K.?	YES /	NO (delete as applicable)		
You will be required to provide produith the Licensing Officer (see page							
DO YOU HOLD A DRIVER LICEN LOCAL AUTHORITY?	CE WITH A	NY C	THER	YES /	NO (delete as applicable)		
IF YES, WHICH AUTHORITY?							
HAVE YOU EVER BEEN REFUSE LICENCE REVOKED BY ANY LO			Υ?	YES /	NO (delete as applicable)		
IE VES WHICH ALITHOPITYS							

CRIMINAL CONVICTIONS: ALL APPLICANTS

Applicants must disclose ALL CRIMINAL CONVICTIONS, PENDING PROSECUTIONS, OFFENCES AND CAUTIONS.

All criminal convictions, pending prosecutions, offences and cautions may be considered when determining your application.

You **must** disclose all spent and unspent convictions as well as any overseas convictions, irrespective of age.

Please give details of all criminal convictions, pending prosecutions, offences and cautions irrespective of date of offences.

If you have NO previous criminal convictions, pending prosecutions, offences and cautions						
ease write 'NONE' on this line:	_					
ATE OF OFFENCE:						
ATURE OF OFFENCE:						
AME AND PLACE OF COURT:						
ENTENCE OR ORDER:						
EASON FOR OFFENCE:						
ATE OF OFFENCE:						
ATURE OF OFFENCE:						
AME AND PLACE OF COURT:						
ENTENCE OR ORDER:						
EASON FOR OFFENCE:						
ease continue on a separate sheet if you have further declarations to make.						

MOTORING CONVICTIONS: ALL APPLICANTS

Applicants must disclose **ALL MOTORING CONVICTIONS**, **PENDING PROSECUTIONS**, **OFFENCES AND CAUTIONS**.

All motoring convictions, pending prosecutions, offences and cautions may be considered when determining your application. You **must** disclose all spent and unspent convictions as well as any overseas convictions, irrespective of age.

If you have **NO** previous motoring criminal convictions, pending prosecutions, offences and

Please give details of all **MOTORING** convictions, pending prosecutions, offences and cautions irrespective of date of offences.

cautions please write 'NONE' on this line: DATE OF OFFENCE: NATURE OF OFFENCE: NAME AND PLACE OF COURT: SENTENCE OR ORDER: **REASON FOR OFFENCE:** DATE OF OFFENCE: NATURE OF OFFENCE: NAME AND PLACE OF COURT: SENTENCE OR ORDER:

Please continue on a separate sheet if you have further declarations to make.

REASON FOR OFFENCE:

SUPPORTING STATEMENT: ALL APPLICANTS

If you have declared any criminal/motoring convictions, pending prosecutions, offences and cautions, please provide any evidence/reasons/mitigation that you are now of good character, and what may have changed in your life, so that you can be considered a fit and proper person to hold a Hackney Carriage & Private Hire (Dual) Driver Licence.

Privacy Notice

We will use the information provided by you for assessing your application. The basis under which the Council uses personal data for this purpose is a Legal Obligation.

The information that you have provided will be kept in accordance with the Council's retention schedule which can be found at https://www.mansfield.gov.uk/privacy

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used by them, your rights and the Council's Data Protection Officer (DPO) can be found on the Council's detailed privacy notice which can be found at https://www.mansfield.gov.uk/privacy on the Council's website or requesting a copy by writing to:

The Data Protection Officer, Mansfield District Council, Chesterfield Road South, Mansfield, Nottinghamshire, NG19 7BH.

I consent to the DBS providing an electronic result directly to the Registered Body that has submitted my application. I understand that an electronic result contains a message that indicates either the certificate is blank or to await the certificate which will indicate that my certificate contains information. In some cases the Registered Body may provide this information directly to my employer prior to me receiving my certificate.	
Consent to obtain electronic Standard / Enhanced Check result (if using the DBS Update Service):	
Signature of Applicant: Date:	
I, the undersigned, hereby declare that I have read the Standard / Enhanced Check Privacy Policy for applicants: https://www.gov.uk/government/publications/dbs-privacy-policies and I understand how DBS will process my personal data and the options available to me for submitting an application.	
Privacy Policy Declaration:	
Disclosure & Barring Services (DBS): Privacy Notice As part of the application process, Mansfield District Council (as a Registered Body) will apply for either a Standard or Enhanced DBS Check to assess the applicants' suitability the hold / continue to hold a licence.	0
Disclosure & Barring Services (DBS): Privacy Notice	
Signature of Applicant: Date:	
I confirm I have read the General Data Protection Regulation 2016 (GDPR) / Data Protection Act 2018 (DPA) - Privacy Notice above and Disclosure & Barring Services Privacy Notice below.	
I understand that if I knowingly or recklessly make a false statement or omit any material particularly in giving information as part of this application I shall be committing an offence and will be liable for prosecution.	
I, the undersigned, hereby declare that the information contained in this application is true and accurate to the best of my knowledge.	

<u>Declaration</u>

FOR OFFICIAL USE ONLY

Application: Approved / Refused		
Signed:	Date:	
Officer Name:		
Officer Name:		
Designation:		
REASON FOR DECISION:		
HC & PH (DUAL) DRIVER LICENCE NO.:		
DATE OF ISSUE:		
DATE OF 133UE.		
EXPIRY DATE:		