

# Full Equality Impact Assessment (EIA) Civil Enforcement Off-Street Parking Places Order

June 2024



## Full Equality Impact Assessment (EIA)

Impact assessment should be considered in the full range of functions, activities and decisions that the organisation is responsible for. Their purpose is to analyse policies and practices to ensure that they do not discriminate or disadvantage people. They must be relevant and proportionate to the level of changes and impact and where potential for disadvantage is identified they should demonstrate plans to eliminate.

Complete a full equality impact assessment where there is a potential risk of disadvantage to groups/individuals representative of the protected characteristics.

| 1. Which Function/policy are you assessing?  |                                       |   |   |
|--|---------------------------------------|---|---|
| Civil Enforcement Off-Street Parking Places Order  |                                       |   |   |
| 2. Who is responsible for this Function/policy? (Manager and Section)  |                                       |   |   |
| Julie Snowdon, Public Space Manager, Neighbourhood Services  |                                       |   |   |
| 3. What changes are you proposing to this service?   |                                       |   |   |
| <ul style="list-style-type: none"> <li>• Introduction of new fees and charges.</li> <li>• Designation of Water Meadows car park.</li> <li>• Removal of free parking in Water Meadows car park from 15.00 to 08.00 hours.</li> <li>• Introduce two hours free parking for Water Meadows customers when vehicle registered in complex.</li> <li>• Introduction of new overnight parking charge from 17.30 hours to 08.00 hours in Water Meadows car park.</li> <li>• Include restricted parking periods in High Street and Clumber Street, Warsop car parks to a maximum stay of four hours between the hours of 09.00 to 16.00 Monday to Saturday.</li> <li>• Include restriction of one free parking period within any four-hour period in all surface car parks.</li> <li>• Remove the free parking on a Sunday in the Civic Centre car park and implement new tariff.</li> </ul> |                                       |   |   |
| 4. What potential impact will these changes have on each equality strand?  |                                       |   |   |
| Equality Strand  | Positive<br>(Please provide evidence) | Negative<br>(Please provide evidence)   | Unmet Need<br>(please provide evidence)   |
| Age  | This is not age determinant.          | This is not age determinant.<br><br>Whilst some free parking is proposed to be removed, there are still periods of free | No action required at this stage.<br>EIA will be reviewed following statutory consultation. |

|            |   |  |   |
|------------|---|--|---|
|            | <p>Any persons holding a driving licence for the relevant class of vehicle can use the Council's parking facilities.</p> <p>The introduction of restricted free parking periods will encourage greater turnover thus increasing the opportunity for people to park in their preferred location.</p>   | <p>parking and other parking incentives, i.e. three hours for the price of two, overnight parking rates and day rates.</p> |   |
| Disability | <p>The council has parking facilities with dedicated bays for Blue Badge holders and 14 out of the 18 car parks have concessions for Blue Badge holders.</p> <p>There is also significant on-street parking available for both Blue Badge and Green Badge holders.</p> <p>Use of dedicated bays by non-Blue Badge holders is enforceable under the conditions of the Order.</p> <p>The introduction of restricted free parking periods will encourage greater turnover thus increasing the opportunity for people to park in their preferred location.</p> <p>Disabled users to the Water Meadows complex would benefit from the 2 hours free parking when registering in the facility.</p> | <p>There is no identified negative impact on people with disabilities.</p>   | <p>No action required at this stage. EIA will be reviewed following statutory consultation.</p> |
| Gender     | <p>Gender is not a determinant in the introduction of this order.</p>   | <p>Gender is not a determinant in the introduction of this order.</p>  | <p>No action required at this stage. EIA will be reviewed following statutory consultation.</p> |
| Race       | <p>Race is not a determinant in the introduction of this order.</p>   | <p>Race is not a determinant in the introduction of this order.</p>  | <p>No action required at this stage. EIA will be reviewed following statutory consultation.</p> |

|                              |  |  |  |
|------------------------------|--|--|--|
| Religion or Belief           | Religion or Belief is not a determinant in the introduction of this order.   | <p>Religion or Belief is not a determinant in the introduction of this order.</p> <p>The only people who have been considered is those attending the Our Jesus Lives church and the Mansfield Baptist Church who have their own car parking provision due to the proposed introduction of charges at the Civic Centre.</p> <p>No other religious building benefits from free parking provided by the council.</p> <p>Church users would continue to benefit from the 1-hour free parking period.</p> | No action required at this stage. EIA will be reviewed following statutory consultation. |
| Sexual Orientation           | Sexual Orientation is not a determinant in the introduction of this order.   | Sexual Orientation is not a determinant in the introduction of this order.   | No action required at this stage. EIA will be reviewed following statutory consultation. |
| Socio Economic (Deprivation) | <p>Whilst some free parking is proposed to be removed, there are still periods of free parking and other parking incentives, i.e. three hours for the price of two, half hour free parking within any four-hour period, 2 hours free parking in Water Meadows for customers, overnight parking rates and day rates.</p> <p>The council has parking facilities with dedicated bays for Blue Badge holders and 14 out of the 18 car parks have concessions for Blue Badge holders.</p> <p>There is also significant on-street parking available for both Blue Badge and Green Badge holders.</p> | <p>There are reduced rates for the payment of Penalty Charge Notices if paid within 14 days of receipt or upon outcome of appeal.</p> <p>It is important that anyone wishing to appeal a Penalty Charge Notice does so in a timely manner to benefit from the reduced rate.</p>  | No action required at this stage. EIA will be reviewed following statutory consultation. |

**What evidence or data do you have that supports your assessment? For example usage, customer feedback, consultation, comparative information etc.**

Neighbourhood Services, manages, and maintains 18 Council car parks, as well as enforcing off-street parking through the Nottinghamshire Parking Partnership and their contractor NSL.

Extensive consultation takes place prior to any new Off-Street Parking Places Order being introduced and comments received as part of that process are reviewed prior to the making of the order.

Customer feedback through direct contact with the department or through the Jadu system usually involves concerns regarding economic regeneration of the town centre, requests for free parking in order to encourage more visitors to the town, rather than unaffordability or discrimination of any particular equality strand.

The introduction of free parking is not a viable option in all car parks due to the current budget pressures and the cost of operating and maintaining the facilities to ensure they are safe for visitors to use.

**Action plan**

**5. If you have found a negative impact, what are the concerns?**

**6. What action do you plan to take to mitigate this impact? This could involve consultation with those affected.**

**7. What is the target date for these actions?**

**8. Who is responsible?**

| 5. Concern   | 6. Action   | 7. Target Date | 8. Responsible       |
|--|---|----------------|----------------------|
| Attendance of the Our Jesus Lives church and the Mansfield Baptist Church due to the proposed introduction of charges at the Civic Centre. | <p>They have their own car parking provision on site for worshippers to use.</p> <p>Liaise with both churches to ensure they are aware of the proposed car park changes so they can inform their congregations.</p> <p>Ensure suitable and visible signage is implemented at the entrance to the car park and at the Pay and Display machine to ensure visitors are aware of the changes.</p> | 29/09/24       | Public Space Manager |
| Removal of some free parking periods / restricted parking periods.   | Whilst some free parking is proposed to be removed, there are still periods of free parking and other parking incentives, i.e. three hours for the price of two, overnight parking rates and day rates.   | 29/09/24       | Public Space Manager |

|   |  |          |  |
|---|--|----------|--|
|   | Ensure suitable and visible signage is implemented at the entrance to the car park and at the Pay and Display machine to ensure visitors are aware of the changes.   |          |  |
| Impact of receipt of Penalty Charge Notice. | <p>There are reduced rates for the payment of Penalty Charge Notices if paid within 14 days of receipt or upon outcome of appeal.</p> <p>It is important that anyone wishing to appeal a Penalty Charge Notice does so in a timely manner to benefit from the reduced rate.</p> <p>Ensure information is clear on rear of Penalty Charge Notice, council website and signage to ensure that anyone in receipt can pay or appeal in a timely manner to benefit from the reduced rate.</p> | 29/09/24 | Public Space Manager / NCC Parking Manager |

**9. Explain how you have included these actions to mitigate within your service plan**

Ongoing liaison with relevant organisations to ensure clarity of information provided.  
Frontline operatives can be briefed to provide robust advice to service users.  
Update council website in a timely manner of all changes to ensure transparency.

Date: 25/06/24

Signed: J Snowdon (sent by email)