

**Mansfield Place Board  
Core Group  
3<sup>rd</sup> April 10:00am**

Attendance –

Board Members: Andrew Cropley (WNC - Chair), Mayor Andy Abrahams (MDC), Gary Jordan (ATTFE College), Richard Burns (ARBA), Richard Crisp (Mansfield Building Society), Michael Fisher (Linney), Jay Rowlinson (Mansfield BID), Joelle Davis (NCC), Lian Nixon-Chater, James Biddlestone (MDC), Sarah Mayfield (NTU), Steve Yemm (Parliament) (until 10.30), Stephen Cooper (Mansfield CVS), Ash Penty-Williams (Mansfield CVS), Daniel Howitt (Nottinghamshire Police and Crime Commissioner), Rebekkah O’Neil (FSCC) (from 10.30)

Officers: Leon Dale (Place Board), Geoff George (MDC)

Apologies – James Woolley (Nottinghamshire Police), Paula Longden (PBP), Helen Sisson (MDC), Mike Robinson (MDC), Lesley Wakins (Mansfield CVS), Ian Jephson (MA2020)

<b>Item</b>	<b>Action</b>	<b>Officer</b>
<b>1. Welcome and Introduction</b>		
<b>2. Apologies</b> Received from: J Woolley, P Longden, H Sisson, M Robinson, L Watkins, I Jephson		
<b>3. Declarations of Interest</b>  AC declared an interest/the need to depart from the Chairmanship of the meeting item.  RB declared an interest and the need to depart from the revenue funding for Hotel Accommodation and Bed Space meeting item.	Depart for Chairmanship of the meeting item.  Depart for revenue funding for Hotel Accommodation and Bed Space item.	AC  RB
<b>4. Minutes and Matters Arising</b>	Outstanding tasks noted:  To organise Place Board visit to/tour of Warsop Health Hub.  To establish Place Board contact with the Expert Academic from Loughborough University.  Help connect GG with experts in Smart Cities at NTU.	JB  AC  SM



<p>JD reported back on the Sainsbury's Junction and explained this is a County-led scheme, currently awaiting costings. The next internal project board meeting to review this is on the 16th May- anticipating early May (within 10 days prior approximately) – process proceeding as anticipated – 2 funding sources and detailed funding work currently being undertaken – talks are also ongoing, due to involving third party land.</p>		
<ul style="list-style-type: none"> <li>Family Hubs</li> </ul>		
<p>JD reports county-led projects in Oak Tree and Ravensdale are underway. Focus has shifted from baby targeted to family orientated- hybrid facilities now implemented for remote dial in at the request of attendees. JD to share photographs with the wider Place Board to demonstrate how the Levelling Up Partnership has helped deliver this.</p>	<p>NCC to share photographs with the Board to demonstrate how LUP has helped to deliver Oak Tree and Ravensdale Family Hub projects.</p>	<p>JD</p>
<ul style="list-style-type: none"> <li>Get Ready Pilot</li> </ul>		
<p>SM confirmed the Getting Ready Pilot is no longer at risk- funding received and all moving forward. SM to send to JW to circulate.</p>	<p>NTU to send to JW to circulate.</p>	<p>SM</p>
<ul style="list-style-type: none"> <li>Streetscaping</li> </ul>		
<p>GG confirms the streetscaping contract is to be signed shortly – hopeful to present an update soon. AC requested for the town consulting group to be made integral to conversations. GG to integrate JR + subgroup. JB agreed for GG to lead on contractual nuances but involve the above as critical insight, to inform the wider project team.</p>	<p>Streetscaping contract to be signed shortly- MDC to update next time.</p>	<p>GG</p>
<p><b>Unknown (full update)</b></p>		
<ul style="list-style-type: none"> <li>Youth Centre</li> </ul>		
<p>JD confirmed two different plans have been produced for two different buildings and work is ongoing to produce a formal proposition.</p>	<p>Town consulting group to be integrated into conversations.</p>	<p>GG</p>
<p>AC requested for conversations to be brought back to the Place Board to provide further insight – proposals/ photographs/ insight and clarity.</p>	<p>- Incorporate JR + subgroup.</p> <p>MDC to lead on contractual nuances but involve the above as critical insight, to inform wider project team.</p> <p>Conversations to be brought back to the Board to provide further insight.</p>	<p>MDC/NCC</p>

<p>- All agreed to invite people leading on the project to the next meeting on 07/05.</p> <p>SM raised the example of a similar situation in Clifton – JD to liaise with NCC colleagues for insight into talks with facilitators there, to help further inform the process.</p> <p>SC confirmed CVS are looking into researching how best to implement this project – will look into what is actually wanted and needed in the area and the best way to implement this project. GJ noted a potential disconnect between the wants of residents and intentions of the Board. MF asked about ROIs and the metrics surrounding this – presented as a point for consideration during conversation on this next time.</p> <p>Can add to task list for pre-existing board for scoring conversations. Prior 90-minute meeting already scheduled- can add to this agenda. AA requested for housing, education, health, and employment to all be represented. All in agreeance to do so. AC noted subgroups are only advisory, core PB group remains key decision executor as per the ToR for the groups (same for selection, proposal, and scoring).</p>	<p>Dominic Ayton and Pom Bhogal suggested as potential project leads to be invited to the next meeting?</p> <p>NCC to reach out to colleagues for insight into Clifton’s conversations with facilitators to help inform process.</p> <p>CVS to continue researching looking into how best to implement project</p> <ul style="list-style-type: none"> <li>- what is wanted/needed in area</li> <li>- best way to implement project</li> </ul>	<p>JW</p> <p>JD</p> <p>APW/SC</p>
<p><b>6. Revenue Funding</b></p> <p><b>LUP Economic Vision and Strategy (allocation, committed, spent, remaining, deliverables)</b></p> <p>GG provided a review of Levelling Up Partnership spending against the Economic Vision and Strategy project.</p> <p><i>RB departed meeting for GG’s review/report of Hotel Accommodation and Bed Space.</i></p> <p>GG to wrap MF into this work to look at what sites to bring forward, what opportunities they bring, what problems they might pose, and what this will look like. GG already held conversations with other local authorities for greater insight- task is now to coordinate.</p> <p><i>RB returned to the meeting room.</i></p> <p>JB proposed to reinforce categorisation around commitment and spending, for the next reporting period, to note clear differentials (eg. if signed contractual obligations).</p>	<p>MF to be CCed into Hotel Accommodation and Bed Space work.</p> <p>MDC to clarify categorisation around commitment and spending.</p>	<p>GG</p> <p>JB</p>

<p>A detailed proposal for the expenditure of the £200k for “Mansfield Economic Vision” to be brought to the Board at its next meeting- detailing what was allocated, what was committed, what remains. The board would then be invited to endorse this proposal.</p> <p>AC stated he believed an additional £20k towards the salary of the PBPM (LD) had been agreed to be made from the LUP revenue funding. Agreed that AC and JB would discuss this as part of the work agreed.</p> <p><b>LTPfT Capacity Funding (allocation, committed, spent, remaining, deliverables)</b></p> <p>Board reviewed and acknowledged move of LTPfT to PfN.</p> <p><b>PfN Capacity Funding (allocation, profile, rules)</b></p> <p>Long Term Plan for Towns now rebranded into the new Plan for Neighbourhoods funding project. AC noted that revenue funding will amount to £600k over 10 years, and proposed that it will need to serve four purposes:</p> <ul style="list-style-type: none"> <li>• to support the local authority to fulfil its role as accountable body,</li> <li>• to provide support to the Board,</li> <li>• to create capacity in communities to build/deliver projects, and</li> <li>• to help support high quality engagement</li> </ul> <p>The Board was asked to consider when to decide on this and formulate a proposal, and if a Task and Finish Group should be set-up to oversee this?</p> <p>AC requested that a detailed proposal for at least the first year (2025-6) of revenue funding within the PfN plan to be brought to next Place Board for approval. Group to be established to propose on 2025/2026 spending by 07/05. Agreed this should be the same group that is developing the proposal scoring process.</p> <p>AA asked for a joint (wider and core) Place Board meeting with Ashfield Place Board in 6 months. Full group discussion to be organised.</p>	<p>PfN proposition to be brought to next Place Board for sign off and approval.</p> <p>Joint Place Board / full group discussion with Ashfield to be scheduled within 6 months.</p> <p>Conversations to be held regarding funding allocations/payment for LD.</p> <p>Set-up Task and Finish group to oversee PfN spending allocations.</p> <p>Core PB group to remain key decision executor as per the ToR (same for selection, proposal, and scoring).</p>	<p>MDC</p> <p>PB</p> <p>AC/JB</p> <p>PB</p> <p>N/A – <i>only for noting</i></p>
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<p>JB and GG to consolidate information together to report back to the Board.</p> <p>LD reported back on conversations with Electric Bear regarding putting in a bid to support their plans for a music venue in Mansfield (linking in with feedback from local residential survey results). GG noted to need to assess how certain plans interact with EMCCA.</p>	<p>MDC to consolidate information together to report back to the board.</p> <p>Add to task list for pre-existing Board for scoring conversations.</p>	<p>JB/GG</p> <p>LD</p>
<p><b>7. Pfn</b></p> <p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Guidance</li> <li>• Membership</li> <li>• Consideration of Chair</li> </ul> <p>The Board noted the focus of Pfn is now leaning more towards communities than LtPfn did. However, AC stated that from a governance perspective, very little change was required, in order to meet the demands of the “Partnership Board” required by Pfn. He proposed for the group to agree to invite a County Council representative to join the Board. JD tasked to extend this invitation to the relevant elected member and ToR to be amended to note this addition to the PB core group. Also agreed AC should write to Mayor Claire Ward to invite an EMCCA representative.</p> <p><i>AC left the meeting for discussions surrounding Consideration of the Chair.</i></p> <p>All in unanimous agreeance for AC to continue in post as meeting Chair.</p> <p><i>AC returned to the meeting room.</i></p> <p>AC agreed to send a revised draft ToR to GG ahead of the 22 Apr deadline.</p> <p>Place Board to consider/submit to MHCLG the boundaries to which we are working. GG to use hotspot intelligence to refine boundaries- ensure expansion and boundary amendments to include areas such as Warsop. All agreed to direct responsibility to MDC.</p> <p>Next wider Place Board to take place in June – helpful to have all information ready before it. SC offered Mansfield CVS’ support in the process.</p>	<p>To invite a County Council representative to join the Board.</p> <ul style="list-style-type: none"> <li>- NCC to extend an invitation to the relevant elected member.</li> </ul> <p>ToR to be amended to note this addition to the core group.</p> <p>Board to write to Mayor Claire to also invite an EMCCA representative.</p> <p>AC to continue in post as PB Chair.</p> <p>Consider/submit to MHCLG the boundaries to which we are working in line with new Pfn criteria. Use hotspot intelligence to refine boundaries.</p>	<p>JD</p> <p>AC</p> <p>AC</p> <p>GG</p>

<p><b>Scoring</b></p> <p>Scoring and Proposal Meeting to take place after the Easter break (47 submitted for review). AC noted that PfN widens the scope of the funding project to more community led opportunities, meaning a higher number of relevant projects might be eligible for assessment. LD stressed the aim to prioritise a proactive approach to look for wider funding revenues for all those not successfully financed under PfN too.</p> <p>AA requested a workshop around the criteria being utilised – meeting scheduled for 28/04. AC emphasised papers must make it to all members prior, so they are able to review them, as the Board remain the key decision-making body. Proposal to be brought back to the Board for ratification following their meeting after Easter.</p> <p><b>Acquisition and selection of projects timeline</b></p> <p>JD raised the need for a quality assurance review, to double check no obvious projects ‘slip the net’. AC and LD confirm it was communicated that the terms have changed moving from LtPFT to PfN. All those who applied prior to review/reapply in line with the change of criteria. AC requested for Place Board members to make the time to review all projects, although noted it is potentially a full working day’s task.</p>	<p>Scoring and Proposal Meeting to review 47 submissions after Easter. PB to promote proactive approach to look for wider funding revenues for all those not financed under PfN.</p> <p>Proposal to be brought back to the PB for ratification following their meeting after Easter time.</p> <p>Board members to make the time to review all projects.</p>	<p>LD</p> <p>All</p>
<p><b>8. Any other Business</b></p> <p>MF provided a sub-group lead update. New Mansfield Brand Launch set for 22/05/25.</p> <p>JR reported back on the views of the BID. Noted the Market Place remains a priority. All going well with Town Centre plans. Acknowledged success of Big Spring Clean (02/04).</p> <p>AC raised ongoing work around NEET engagement and funding received to use locally.</p> <p>Board agenda and associated papers release to be consolidated, to implement a fixed process for distribution and corresponding timescales.</p>	<p>Agenda/paper release schedule to be consolidated to implement a fixed process. Also to compile a forward plan for the Board going onward.</p>	<p>PB</p>
<p><b>9. Date of Next Meeting</b></p> <p>Wednesday 7<sup>th</sup> May 2025, 15:00 (Wider Place Board?)</p>	<p>Review if a core or wider meeting.</p> <p>Updated ToR to be sent to JB + GG.</p>	<p>LD</p> <p>AC</p>