



Name:	When calling please ask for Council Tax Admin
Address:	
	Telephone: 01623 463463
	Customer Reference:
	Date:

Local Government Finance Act 1992

COUNCIL TAX DISCOUNT APPLICATION FORM STUDENT 18-20

Please complete this form if you wish to claim a student Council Tax reduction for either yourself or another member of your household who is aged between 18 and 20 years and undertaking a course of Further Education at school.

The course must :

- (a) involve study for at least 12 hours per week,
- (b) last for at least 3 calendar months,

PERSONAL DETAILS	
FULL NAME :	
DATE OF BIRTH :	
COURSE DETAILS (To be completed by school)	
SCHOOL NAME AND ADDRESS	
.....	
COURSE NAME	
START DATE EXPECTED END DATE.....	
SIGNED :	SCHOOL STAMP
DATE :	

How many people aged 18 or over currently live in the property?

DECLARATION

The information given on this form is correct. I undertake to notify you immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

FULL NAME :

SIGNED :

DATE :

TELEPHONE NUMBER:

*(You do not have to give your phone number
but it may help us if we need to contact you)*

Privacy Notice: We will use the information provided by you for Council Tax, Housing Benefit and Council Tax Reduction Scheme purposes. The basis under which the Council uses personal data for this purpose is Public Task. The information that you have provided will be kept in accordance with the Council's retention schedule which can be found at www.mansfield.uk/Privacy

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used by them, your rights and the Council's Data Protection (DPO) can be found on the Council's detailed privacy notice which can be found at www.mansfield.gov.uk/Privacy on the Council's website or requesting a copy by writing to the Data Protection Officer, Mansfield District Council, Chesterfield Road South, Mansfield, Notts, NG19 7BH.