**BUSINESS ENQUIRY FORM**

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| **For Office use** |
| **Date received:**  |  | **Unique ID:** |  |
| **Named Business Adviser:**  |  |

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| **Business Details** |
| **Name of business** |  |
| **Contact name** |  |
| **Job title** |  |
| **Trading address and postcode\***(Also include home address if relevant – see notes) |  |
| **District** | Mansfield |
| \* You must have a trading address within the Mansfield district. If you have commercial premises, this is your trading address. If you do not have commercial premises, then your trading address is your home address. If you operate through a virtual office address, then you must also live in the district. |
| **Landline/ mobile number** |  |
| **Email address** |  |
| **Enquiry Details** |
| **What do you need support with?** | [ ]  Book-keeping/Accounts/Finance[ ]  Business decline/Contracts/Risk assessment[ ]  Business planning/Personal coaching/mentoring[ ]  Council services/Legal/Licensing[ ]  General start-up/Growth support[ ]  Grant funding/Loans/Venture capital[ ]  International trade/New markets[ ]  People/Recruitment/Training/Skills[ ]  Planning/Expansion/Premises[ ]  Sales/Marketing/Media/Networking[ ]  Sustainability/Technology/Innovation[ ]  Other, please state: |
| **Details of Enquiry** Please tell us more about your needs and priorities |  |  |
| **How did you find out about the business support service?** | [ ]  From Mansfield District Council[ ]  From Nottinghamshire County Council[ ]  From the Growth Hub/ East Midlands Chamber[ ]  From a Business Adviser[ ]  Online search[ ]  Word of mouth[ ]  Other, please state: |