

Nottinghamshire Scale of Elections Fees for Parish Elections

Nottinghamshire Election Managers Group – February 2012

This new scale of fees updates and clarifies existing fees agreed in May 2009, these fees are effective from 1st May 2012.

Polling Station Staff Fees

Fee	Scale
Presiding Officer Add 20% for 1 st additional combined election and 10% for each combination thereafter	£195*
Poll Clerk Add 20% for 1 st additional combined election and 10% for each combination thereafter	£115*
Polling Station Inspector	£195*
Training fee	£40 [#]
Delivery of training, fee per session	£150

*These fees do not include travelling expenses, which are at the discretion of the Returning Officer. Councils may use casual user mileage rates as laid down by the N.J.C. 45 pence per mile (private vehicle) and 24 pence per mile (motor cycle) or 20 pence per mile (bicycle).

[#] Includes travelling Expenses

Count Staff Fees

Fee	Scale
Deputy Returning Officer, for conducting the count and preparing or declaring the result, per hour	£25*
Count Supervisor per hour	£15*
Count Assistant per hour	£12.50*

Payment of additional fees for working overnight, to reflect unsociable hours, is at the discretion of the Returning Officer.

*These fees do not include travelling expenses, which are at the discretion of the Returning Officer. Councils may use casual user mileage rates as laid down by the N.J.C. 45 pence per mile (private vehicle) and 24 pence per mile (motor cycle) or 20 pence per mile (bicycle).

Postal Voting Staff Fees

Fees for issue or receipt of Postal Votes	Scale
Postal Voting Supervisor per hour	£10.50
Postal Voting Assistant per hour	£7.90

Returning Officer Fees

Fee	Scale
Where the election is for Parish Councillors only	
For one Parish	£125.23
For each additional Parish up to 10	£87.52
For each additional Parish over 10	£62.09
Additional payment where a Parish is divided into wards, payment per ward	£20.80
Where the election is a combined Borough/Parish Election	
For one Parish	£99.81
For each additional Parish up to 10	£83.73
For each additional Parish over 10	£50.43
Additional payment where a Parish is divided into wards, payment per ward	£12.39
Uncontested Elections	
For each Parish up to 10	£24.90
For each additional Parish	£12.29
Additional payment where a Parish is divided into wards, payment per ward	£12.39
Other Returning Officer Fees	
Returning Officers Clerical Fee per 1000 electors	£8.40
Returning Officers Fee for Postal Voting (Issue and Receipt)	£165

Deputy Returning Officer and other Fees

Fee	Scale
Deputy Returning Officers Fee (excluding count)	£160
General Clerical Staffing per 100 electors	£8.10
Poll Card Hand Delivery per poll card	15p

Notes

Additional fees may be paid to cover the actual and necessary costs incurred by the Returning Officer for all purposes including clerical assistance, in connection with the Election not already included in this scale.

Payment for use of personal mobiles phones to any staff member is at the discretion of the Returning Officer.