**BUSINESS ENQUIRY FORM**

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| **For Office use** | | | |
| **Date received:** |  | **Unique ID:** |  |
| **Named Business Adviser:** |  | | |

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| **Business Details** | | |
| **Name of business** |  | |
| **Contact name** |  | |
| **Job title** |  | |
| **Trading address and postcode\***  (Also include home address if relevant – see notes) |  | |
| **District** | Mansfield | |
| \* You must have a trading address within the Mansfield district. If you have commercial premises, this is your trading address. If you do not have commercial premises, then your trading address is your home address. If you operate through a virtual office address, then you must also live in the district. | | |
| **Landline/ mobile number** |  | |
| **Email address** |  | |
| **Enquiry Details** | | |
| **What do you need support with?** | Book-keeping/Accounts/Finance  Business decline/Contracts/Risk assessment  Business planning/Personal coaching/mentoring  Council services/Legal/Licensing  General start-up/Growth support  Grant funding/Loans/Venture capital  International trade/New markets  People/Recruitment/Training/Skills  Planning/Expansion/Premises  Sales/Marketing/Media/Networking  Sustainability/Technology/Innovation  Other, please state: | |
| **Details of Enquiry**  Please tell us more about your needs and priorities |  |  |
| **How did you find out about the business support service?** | From Mansfield District Council  From Nottinghamshire County Council  From the Growth Hub/ East Midlands Chamber  From a Business Adviser  Online search  Word of mouth  Other, please state: | |