

Nottinghamshire Scale of Election fees for Local Elections

Effective from 1 April 2023 - 31 March 2024

Role	Hourly Rate	Enhanced Hourly Rate	Flat Rate
Polling Station Staff Roles			
Presiding Officer +	£15.93*		
Poll Clerk +	£10.42*		
Polling Station Inspector	£15.93*		
Training Fee for online or Face to Face Training			Maximum of £42.40*
Delivery of Training Fee per session			Maximum of £159.00
+ 20% uplift for combination no matter how many polls are combined			

Count Staff Roles

DRO for conducting the count and preparing or declaring the result	£26.50*		
Count Manager	£31.80*	£47.70*	
Ballot Box Receipt Manager/Account Team	£18.55*	£27.83*	
Ballot Box Receipt Staff/Checking of unused, Clearing sacks etc	£13.25*	£19.88*	
Count Supervisor	£18.55*	£27.83*	
Count Assistant	£13.25*	£19.88*	

Postal Vote Staff Roles

Postal Vote Opening Manager	£21.20	£31.80	
Postal Vote Opening Supervisor	£15.90	£23.85	
Postal Vote Opening Assistant	£13.25	£19.88	

Returning Officer Fees	District / Borough / City	Parish	Parish When combined with District / Parish	Parish Where uncontested
RO Fee for the 1st 1,000 local government electors within each ward for which an election is held	£108.12			
RO Fee for each additional 1000 electors or part thereof per ward	£36.04			
RO fee for an uncontested ward	£43.99			
RO Clerical fee per 1000 electors	£8.90	£8.90	£8.90	
RO fee for Postal Voting (issue and receipt)	£174.90	£174.90	£174.90	
For one parish		£132.74	£105.80	£26.39
For each additional parish up to 10 in total		£92.77	£88.75	£26.39
For each additional parish over 10 in total		£65.82	£53.46	£13.03
Additional payment where a parish is divided into wards, payment per ward		£22.05	£13.13	£13.13

Deputy Returning Officer and Other Fees

DRO fee or Acting DRO fee (excluding count)	£169.60	£169.60	£169.60	
General Clerical Staffing per 100 electors	£8.59	£8.59	£8.59	
Poll Card Hand Delivery - per poll card	£0.19	£0.19	£0.19 if not combined	
Mobile Phone Use (Maximum per PO)	£3.00	£3.00	£3.00	

Notes

* These fees do not include travelling expenses, which are at the discretion of the Returning Officer. Councils may use casual user mileage rates as laid down by the N.J.C. 45 pence per mile (private vehicle) and 24 pence per mile (motor cycle) or 20 pence per mile (bicycle).

The Enhanced Hourly rate is payable for evening working commencing from 9pm, Overnight, Weekends or Bank holidays

Payment of additional fees for working overnight, to reflect unsociable hours, is at the discretion of the Returning Officer.

Additional fees may be paid to cover the actual and necessary costs incurred by the Returning Officer for all purposes including clerical assistance, in connection with the Election not already included in this scale.

Payment to core Elections Team working additional time, such as overtime rates, is at discretion of the Returning Officer.

All Fees are increased annually by the previous years Local Authority Pay Award. The exception to this will be polling station staff. Poll clerks will be paid as a minimum the National Minimum wage. Presiding Officer fees are to be increased by the same percentage increase as poll clerks to ensure the differential between the two fees is retained owing to the difficulty in recruiting Presiding Officers and their differing levels of responsibility

Payment for use of personal mobiles phones to any staff member is at the discretion of the Returning Officer.