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| **Mansfield Place Board**  **Core Group**  **6th February 3.00pm** | | |
| Attendance – Andrew Cropley (WNC - Chair), Helen Sisson (MDC), Leon Dale (MDC), Mayor Andy Abrahams (MDC), Geoff George (MDC), Rebekkah O’Neil (FSCC), Sarah Mayfield (NTU), Gary Jordan (ATTFE College), Richard Burns (ARBA), Steve Yemm (Parliament), Mike Robinson (MDC), Richard Crisp (Mansfield Building Society), Ian Jepson (MA2020), Michael Fisher (Linney), Jay Rowlinson (Mansfield BID), Joelle Davis (NCC), Paula Longden (PBP), Lesley Wakins (Mansfield CVS), James Woolley (Nottinghamshire Police), Lian Nixon-Chater, James Biddlestone (MDC)  Apologies, Stephen Cooper (Mansfield CVS) | | |
| **Item** | **Action** | **Officer** |
| 1. **Welcome and Opening Remarks**   NTU Conference Report to be shared at the next meeting due to availability for this meeting. |  |  |
| 1. **Apologies**   Stephen Cooper represented by Lesley Watkins (Mansfield CVS). |  |  |
| 1. **Declarations of Interest**   LD to leave the meeting during item 13. |  |  |
| 1. **Minutes and Matters Arising**   Approval of the minutes from the last meeting  The minutes of the last meeting were approved.  Review of any outstanding actions or updates  *AC to share a draft vision letter with Mayor Andy Abrahams. Letter to then be sent to the Minister.*   * Complete   *To produce a business case for each of the recommended projects.*   * To be discussed later in the meeting   *GJ to send plans to AG to circulate to core group members.*   * Complete   *LD to circulate plans for the market place redesign.*   * Ongoing   *Members to confirm to LD their interest in a joint away day with the Ashfield Place Board.*   * LD has confirmation of interest from both Boards. LD is waiting on confirmation of dates from Ashfield.   *JH, IJ, GG to discuss business support with LD and the Chamber. GJ to Chair the meeting as an independent member.*   * Ongoing conversations relating to Barclays match funding process. It was suggested having this as a substantive item at a future meeting. LD to confirm which meeting this will be discussed at.   *AC to send invitation for Systems Thinking Event to Linney.*   * Invitation issued. Linney unable to attend.   *GG to ensure a substantive report on this project is provided at the next meeting.*   * Report to be provided during Item 6   *GG to ensure a substantive report on this project is provided at the next meeting (Mansfield Connect)*   * Report to be provided later in the meeting   *GG to bring a PAR to the next board meeting.*   * To be discussed later in the meeting   *AG/FS and GG to explore holding a future PB meeting at the Warsop Health Hub.*   * Ongoing – Tour to be arranged to check facilities available to host hybrid meeting   *NCC to provide an update on the Bellamy project at the next meeting.*   * It was noted there is an upcoming meeting to discuss this   *NTU to confirm which schools are being supporting in the Getting School Ready project.*   * To be discussed later in the meeting   *Board members to consider if there is scope within funding to appoint support for LD.*   * To be discussed later in the meeting   *LD to share a draft events calendar ahead of the next core group meeting.*   * Ongoing. To be hosted on the new Mansfield Brand website   *GG to email JH to discuss creative programmes.*   * Complete | Tour of Warsop Health Hub to be arranged to check facilities to host hybrid Place Board meeting. |  |
| 1. **EMCCA Membership of the Place Board**   Andrew Cropley asked members for their views on inviting a member of EMCCA to join the Mansfield Place Board. AC noted that previously there was representation from LEP.  Comments from the Board:  Sarah Mayfield asked if EMCCA are members of other Boards. Leon Dale noted that other Boards are trying to integrate as far as possible but it was raised that EMCCA may not currently have capacity to engage. Members of the Board discussed which area of EMCCA would be best suited to join the Place Board..  It was reported that Steve Yemm has an upcoming meeting with the Mayor and offered to seek interest. Members agreed with this approach. SY to feedback outcome to AC. | SY to check interest of EMCCA membership of the Place Board and share outcome with AC. | SY |
| 1. **Towns Fund Updates**   Mansfield Connect  Geoff George updated the Board that the project has reached RIBA Stage 3. GG noted that the planning application has been submitted and thanked everyone who commented. GG will circulate the link to the application for members to read.  A report will be presented on 17th February 2025 for a key decision to bring forward the programme for demolition of part of the Beales building, to remove the bridges on Stockwell Gate. It was noted that the asbestos needs to be removed. The report will be published soon.  It was reported that there will be a stakeholder meeting in March. Main works contract in February 2026, working towards original completion date of October 2027 and tenant fit out.  A question was asked about the purpose of the building. It was confirmed that there is information on the link which explains how the services connect. GG noted that there are plans available to show how Mansfield Connect could work.  Mayor Andy Abrahams raised that there may be additional funding to remove the asbestos so once the work commence on the contract it can move quickly.  AC noted that a two year build is quite long and asked if pre-commencement planning issues are expected or built into the timeframe. GG confirmed that planning has been factored in and no planning issues are expected.  GG shared a video of what the building design could look like. It was noted that some of the detail will change.  Towns Funds Projects  Berry Hill  It was reported that approval was given to move project resources from Woodhouse to this project.  Geoff George shared that there have been challenges with confirming the contractor but the contract should be signed in the next few days. It is hoped that the work carried out will be completed by June 2025. It was confirmed that the planning application has been approved and is available online. It was confirmed that the new branding will fit and aims for everything to be open for February 2026.  Destination Mansfield  It was noted that there are events and opportunities for involvement. Various events were proposed on the presentation. It was confirmed that Light Night will be returning.  There are plans to include signage, linking to destination branding work.  Future Tech Skills & Knowledge Exchange  Geoff George noted that there is good progress and it is due to open in June 2025, delivering courses in 2025/26 academic year.  Andrew Cropley raised that there have been issues with the car park due to land contamination from a historic diesel spill but noted this is a small risk.  It was noted that there will be permanent 16-18s as full time students and part of the push is to open out to adults. AC proposed running themed days such has how AI can boost business and suggested inviting individuals to be involved such as academics from NTU for knowledge transfer. AC shared other examples for themed days and welcomed suggestions from the Board. It was noted that consideration of how to fund some of this will be needed.  Warsop Health Hub  Geoff George noted that the Warsop Health Hub opened ahead of schedule and is proving to be a success with a lot of engagement from the Warsop community.  Smart Mansfield  Geoff George shared that there have been challenges with this project.  It was noted that Smart Parking is complex and there will be changes to how we operate our car parks to allow various ways of payment.  GG updated that this went to tender in December and one provider is being assessed. If they are not suitable, may have to re-tender. GG noted that the works are not significant but are complex in connectivity. Aims for this to be completed in Autumn 2025.  LoRaWAN –  Geoff George noted there has been some challenges relating to LoRaWAN. AC raised that this project was initially discussed 5 years ago. GG noted that the capital investment is limited and there are reflections on who has liability for maintenance. It was suggested speaking to partners.  Mayor Andy Abrahams raised that there could be opportunity for funding to support the project if other areas in the region do not have this in place. A question was asked about who is responsible for the revenue once installed.  It was suggested reviewing funding to see if the project can move forward.  It was explained that the project is to provide a long range area network with WIFI in the town centre to capture data. This will provide more information on footfall, bin collections etc. and other activity data.  It was raised that the project was proposed in 2020 with funding allocated. It was noted that only constancy costs have been spent.  Ian Jepson raised that there will be other locations that have carried out the works that could share the costs and how it works. Steve Yemm noted it would be useful to understand the reasons why some locations have not put this in place. AC to write to a Professor at Loughborough University in this field.  Joelle Davis raised she has contacts in the digital connectivity industry and offered to make connections with GG. | GG to circulate link for the planning application for Mansfield Connect to Place Board members.  AC to write to Professor in relation to LoRaWAN.  JD to put GG in contact with colleagues in digital connectivity. | GG  AC  JD |
| 1. **Mansfield Connect Update**   Update provided during item 6. |  |  |
| 1. **NTU Conference 2024 Report**   Item postponed. To be arranged for the next Core meeting. | NTU Conference 2024 Report to be arranged for the next Core meeting. |  |
| 1. **LUP Project Update**   Tuxford Court Community Centre  Bellamy and Tuxford combined as one project. There will be 22 homes, new access routes and facilities in Bellamy. It was noted that there has been good engagement with the Bellamy community.  South Mansfield Family Hubs  Joelle Davis updated the Board that there are two sites and it is on track and they are working on the final details.  Getting Ready Pilot  Sarah Mayfield shared that the project has been on hold whilst awaiting the funding which is due by the end of February. This will be implemented across 10 Schools and Primary Schools. SM shared that there is a team assigned for the project.  Streetscaping  Geoff George shared they have approval to appoint a Project Manager. There will be conversations with JR to understand the scope and how they will work with the Town Centre group. There will be survey of streetscaping area, utility assessments, conversations with key partners including NCC. GG noted that a programme for the work will be set out. GG shared that it reflects historical aspects of the marketplace.  Sainsbury Junction  It was noted that the project funding is from LUP and secured funds from the bus services improvement plan. Joelle Davis reported that there has been good progress to understand what is underground at the site, where the fuel tanks and utilities are located and which areas may need to be avoided. It was noted that the location is on the edge of where the Sainsbury petrol station is. It was noted that Sainsbury have been very supportive with the project. The design will be based on the survey work and final costings will then take place. The design will be finalised in March/ April 2025 and works will begin on site later in the year.  Capacity funding for culture-led regeneration planning  Geoff George noted it is important to ensure this is beneficial to Mansfield and how we support to make sure key attractions such as the theatre become a cultural corner.  Mansfield visioning work  Geoff Geoge reported that there are resources to drive forward some of the work we are doing as a Place Board and also to maximise the best from EMCCA, not just in our district boundary but further. It was reported that the resources are allocated to various areas and GG provided an overview.  GG noted there is work on the hotel and accommodation strategy, linked to visitor economy strategy.  It was noted there has been conversations with Newark and Sherwood, Bassetlaw and Ashfield about collaborative working.  Comments from the Board:  AC asked about transport and GG confirmed that is part of it and there are some things that can be done with County support.  Jay Rowlinson suggested a document be created which outlines project funding allocations to show current and projected spend. AC confirmed that transparency and a comprehensive data set is something that we should have as an integral part of the meeting in the future.  Joelle Davis referred to possible further funding as part of the combined authority. JD to provide further update at the next meeting. Mayor Andy Abrahams noted the cultural quarter and highway masterplan requires funding for doing the highways and asked if this is the type of scheme that could be put forward. JD confirmed that was correct. It was suggested building a case for funding. |  |  |
| 1. **Revenue Spend Update**   James Biddlestone confirmed there will be a commitment to transparency of commitment and spend. JB shared that MDC are interested in looking at funding streams available and to form synergies so there is more resource available.  Geoff George reported that the revenue funding for the visioning work is all committed. GG provided a breakdown of funding allocations. It was noted there may be some resources available but not the full amount discussed.  It was confirmed that future reports will be shared with the Board.  AC asked if any of the funding can be spent on the remaining items on the agenda. Members discussed whether any funding could be used. | GG to provide full financial report to future board meetings |  |
| 1. **Sub-Group Leads Update**   Safe, Healthy, Engaged Communities  Lian Nixon-Chater reported there has been engagement with other subgroup leads to ensure there is collaboration and no duplication of work.  LN-C noted there was a request for a group to pick up transport at the last Wider Place Board meeting and confirmed that the Safe, Healthy, Engaged Communities subgroup has added this to their agenda. LN-C noted that bus transport links with how safe people feel travelling on bus transport.  LN-C shared that contact has been made with Barclays local specialist and is planning an event to provide Mansfield District communities with support and information on finances. The event is being planned for 1st April. Invitations have been sent to groups who may want to be involved. LN-C to send information about the event to AG/FS to disseminate to the Place Board.  LN-C raised that the subgroup has had a number of chairs and membership changes which has left it unable to move forward quickly. There are two requests for support which are to be discussed in agenda item 15.  Mayor Andy Abrahams suggested LN-C contact the Mansfield Health Partnership as this includes key partners with a lot of expertise.  Growth & Opportunity  Gary Jordan reported attending a number of events including Mansfield Employer Skills meeting and North Nottinghamshire Manufacturing Event.  Gary Jordan reported that an agenda has been put together for the next meeting and will be aimed at getting projects together. Seven elements from within the original action plan have been split into three groups. GJ noted there may be an ask for financial support for a themed event.  Town Centre  Jay Rowlinson shared that the group had short, medium, and long term aims and confirmed that most of the short term aims have been completed.  JR noted that the Town Centre has had a good result from BID at 93%. Thanks were given to MDC for their support.  JR shared the following results:   * 8th in country for growth * 1st for nighttime economy for pubs and clubs * Good results for the Police – 70% down and 28% down on shoplifting   Thanks were given to Nottinghamshire Police.  It was noted there is a deadline of 31st March for the Market work. GG confirmed that an appointment has been made and the Project Manager will be introduced to JR. GG confirmed that going to tender does not need to be before 31st March. GG confirmed that scoping work is part of the development.  Pride & Perspectives  Michael Fisher reported that there has been discussions around how to get messaging into businesses and for businesses using this in their own PR. MF shared they are looking at spaces for graphics and promotion.  Helen Sisson informed the Board that there will be a soft launch following Light Night. The launch will be built into the gallery event on 20th April. HS noted that the Place Board and other organisations will be invited. HS will email FS with the details to share with the Place Board.  It was noted that the Brand strategy is being finalised and content for the website is being produced. | LN-C to send information about the event on 1st April to AG/FS to disseminate to the Place Board.  GG to introduce the Market Place Project Manager to JR  HS to send details of launch event to FS | LN-C |
| 1. **LTP4T Projects – Next steps**   Programme update (if available)  No formal update to provide.  Project Development  It was noted that some projects could go to business case but others need additional information. Andrew Cropley and Leon Dale have held meetings with relevant project leads to provide feedback. LD has been supporting leads to look at what else they can do to bring in funding. Reshaping and fact finding for some project bids is needed. AC hopes to see these projects again ahead of the next board meeting.  Process for selection of projects  Leon Dale shared that a Terms of Reference document has been created to outline the process for the selection of projects.  Andrew Cropley asked the Board if the principle of having a selection panel is agreed. AC proposed that the membership of the panel would include:   * Chair of the Place Board, who will act as Chair of the panel * Four subgroup leads * A member from MDC * Place Board Project Manager * Representative from MDC   Paula Longden asked whether the Chair of the Place Board should also be the Chair of the panel and noted that the chair should be as independent as possible. It was noted that the Chair is to lead the meetings rather than make recommendations. PL suggested that the group should include a range of different backgrounds to eliminate as many blind spots as possible. GG raised about declaring interest and ensuring everything is registered correctly.  It was noted that the Panel will only recommend to the Place Board and that final decisions will made by the Place Board. It was raised that the Board will be influenced as members will be relying on the Panel as experts. It was suggested the Board has sight of all projects, including those that do not get recommended by the Panel, to ensure there is opportunity to challenge. It was suggested that the Vice-Chair could be on the panel.  It was agreed to set up a meeting of the suggested group to take forward and bring back to the next Place Board.  It was noted this is a large Board with a number of sub-groups. It was suggested organising an open workshop to review the first year. |  |  |
| 1. **Extension of the Contract of PB PM**   Redacted item. |  |  |
| 1. **Admin Support for PB PM**   Redacted item. |  |  |
| 1. **SHE Community Capacity** |  |  |
| 1. **Any other Business**   Feedback from Discover Ashfield Board |  |  |
| 1. **Date of Next Meeting**   To be confirmed. |  |  |