

COUNCIL TAX DISCOUNT FORM - STUDENT AND STUDENT NURSES

Local Government Finance Act 1992

Please complete this form if you wish to claim a student/student nurse reduction for either yourself or another member of your household.

Your College/University has a statutory duty to issue a certificate on request to every student or student nurse undertaking a full-time course of education. A Discount will only be granted after we have inspected the certificate. Please obtain a certificate and forward it to us along with this form.

One completed, the form along with supporting student certificate may be returned by email to counciltax@mansfield.gov.uk or by post to the address below. If you have any difficulties or enquiries regarding the completion of this form, please telephone 01623 463463 and ask for council Tax, or email counciltax@mansfield.gov.uk.

A full-time course of education is one which:

- (a) lasts at least one academic or calendar year,
- (b) requires at least 24 weeks attendance each year,
- (c) students taking it would normally need to undertake study, tuition or work experience for an average of 21 hours per week.

NOTE: This form is not appropriate for students aged 18 to 20 years in full time education at school. Please contact us at the above address for the correct application form.

How many people aged 18 or over currently live in the property?

DECLARATION

The information given on this form is correct. I undertake to notify you immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

Signed:

Date:

Full Name:

Telephone:

Email:

Privacy Notice: We will use the information provided by you for Council Tax, Housing Benefit and Council Tax Reduction Scheme purposes. The basis under which the Council uses personal data for this purpose is Public Task. The information that you have provided will be kept in accordance with the Council's retention schedule which can be found at www.mansfield.gov.uk/Privacy. The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used by them, your rights and the Council's Data Protection (DPO) can be found on the Council's detailed privacy notice which can be found at www.mansfield.gov.uk/Privacy on the Council's website or requesting a copy by writing to the Data Protection Officer, Mansfield District Council, Chesterfield Road South, Mansfield, Notts, NG19 7BH.