

	PROPOSED FEES AND CHARGES 2023-24		
	NET	VAT	Revised fee 2023/24
	£	£	£
HEAD OF NEIGHBOURHOOD SERVICES			
MARKETS			
Market Stalls (Fee per day)			
<i>All market stall rates to be reduced by £5.00 for "A" and "B" location</i>			
2). Kipper Season - 1 January to 31 March Inclusive.			
3). Love Your Local Market - 10 day period during May			
LYLM free rent for the month of May for new traders to the market.			
"A" location - 5% reduction if paid by direct debit			
Monday to Thursday - rent per stall per day	17.00	0.00	17.00
Friday or Saturday - rent per stall per day	22.00	0.00	22.00
"B" location - 5% reduction if paid by direct debit			
Monday to Thursday - rent per stall per day	12.00	0.00	12.00
Friday or Saturday - rent per stall per day	17.00	0.00	17.00
"C" location			
Monday, Tuesday or Thursday - rent per stall per day	11.00	0.00	11.00
Wednesday - rent per stall per day	7.00	0.00	7.00
Friday - rent per stall per day	13.00	0.00	13.00
Saturday - rent per stall per day	15.00	0.00	15.00
Discounts apply to the above fees depending on the number of stalls			
If less than 10 stall holders (including food vendors) attend the			
Sale of Radar keys	4.16	0.83	5.00
Enhanced casual market trader, additional cost per stall per day	4.16	0.83	5.00
Market Stalls - Charity/Not for profit organisation - fee per day	8.00	0.00	8.00
Food Court (Monday or Wednesday) Including small electricity use	33.00	0.00	33.00
Food Court (Monday or Wednesday) Including large electricity use			P.O.A
Food Court (Tuesday, Thursday to Saturday) Including small	35.00	0.00	35.00
Food Court (Tuesday, Thursday to Saturday) Including large			P.O.A
Standard Pitch - 10x4 feet (Monday to Wednesday)	37.00	0.00	37.00
Standard Pitch - 10x4 feet (Thursday to Sunday)	60.00	0.00	60.00
Small Pitch - 5x4 feet (Monday to Sunday)	19.50	0.00	19.50
Themed Markets fee per day	297.00	0.00	297.00
Artisan & Craft markets (Sunday) - fee for the first stall	23.00	0.00	23.00
Artisan & Craft markets (Sunday) - fee per additional stall	11.00	0.00	11.00
Commercial Advertising Pitch (Monday to Sunday)	89.00	0.00	89.00
Bus or Coach Commercial Advertising (Monday to Sunday)	146.00	0.00	146.00
Small Fair Ground Ride - Including electricity: (Monday to Sunday)	45.00	0.00	45.00
Trader stock storage in Walkden Street car park, not for vehicles or	12.24	0.00	12.24
Charity or Not for Profit promotion (Monday to Sunday)			Free
Leaflet Distribution or Sandwich Board Advertising			
Fee per day	35.00	0.00	35.00

Fee per week	135.00	0.00	135.00
Provide and Erect Gazebo in main Market Place			
For non commercial, Not for Profit organisations, e.g. schools, Provide and Erect Gazebo outside the Town Centre	15.00	0.00	15.00
Charge per stall for pedlars attending major events i.e. Xmas lights	50.00	0.00	50.00
For Commercial use only - Monday to Sunday - fee per day			P.O.A
<u>PUBLIC CONVENIENCES</u>			
Four Seasons per visit	0.20	0.00	0.20
<u>CAR PARKS</u>			
Season Tickets - For individuals to purchase a ticket per calendar			
• Bronze (Robin Hood Line, Grove Street, Victoria Street, Garden	38.33	7.67	46.00
• Silver (Water Meadows, Toothill Lane, Church Lane, Walkden	63.33	12.67	76.00
• Gold (Four Seasons)	84.17	16.83	101.00
Contract Car Parking - Reserved spaces in designated surface car			
• Bronze (Robin Hood Line, Grove Street, Victoria Street, Garden	31.67	6.33	38.00
• Silver (Water Meadows, Toothill Lane, Church Lane, Walkden	44.17	8.83	53.00
• Gold (Four Seasons)	54.17	10.83	65.00
Four Seasons			
• Four Seasons, fee per hour including motor cycles	0.83	0.17	1.00
• Four Seasons (3 hours discounted ticket)	1.67	0.33	2.00
Walkden Street			
• Walkden Street, from 8.00am - 10.00am and from 3.00pm - 6.00pm			Free
• Walkden Street, fee per hour including motor cycles	0.83	0.17	1.00
• Walkden Street, 3 hours discounted ticket	1.67	0.33	2.00
• Walkden Street, overnight from 6.00pm - 8.00am	4.17	0.83	5.00
Clumber Street - first half hour free			Free
• Clumber Street (fee per hour)	0.83	0.17	1.00
Handley Arcade, Toothill Lane and Toothill Road - first half hour free			
• Handley Arcade, Toothill Lane and Toothill Road - fee per hour	0.83	0.17	1.00
• Handley Arcade, Toothill Lane and Toothill Road - Evening Charge	2.08	0.42	2.50
Church Lane - first half hour free			
• Church Lane (fee per hour)	0.67	0.13	0.80
Garden Road and Victoria Street - first half hour free			
• Garden Road and Victoria Street (fee per hour)	0.50	0.10	0.60
Water Meadow - first half hour free			
• Water Meadows - between 8.00am and 3.00pm (fee per hour)	0.83	0.17	1.00
• Water Meadows - after 3.00pm			Free
Civic Centre - first hour free			
• Civic Centre (fee per hour)	0.67	0.13	0.80
• Civic Centre Day Ticket (Saturday's only)	3.00	0.60	3.60
Long Stay peripheral sites: Robin Hood Line - first half hour free			
• Mansfield Robin Hood Line (fee per hour)	0.67	0.13	0.80
• Day Ticket 24 hours	3.00	0.60	3.60
• Ticket for 5 days (Monday to Friday)	13.33	2.67	16.00
Long Stay peripheral sites: Grove Street - first half hour free			
• Grove Street (fee per hour)	0.50	0.10	0.60
• Day Ticket 24 hours	3.00	0.60	3.60

Service Area D - first half hour free			
• Service Area D (fee per hour)	0.83	0.17	1.00
• Service Area D - Evening Charge between 5.30pm and 8.00am	2.08	0.42	2.50
Mansfield Woodhouse Station			
• Mansfield Woodhouse station, fee per day applicable between	1.67	0.33	2.00
Disabled parking - There are no concessions for blue badge			
Late Night Opening			
• Regular Work	122.50	24.50	147.00
• Irregular Work	182.50	36.50	219.00
• Bank Holidays	240.83	48.17	289.00
• Boxing Day and New Years Day	357.50	71.50	429.00
• Surcharge for less than 7 Days Notice	0.25	0.05	0.30
Cashless parking service			Free
• Text (reminder/confirmation) - fee per text	0.08	0.02	0.10
Car park release fee for vehicles parked after multi-storey car park	89.00	0.00	89.00
ON STREET PARKING			
Administration fee to produce a temporary dispensation permit for			
• With more than 48 hours notice given, fee is per week and is	15.00	0.00	15.00
• With more less 48 hours notice given, fee is per week and is	25.00	0.00	25.00
• For regular service vehicles carrying out window cleaning etc. fee is	100.00	0.00	100.00
PENALTY CHARGE NOTICES (PCN's)			
Car Park Contravention - HIGHER	75.00	0.00	75.00
If paid within 14 Days from the date of service of the PCN	35.00	0.00	35.00
Car Park Contravention - LOWER	50.00	0.00	50.00
If paid within 14 Days from the date of service of the PCN	25.00	0.00	25.00
SHOPMOBILITY ELECTRIC EQUIPMENT			
• Hire equipment for a day	4.58	0.92	5.50
GARAGE			
M.O.T.'s			
Class 1V - Public	40.00	0.00	40.00
- Trade Customers	40.00	0.00	40.00
- Staff and family	30.00	0.00	30.00
Class V11 - Public	46.00	0.00	46.00

- Trade Customers	46.00	0.00	46.00
- Staff and family			30.00
MOT - Incidental Repairs:			
Headlight re-alignment	13.33	2.67	16.00
Sidelight bulb change	8.33	1.67	10.00
Indicator bulb change	8.33	1.67	10.00
License plate bulb change	6.25	1.25	7.50
Screenwash top up	4.17	0.83	5.00
Fire extinguisher	15.83	3.17	19.00
First aid kit	10.00	2.00	12.00
Headlight bulb change	12.50	2.50	15.00
Vehicle tracking	23.33	4.67	28.00
Side light repair	13.33	2.67	16.00
Air-conditioning Refill	30.83	6.17	37.00
Wiper or Mirror replacement			25.00
HACKNEY CARRIAGE / PRIVATE HIRE VEHICLES RE-			
Vehicle re-inspection charges following annual or licensing			
- Annual Taxi Test	49.00	0.00	49.00
- Re-test partial	15.00	0.00	15.00
- Re-test full	38.00	0.00	38.00
Compliance Test	32.00	0.00	32.00
NON-ATTENDANCE FOR TEST			
Renewals/Initial	49.00	0.00	49.00
Spot Checks	49.00	0.00	49.00
WASTE TRANSFER STATION			
Price on application for rates per tonne			P.O.A
WEIGHBRIDGE - Use of Weighbridge	7.08	1.42	8.50
Upholstered Domestic Seating (POP – Persistent Organic Pollutants)			
3-seater sofa	38.50	0.00	38.50
2-seater sofa	28.50	0.00	28.50
armchair	18.50	0.00	18.50
dining or office chair	15.50	0.00	15.50
DOMESTIC REFUSE COLLECTION			
Special Collections - Bulky items (Maximum of 10 items)			
1 bulky item	13.00	0.00	13.00
2 or 3 bulky items	24.00	0.00	24.00
Fee per additional items up to a maximum of 10 bulky items	11.00	0.00	11.00
WEEE - Waste Electrical and Electronic Equipment' eg. Fridge/Freezers, televisions (fee per item)	17.50	0.00	17.50
Upholstered Domestic Seating (POP – Persistent Organic Pollutants)	17.50	0.00	17.50
Tidy Together Campaign			
Bulky waste items (Maximum of 3 items)			
Electrical items	5.00	0.00	5.00
Estimating for other types/quantities of waste			P.O.A
Wheelie Bins - Delivery and Administration charge:			
For New Homes - fee for 1 blue bin, 1 green bin 1 recycling glass bin.	77.00	0.00	77.00
Replacement bins - fee per bin	30.00	0.00	30.00

The fee will apply to all requests for new bins with the exception of			
Missed bin charge if MDC is not at fault (standard wheeled bin)	11.00	0.00	11.00
Missed bin charge if MDC is not at fault (large 4 wheeled container)	30.00	0.00	30.00
Collection of Household Garden Waste - Annual Fee			
Mansfield and district area - New and existing customers	32.00	0.00	32.00
Early Bird Discounted rate	30.00	0.00	30.00
Additional garden waste bin to a maximum of 4 - fee per bin	18.00	0.00	18.00
COMMERCIAL WASTE AND RECYCLING COLLECTION			

120 litre container			P.O.A
240 litre container			P.O.A
360 litre container			P.O.A
660 litre container			P.O.A
1100 litre container			P.O.A
1280 litre container			P.O.A
Paladin Bin			P.O.A
Sacks (sold in packs of 25)	70.00	14.00	84.00
Delivery of green sacks	5.83	1.17	7.00
<u>PARKS AND OPEN SPACES</u>			
ALLOTMENTS - Full Plot - Fee per annum	47.00	0.00	47.00
ALLOTMENTS - Half a Plot - Fee per annum	23.00	0.00	23.00
CARR BANK PARK			
Hire of Band Stand for Civil Weddings/blessings/photography	213.00	0.00	213.00
GOLF (Seasonal opening times apply - April - October)			
Adult per round	4.17	0.83	5.00
Junior/OAP per round	2.50	0.50	3.00
Season Ticket - Adult	115.00	23.00	138.00
Season Ticket - Junior	55.00	11.00	66.00
Season Ticket - OAP	55.00	11.00	66.00
Equipment Hire	0.83	0.17	1.00
BOWLS			
Season Ticket - Adult	53.33	10.67	64.00
Season Ticket - Junior/OAP	26.67	5.33	32.00
Matches - weekday/weekend	23.33	4.67	28.00
Club Inclusive use - Annual Payment	1,788.00	0.00	1,788.00
HIRE			0.00
Hire of pavilion Community Group (Full Day)	47.00	0.00	47.00
Hire of pavilion Community Group (Half Day)	23.00	0.00	23.00
Hire of Pavilion Corporate Group (Full Day)	57.00	0.00	57.00
Hire of Pavilion Corporate Group (Half Day)	35.00	0.00	35.00
Hire of Parks - Day rate	170.00	0.00	170.00
Use of park for organised activities - up to 20 attendees	30.83	6.17	37.00
Use of park for organised activities - 21 to 40 attendees	44.17	8.83	53.00
CRICKET			
Adult weekend match	46.67	9.33	56.00
Junior weekend match	23.33	4.67	28.00
Adult mid-week match	46.67	9.33	56.00
Junior mid-week match	23.33	4.67	28.00
TITCHFIELD PARK			
BOULÉ PISTES - PETANQUE			
Club Inclusive use - Annual fee	1,788.00	0.00	1,788.00
FOOTBALL			
Season Ticket	446.00	0.00	446.00
Adult	44.17	8.83	53.00
Juniors/9 aside pitch	33.33	6.67	40.00
Small sided Football Pitch	23.33	4.67	28.00
FLORAL DISPLAYS			
Hanging basket - commercial	44.17	8.83	53.00

Four Tier planter - commercial	195.00	39.00	234.00
Oval/square base - commercial	97.50	19.50	117.00
SUPPLY AND INSTALLATION OF RECYCLED PLASTIC BENCHES			
Bench with back rest	425.00	85.00	510.00
Bench without back rest	355.83	71.17	427.00
Bench with space for plaque	446.67	89.33	536.00
Picnic bench	446.67	89.33	536.00
CEMETERIES			
The following charges apply (to residents or non-residents of the Outside Normal Hours:			
Monday to Friday 3.15pm - 4pm - 1.5 x the normal rate			
Saturdays 9am - 3pm - the normal fee is doubled			
1. INTERMENT OF BODIES (BURIALS) IN A GRAVE - <i>These fees</i>			
Interment fee exceeding 16 years	700.00	0.00	700.00
Interment fee 0 - 16 yrs	339.50	0.00	339.50
Interment of cremated remains in a grave	204.00	0.00	204.00
Interment fee for burial vault	339.50	0.00	339.50
2. EXCLUSIVE RIGHT OF BURIAL PURCHASES			
Exclusive right of burial for 50 years - Cost of service and provision of			
In an earthen grave 4' 0" x 9' 0" - lawn style or traditional style -	1,478.00	0.00	1,478.00
In an earthen grave 4' 0" x 9' 0" - lawn style or traditional style - non	1,793.75	0.00	1,793.75
Cremated remains in an earthen grave 4' 0" x 4' 6" - resident	820.00	0.00	820.00
Cremated remains in an earthen grave 4' 0" x 4' 6" - non resident	995.00	0.00	995.00
Woodland Graves:			
Woodland grave single plot - resident	812.50	0.00	812.50
Woodland grave single plot - non resident	1,000.00	0.00	1,000.00
Muslim Graves			
Muslim grave single plot - resident	812.50	0.00	812.50
Muslim grave single plot - non resident	1,000.00	0.00	1,000.00
Muslim grave inclusive of burial vault - resident	1,650.00	0.00	1,650.00
Muslim grave inclusive of burial vault - non resident	2,062.50	0.00	2,062.50
The right to construct and for the exclusive right of burial for 50 years -			
In a walled grave or vault 9' 0" x 4' 0" - resident	1,480.00	0.00	1,480.00
In a walled grave or vault 9' 0" x 4' 0" - non resident	1,795.00	0.00	1,795.00
In a walled grave or vault 9' 0" x 8' 0" - resident	2,960.00	0.00	2,960.00
In a walled grave or vault 9' 0" x 8' 0" - non resident	3,590.00	0.00	3,590.00
3. ADDITIONAL CHARGES FOR INTERMENTS AND EXCLUSIVE			
Provision of intermediate grave markers	71.50	0.00	71.50
Use of cemetery chapel for funeral or memorial service	109.00	0.00	109.00
4. MEMORIAL PERMIT CHARGES			
A vase with one inscription	54.50	0.00	54.50
Any additional inscription	54.50	0.00	54.50
Permission to fix headstone and table top -			
Up to 1 metre high	132.50	0.00	132.50
Over 1 metre high	164.00	0.00	164.00
Fixed kerb and headstone provision if required	203.00	0.00	203.00
Inscribed plaque fixed to memorial wall	109.17	21.83	131.00
Entries in Book of Remembrance (Mansfield Woodhouse Cemetery)	35.83	7.17	43.00

Sale of granite memorial benches in cemeteries for a lease of 10 years including plaque, inscription and siting.	1,144.17	228.83	1,373.00
Bench renewal of 10 year lease	359.58	71.92	431.50
Sale of Wooden memorial benches in cemeteries for a lease of 10 years including plaque, inscription and siting.	702.08	140.42	842.50
New plaque with either altered or additional inscription to be placed on	89.17	17.83	107.00
5. OTHER CHARGES			
Supervision and registration of buried cremated remains	62.50	12.50	75.00
For the preparation of transfer of Grant of Right of Burial	27.50	0.00	27.50
For search in Register of Burials / year searched where no year	10.87	2.17	13.00
6. House search - Public Health Funeral	350.00	0.00	350.00
Public Health Funeral Works - Administration Charge	161.25	32.25	193.50
7. INTERMENT OF BODY PARTS			
Casket for interment within existing grave	204.00	0.00	204.00
8. EXHUMATION FEES			
a) To remove remains in coffin	1,600.00	0.00	1,600.00
c) Exhumation fee for a child below 18 years	255.00	0.00	255.00
HEAD OF PLANNING AND REGENERATION			
STREET NAMING AND NUMBERING			
New numbering for single unit on a named road	49.87	0.00	49.87
New numbering for 2 – 5 units	92.92	0.00	92.92
New numbering for 6 – 10 units	123.90	0.00	123.90
New numbering for 11 – 20 units	307.65	0.00	307.65
New numbering for 21 – 50 units	614.77	0.00	614.77
New number for 50+ dwellings/units - This fee is subject to an	614.77	0.00	614.77
New Street Naming (charge in addition to numbering of units above)	154.35	0.00	154.35
Re-name/re-number an existing unit	49.87	0.00	49.87
Register an existing unit	49.87	0.00	49.87
Re-name an existing street - This fee is subject to an additional	154.35	0.00	154.35
Change in plot numbers or plot positions - This fee is subject to an	92.92	0.00	92.92
PLANNING APPLICATION FEES			
See separate appendix			
PRE-APPLICATION PLANNING ADVICE			
Section 93 of the Local Government Act 2003			
Development Type			
1-2 dwellings	123.38	24.68	148.05
3-5 dwellings and site of less than 0.2 hectares (ha)	185.07	37.01	222.08
6-9 dwellings and sites greater than 0.2ha but less than 0.3ha	369.69	73.94	443.63
10-50 dwellings and sites greater than 0.3ha but less than 1.5ha	615.57	123.11	738.68
51-100 dwellings and sites greater than 1.5ha but less than 3.0ha	923.13	184.63	1,107.75
101 -200 dwellings and sites greater than 3.0ha but less than 6ha	1,231.13	246.23	1,477.35
201 or more dwellings or sites greater than 6.0ha (final fee will be		1809.05 + VAT min	
Non-residential development up to 500 square metres (sqm) floor	185.07	37.01	222.08
Non-residential developments greater than 500 sqm. but less than	369.69	73.94	443.63
Non-residential developments of greater than 1,000sqm but less than	800.19	160.04	960.23
Non-residential developments over 5,000 sqm. floor area or sites over	1,231.13	246.23	1,477.35
Alterations to non-residential development where no floor space is to	185.07	37.01	222.08

Telecommunications	123.38	24.68	148.05
Signage Proposals	62.13	12.43	74.55
Development and Building Control HE1 Form (confirmation of the	0.00	0.00	0.00
Development Control HE2 Form (confirmation of the need for	0.00	0.00	0.00
Householder developments (alterations and extensions to a domestic	73.94	14.79	88.73
Tree advice for trees cover by a Tree Preservation Order (TPO) or	38.07	7.61	45.68
Listed building advice			Free
Proposals by Parish Councils			Free
DEVELOPMENT MANAGEMENT CHARGES			
Town & County Planning Act 1990			
Charge for cost of monitoring Section 106 Agreements up to the point			
The fee per agreement is a minimum of £275 or 2% of the total			
Confirmation of compliance with Section 106 Obligations	119.00	0.00	119.00
ORDNANCE SURVEY EXTRACTS			
1 copy	19.50	0.00	19.50
3 copies	20.50	0.00	20.50
5 copies	21.50	0.00	21.50
7 copies	22.50	0.00	22.50
PLANNING APPLICATIONS			
Application Forms (per set)	0.50	0.00	0.50
Supporting Information (per A4 sheet)	0.10	0.00	0.10
LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985			
Document copying (per sheet)	0.10	0.00	0.10
NOTE: Re: Environmental Information Requests (E.I.R's) - Charges			
PLAN COPYING			
Copies of A4 plans	0.10	0.00	0.10
Copies of A3 plans	0.20	0.00	0.20
Copies of A2 plans	0.40	0.00	0.40
Copies of A1 plans	0.80	0.00	0.80
Copies of A0 plans	1.60	0.00	1.60
COMMITTEE REPORTS			
Post Decision (per copy report)	1.00	0.00	1.00
ANTI-SOCIAL BEHAVIOUR (ASB) ACT 2003 HIGH HEDGES			
Per case	457.00	0.00	457.00
Per case (Income Support/OAP's)	142.00	0.00	142.00
DECISION NOTICES			
Planning Decision Notices (per notice)	0.50	0.00	0.50
Appeal Decision Notices (per notice)	0.50	0.00	0.50
Enforcement Notices (per notice)	0.50	0.00	0.50
SEARCH INFORMATION REQUESTS			
Request for a full search	69.00	0.00	69.00
Search history/additional information	22.50	0.00	22.50
WEEKLY LIST (by email) Per Annum			Free
GENERAL PUBLICATIONS			
Supplementary Planning Guidance (via the internet)			Free
PLANNING POLICY			
Hard copy of Adopted MDC Local Plan	46.27	0.00	46.27
Copy of Local Plan - online copy			Free
LAND CHARGES			

All local authorities maintain a Local Land Charges Register which			
The Local Land Charges Department carry out official searches of the			
1. The LLC1 - The official certificate that deals with all the charges			
2. The Con29 - This part deals with other matters affecting the			
The Con29 consists of Con29R (Standard enquiries) and Con290			
Extra Parcels of Land	18.33	3.67	22.00
Additional Questions (No.4-20) Fee per question	18.33	3.67	22.00
Additional Questions (No.21) Fee per question			Free
LLC1 only standard	35.00	0.00	35.00
LLC1 only NLIS (National Land Information Services) - electronic	35.00	0.00	35.00
Additional Own Question	18.33	3.67	22.00
Con 29R only	96.76	19.35	116.11
Con 29R only NLIS	96.76	19.35	116.11
Additional Questions Fee Q 22 - commercial or residential search	38.00	7.60	45.60
Admin Fee incurred for con290 form being submitted without con29R	18.00	0.00	18.00
Con 29R only commercial	125.93	25.19	151.11
Con 29R only NLIS Commercial	125.93	25.19	151.11
Registration copies can be purchased at the time of the Personal	2.00	0.00	2.00
Assisted personal search of the Land Charges Register	10.00	0.00	10.00
Assisted personal search of the Land Charges Register - per parcel	1.00	0.00	1.00
CON29R Individual Questions:			
RESIDENTIAL:			
1.1 J	2.50	0.50	3.00
1.1 K	2.50	0.50	3.00
1.1 L	2.50	0.50	3.00
3.1	0.83	0.17	1.00
3.7 A-F (All questions)	10.83	2.17	13.00
3.7 A	1.67	0.33	2.00
3.7 B	1.67	0.33	2.00
3.7 C	1.67	0.33	2.00
3.7 D	4.17	0.83	5.00
3.7 F	1.67	0.33	2.00
3.7 G			Free
3.8	1.67	0.33	2.00
3.9 A-N (All questions)	12.50	2.50	15.00
3.9 A Each	0.83	0.17	1.00
3.9 B	0.83	0.17	1.00
3.9 C	0.83	0.17	1.00
3.9 D	0.83	0.17	1.00
3.9 E	0.83	0.17	1.00
3.9 F	0.83	0.17	1.00
3.9 G	0.83	0.17	1.00
3.9 H	0.83	0.17	1.00
3.9 I	0.83	0.17	1.00
3.9 J	0.83	0.17	1.00
3.9 K	0.83	0.17	1.00
3.9 L	0.83	0.17	1.00
3.9 M	0.83	0.17	1.00
3.9 N	0.83	0.17	1.00

3.1			Free
3.11	2.50	0.50	3.00
3.12	2.50	0.50	3.00
3.13	1.67	0.33	2.00
3.14			Free
3.15			Free
COMMERCIAL			
1.1 J	3.33	0.67	4.00
1.1 K	3.33	0.67	4.00
1.1 L	3.33	0.67	4.00
3.1	1.67	0.33	2.00
3.7 A-F (All questions)	10.00	2.00	12.00
3.7 A	2.50	0.50	3.00
3.7 B	2.50	0.50	3.00
3.7 C	2.50	0.50	3.00
3.7 F	2.50	0.50	3.00
3.7 G			Free
3.8	2.50	0.50	3.00
3.9 A-N (All questions)	20.83	4.17	25.00
3.9 A Each	1.67	0.33	2.00
3.9 B	1.67	0.33	2.00
3.9 C	1.67	0.33	2.00
3.9 D	1.67	0.33	2.00
3.9 E	1.67	0.33	2.00
3.9 F	1.67	0.33	2.00
3.9 G	1.67	0.33	2.00
3.9 H	1.67	0.33	2.00
3.9 I	1.67	0.33	2.00
3.9 J	1.67	0.33	2.00
3.9 K	1.67	0.33	2.00
3.9 L	1.67	0.33	2.00
3.9 M	1.67	0.33	2.00
3.9 N	1.67	0.33	2.00
3.1			Free
3.11	5.00	1.00	6.00
3.12	5.00	1.00	6.00
3.13	2.50	0.50	3.00
3.14			Free
3.15			Free
HEAD OF HOUSING			
HOUSING			
Rubbish Clearance from Void Properties - fee per hour per person	71.00	0.00	71.00
Repairs to Properties under statute or under the terms of the tenancy	51.67	10.33	62.00
Repairs to properties where a third party is responsible for the	62.00	0.00	62.00
All repairs to properties are a 'starting' price only. Additional costs			
Garage Plots - Council Tenant - (per annum)	92.00	0.00	92.00
Garage Plots - Owner Occupier - (per annum)	92.00	18.40	110.40
Built Garage (weekly) - Council Tenant	8.00	0.00	8.00
Built Garage (weekly) - Owner Occupier	8.00	1.60	9.60

Building society and private landlord rent references	39.00	0.00	39.00
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Leasehold property enquiries (LPE1) completion of initial form - per	78.00	0.00	78.00
Leasehold property enquiries (LPE1) additional enquiries - fee per	29.00	0.00	29.00
5.5	49.00	0.00	49.00
District heating charges (dependant on size of house)			P.O.A
Tenants meeting rooms:			
Charge for charities per hour	5.00	0.00	5.00
• Charge for Meetings, fee per hour	12.50	0.00	12.50
• Charge for Social Events, fee per hour	19.00	0.00	19.00
Service of enforcement notices - the fee is dependant on the			Average cost £300
Housing in Multiple Occupation (HMO) Licensing up to 6 bedrooms -	724.00	0.00	724.00
Housing in Multiple Occupation (HMO) Re-licensing up to 6 bedrooms	724.00	0.00	724.00
Housing in Multiple Occupation (HMO) - Additional fee per bedroom	43.00	0.00	43.00
UK Entry Clearance Inspections	143.00	0.00	143.00
Homeless Hostels - Light and Heat Charge (weekly)	16.50	0.00	16.50
Heat and light charge weekly - dispersed units outside or Hostel	18.50	0.00	18.50
Hostel Accommodation Rent	61.64	0.00	61.64
Hostel Accommodation Service Charges	31.25	0.00	31.25
WELFARE AND SUPPORT SERVICES:			
Lifeline - Initial Installation / Removal Charge	15.00	0.00	15.00
Lifeline - collection of key safe private property	26.00	0.00	26.00
Lifeline - Weekly fee	5.60	0.00	5.60
Respite Lifeline services - The service is provided for an initial trial	38.00	0.00	38.00
Assist - Enhanced support services provided to vulnerable people			
Fee per hour	5.30	0.00	5.30
Fee per 30 minutes	8.30	0.00	8.30
Call-Out Charge - Based on a minimum of 1.5 hours officer time, after	23.00	0.00	23.00
Exit Inspection Fee	169.17	33.83	203.00
Sheltered Response (MDC Tenants)			
One off Response Service Support	6.30	0.00	6.30
Weekly Response Service Support - fee per week	10.50	0.00	10.50
Key Safe charge - includes installation (Private)	75.00	0.00	75.00
Handyman Service per hour council tenants	16.00	0.00	16.00
Handyman additional charges per every 15 minutes, council tenants	4.00	0.00	4.00
Handyman Service per hour private occupiers	18.00	0.00	18.00
Handyman additional charges per every 15 minutes private occupiers	4.50	0.00	4.50
HEAD OF HEALTH AND COMMUNITIES			
PALACE THEATRE			
Get in / Rehearsal without lights per 4.5 hour period			
Professional	220.83	44.17	265.00
Dance School	183.33	36.67	220.00
Amateur	170.83	34.17	205.00
Rehearsal with lights per 4.5 hour period			
Professional	283.33	56.67	340.00
Dance School	229.17	45.83	275.00
Amateur	216.67	43.33	260.00
Performance per 4.5 hour period			
Professional	1,366.67	273.33	1,640.00
Professional, 2 per day in 8 hour period	2,083.33	416.67	2,500.00

Dance school	691.67	138.33	830.00
Amateur	516.67	103.33	620.00
Meeting on apron per 4.5 hour period			
Professional	1,041.67	208.33	1,250.00
Amateur	354.17	70.83	425.00
Get out, after 4.5 hour period (fee per hour)	75.00	15.00	90.00
Technician Recharge (fee per hour)	21.00	4.20	25.20
First Aid Cover - fee per Performance	0.00	0.00	0.00
Ticket printing (per performance)	14.17	2.83	17.00
Piano Hire			
Grand - (one performance)	79.17	15.83	95.00
Grand - (per performance thereafter)	6.67	1.33	8.00
Upright - (one performance)	79.17	15.83	95.00
Upright - (one performance thereafter)	6.67	1.33	8.00
Hire of The Meeting Place / Upstairs Lounge / Dance Studio - per			
Professional	20.83	4.17	25.00
Dance School	15.83	3.17	19.00
Amateur	14.17	2.83	17.00
Hire of Rehearsal Room - per hour			
Professional	12.50	2.50	15.00
Dance School	11.67	2.33	14.00
Amateur	10.00	2.00	12.00
Used to rehearse for production in theatre	6.67	1.33	8.00
Commissions			
Box Office ticket sales commission	0.08	0.02	0.10
Card commission contractual agreements	0.04	0.00	0.04
Merchandise sales commission - (theatre staff sell)	0.17	0.03	0.20
Merchandise sales commission - (presenter sells)	0.13	0.03	0.15
Programme sales commission (theatre staff sells)	0.17	0.03	0.20
Programme sales commission (presenter sells)	0.13	0.03	0.15
Rent of Premises (Dance Studio)		By negotiation	
Theatre Educational workshops	155.00	0.00	155.00
VIP package - fee per package for a group of up to 4 people (only	0.00	0.00	0.00
BOOKING FEES			
The VAT rating may change depending on the production agreement			
For professional productions	1.25	0.25	1.50
For Amateur/Charity/Dance schools	0.42	0.08	0.50
For school tickets for the professional pantomime	0.50	0.00	0.50
Star Cloth	100.00	20.00	120.00
White Cyclorama	30.00	6.00	36.00
White Gauze	30.00	6.00	36.00
Black Gauze	30.00	6.00	36.00
Gold Tabs	30.00	6.00	36.00
Projection Screen	50.00	10.00	60.00
Extra to standrd cloths	30.00	6.00	36.00
Gazebo (Quickchange area)	20.00	4.00	24.00
Deck (metric)	15.00	3.00	18.00
Sennheiser Radio Mic Kit	12.00	2.40	14.40
Batteries	0.60	0.12	0.72

Microphone of various types	7.50	1.50	9.00
DI Box (Single)	2.00	0.40	2.40
DI Box (Dual)	3.00	0.60	3.60
Music stand	3.50	0.70	4.20
mic stand	1.00	0.20	1.20
Playback Mac	50.00	10.00	60.00
Mac 250 Moving Light	15.00	3.00	18.00
Mac 550 Moving Light	15.00	3.00	18.00
Chauvet Rogue 2 Moving Light	15.00	3.00	18.00
Chauvet Rogue 3 Moving Light	15.00	3.00	18.00
Followspot	30.00	6.00	36.00
Projector	100.00	20.00	120.00
Video rack	50.00	10.00	60.00
Smoke Machine	20.00	4.00	24.00
Smoke Fluid	5.00	1.00	6.00
Haze Machine	15.00	3.00	18.00
Haze Fluid	10.00	2.00	12.00
Mirror ball	7.50	1.50	9.00
Pyro Control system	25.00	5.00	30.00
Streamers			Cost+15%
Flames			Cost+15%
Red Flame			Cost+15%
Gerbs			Cost+15%
Jets			Cost+15%
Flashes			Cost+15%
Robotics			Cost+15%
Maroons			Cost+15%
Consumables	20.00	4.00	24.00
Late Cancellation of crew call			50% of cancelled call
Late request for crew charge			15% of late requested call
Replacement of equipment			Cost of equipment +20%
late request for equipment			cost of equipment +15%
MUSEUM			
Room Hire - non commercial/charity (fee per hour)	15.00	0.00	15.00
Room Hire - non commercial/charity (fee per hour after 5pm)	19.00	0.00	19.00
Room Hire - professional (fee per hour)	21.00	0.00	21.00
Room Hire - professional (fee per hour after 5pm)	37.00	0.00	37.00
Commission on sales from exhibitions			
Museum Educational Workshops	155.00	0.00	155.00
DOG CONTROL			
- Release of seized dog - fee per dog			88.00
- Micro chipping (no notice served) - fee per dog	0.00	0.00	0.00
- Micro chipping (following service of notice) - fee per dog	0.00	0.00	0.00
ENVIRONMENTAL PROTECTION			
Environmental Permitting Regulations			
Part B Processes			
Local Air Pollution Prevention and Control (LAPPC) charges:			
Permit Application Fees:			
Standard process	1,650.00	0.00	1,650.00

Additional fee for operating without a permit	1,188.00	0.00	1,188.00
Petrol Vapour Recover I (PVRI), Small Waste Oil Burners (SWOB's)	155.00	0.00	155.00
Petrol Vapour Recovery I and II combined	257.00	0.00	257.00
Other reduced fee activities	362.00	0.00	362.00
Reduced fee activities: Additional fee for operating without a permit	99.00	0.00	99.00
Standard Mobile Plant for the 1st and 2nd applications	1,650.00	0.00	1,650.00
Standard Mobile Plant for the 3rd to 7th applications	985.00	0.00	985.00
Standard Mobile Plant for the 8th and subsequent applications	498.00	0.00	498.00
Where an application for any of the above is for a combined Part B			
Annual Subsistence Charge:			
Standard process - Low risk (+£103) *	772.00	0.00	772.00
Standard process - Medium risk (+£156) *	1,161.00	0.00	1,161.00
Standard process - High risk (+207) *	1,747.00	0.00	1,747.00
* The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation			
Reduced fee activities - Low risk	79.00	0.00	79.00
Reduced fee activities - Medium risk	158.00	0.00	158.00
Reduced fee activities - High risk	237.00	0.00	237.00
PVR I & II combined - Low risk	113.00	0.00	113.00
PVR I & II combined - Medium risk	226.00	0.00	226.00
PVR I & II combined - High risk	341.00	0.00	341.00
Other reduced fee activities - Low risk	228.00	0.00	228.00
Other reduced fee activities - Medium risk	365.00	0.00	365.00
Other reduced fee activities - High risk	548.00	0.00	548.00
Standard Mobile Plant 1st & 2nd permits - Low risk	646.00	0.00	646.00
Standard Mobile Plant 1st & 2nd permits - Medium risk	1,034.00	0.00	1,034.00
Standard Mobile Plant 1st & 2nd permits - High risk	1,506.00	0.00	1,506.00
for the 3rd to 7th permits - Low risk	385.00	0.00	385.00
for the 3rd to 7th permits - Medium risk	617.00	0.00	617.00
for the 3rd to 7th permits - High risk	924.00	0.00	924.00
for the 8th and subsequent permits - Low risk	198.00	0.00	198.00
for the 8th and subsequent permits - Medium risk	316.00	0.00	316.00
for the 8th and subsequent permits - High risk	473.00	0.00	473.00
Where a Part B installation is subject to reporting under the E-PRTR			
Transfer and Surrender:			
Standard process transfer	169.00	0.00	169.00
Standard process partial transfer	497.00	0.00	497.00
New operator at low risk reduced fee activity	78.00	0.00	78.00
Reduced fee activities: partial transfer	47.00	0.00	47.00
Temporary transfer for mobiles:			
First transfer	53.00	0.00	53.00
Repeat following enforcement or warning	53.00	0.00	53.00
Substantial change:			
Standard process	1,050.00	0.00	1,050.00
Standard process where the substantial change results in a new	1,650.00	0.00	1,650.00
Reduced fee activities	102.00	0.00	102.00
Local Authority Air Pollution Prevention Control (LAPPC) Standard			
Application fee - Number of permits:			

1 -2	1,650.00	0.00	1,650.00
3 - 7	985.00	0.00	985.00
8 and over	498.00	0.00	498.00
Subsistence fee - Number of permits:			
1 -2 - Low risk	646.00	0.00	646.00
1 -2 - Medium risk	1,034.00	0.00	1,034.00
1 -2 - High risk	1,506.00	0.00	1,506.00
3 - 7 - Low risk	385.00	0.00	385.00
3 - 7 - Medium risk	617.00	0.00	617.00
3 - 7 - High risk	924.00	0.00	924.00
8 and over - Low risk	198.00	0.00	198.00
8 and over - Medium risk	316.00	0.00	316.00
8 and over - High risk	473.00	0.00	473.00
Local Authority-Integrated Pollution Prevention and Control (LA-IPPC)			
Application	3,363.00	0.00	3,363.00
Additional fee for operating without a permit	1,188.00	0.00	1,188.00
Annual Subsistence - Low risk	1,446.00	0.00	1,446.00
Annual Subsistence - Medium risk	1,610.00	0.00	1,610.00
Annual Subsistence - High risk	2,333.00	0.00	2,333.00
Substantial Variation	202.00	0.00	202.00
Transfer	235.00	0.00	235.00
Partial Transfer	698.00	0.00	698.00
Surrender	698.00	0.00	698.00
The subsistence charges above include the additional £103 to cover			
Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry			
ENVIRONMENTAL PERMITTING REGULATIONS			
Part B Processes			
Complete Register	514.00	0.00	514.00
Single Process	68.00	0.00	68.00
Register Index	34.00	0.00	34.00
Single Document	10.00	0.00	10.00
Contaminated Land - Site Searches			
Single subject (pro rata)	37.50	7.50	45.00
All available subjects	151.67	30.33	182.00
Environmental Information Regulations			
Search fee (officer time / hour)	14.00	0.00	14.00
Per A4 sheet copied	0.54	0.00	0.54
Radioactive Substances			
Prescribed documents	129.00	0.00	129.00
Disclosure of information	130.83	26.17	157.00
The Private Water Supplies (England) Regulations 2016			
Complete register	99.00	0.00	99.00
Single supply	49.00	0.00	49.00
Register Index	8.00	0.00	8.00
Risk assessment - fee per hour	40.00	0.00	40.00
Taking and analysing water sample - fee per sample			P.O.A
Granting an authorisation	167.00	0.00	167.00
Investigation - fee per hour	40.00	0.00	40.00
Air Quality Filter Paper Analysis			

Supply and Analysis of filter papers. Price is per filter paper -	2.25	0.45	2.70
ENVIRONMENTAL HEALTH			
Food Hygiene Training Packages:			
Level 2 - 1 day course held at the Civic Centre - price per person	64.00	0.00	64.00
Level 3 - 3 day course held at the Civic Centre - price per person	179.00	0.00	179.00
Tailor made Training Packages, to suit customer's requirements			P.O.A
Safer Food Better Business (SFBB) Packs			
Caterers pack - including diary	11.67	2.33	14.00
Indian, Bangladeshi and Sri-Lankan pack - including diary	11.67	2.33	14.00
Chinese pack - including diary	11.67	2.33	14.00
Pack written in Chinese - including diary	11.67	2.33	14.00
Retail pack - including diary	10.83	2.17	13.00
Diary refill	4.17	0.83	5.00
Child-minder pack	6.67	1.33	8.00
Water Samples			
Water Samples from commercial premises - per hour	48.33	9.67	58.00
Note: The laboratory costs are subject to separate review			
Street noise - Vehicle release fee	130.00	0.00	130.00
Licenses under the Mobile Homes Act 2013			

Application for a new site licence (fee + £8.30 per pitch)	424.00	0.00	424.00
Annual Licensing fee - per pitch	14.00	0.00	14.00
Transfer or amendment of up to 2 licence conditions	126.00	0.00	126.00
Significant amendments to licence conditions involving site visits	226.00	0.00	226.00
Depositing site rules	103.00	0.00	103.00
Enforcement costs - fee per hour	41.00	0.00	41.00
Rating Schemes and Advice Visits			
Food hygiene rating scheme rescore visit - per visit	180.00	0.00	180.00
Food hygiene rating scheme - issue replacement/additional sticker	11.00	0.00	11.00
Tattoo hygiene - Primary inspection and rating	135.00	27.00	162.00
Tattoo hygiene - Revisit/rescore	67.50	13.50	81.00
Environmental Health Officer advisory visit initial fee - includes 1 hour	69.17	13.83	83.00
Environmental Health Officer advisory visit premises inspection - fee	33.33	6.67	40.00
Export Health Certificate			
Certificate including a premises inspection	123.00	0.00	123.00
Certificate without a premises inspection	63.00	0.00	63.00
Voluntary Surrender of Food			
Examination and certificate (non enforcement) - initial 2 hours	120.83	24.17	145.00
Examination and certificate (non enforcement) - fee per hour after	33.33	6.67	40.00
Primary Authority Partnerships			
Checks and advice - fee per hour	33.33	6.67	40.00
COMMUNITY SAFETY			
CLOSED CIRCUIT TELEVISION (CCTV)			
Monitoring Charges to Businesses per annum.			P.O.A
CCTV Subject Access request fee.			Free
CCTV requests from third parties for legal purposes			Min. of £50
FIXED PENALTY NOTICES (fee per offence)			
Cleaner Neighbourhoods and Environment Act - 2005			
Environmental Protection Act - 1990			
Littering	100.00	0.00	100.00
Littering - if paid within 7 days of the issue date	80.00	0.00	80.00
Failure to furnish documentation (e.g. waste transfer notes)	300.00	0.00	300.00
Failure to furnish documentation - if paid within 7 days of the issue	200.00	0.00	200.00
Offences in relation to waste receptacles	110.00	0.00	110.00
Offences in relation to waste receptacles - if paid within 7 days of the	60.00	0.00	60.00
Flytipping	400.00	0.00	400.00
Flytipping - if paid within 7 days of the issue date	122.00	0.00	122.00
Nuisance parking	100.00	0.00	100.00
Nuisance parking - if paid within 7 days of the issue date	60.00	0.00	60.00
Domestic duty of care	204.00	0.00	204.00
Domestic duty of care - if paid within 10 days of the issue date	122.00	0.00	122.00
Antisocial Behaviour Act - 2014			
Community protection notice	100.00	0.00	100.00
Community protection notice - if paid within 7 days of the issue date	60.00	0.00	60.00
Public spaces protection orders	100.00	0.00	100.00
Public spaces protection orders - if paid within 7 days of the issue	60.00	0.00	60.00
Antisocial Behaviour Act - 2003			
Graffiti and fly posting	200.00	0.00	200.00
Graffiti and fly posting - paid within 7 days of the issue date	100.00	0.00	100.00

Control of Pollution (Amendment) Act - 1989			
Failure to produce authority (e.g. waste carriers licence)	400.00	0.00	400.00
Failure to produce authority - if paid within 7 days of the issue date	200.00	0.00	200.00
Refuse Disposal (Amenity) Act - 1978			

Abandoning a vehicle		200.00	0.00	200.00
Abandoning a vehicle - if paid within 7 days of the issue date		120.00	0.00	120.00
Health Act - 2006				
Smoking in a smoke free place		50.00	0.00	50.00
Smoking in a smoke free place - if paid within 15 days of the issue		30.00	0.00	30.00
Failure to display No Smoking signs		200.00	0.00	200.00
Failure to display No Smoking signs - if paid within 15 of the issue		150.00	0.00	150.00
LICENCES GENERAL				
Copies of Licencing applications/forms (per sheet)		0.10	0.00	0.10
Sex establishments				
Control of sex establishments	- New	3,449.00	0.00	3,449.00
	- Renewal	2,503.00	0.00	2,503.00
	- Transfer	1,124.00	0.00	1,124.00
	- Variation	2,553.00	0.00	2,553.00
Massage and Special Treatment				
Massage and Special Treatment	- Limited (renewal)	135.00	0.00	135.00
	- Full (renewal)	145.00	0.00	145.00
	- Full (new grant)	179.00	0.00	179.00
Massage and Special Treatment Lasers	- New Application	220.00	0.00	220.00
	- Renewal	142.00	0.00	142.00
Massage and Special Treatment	- Change of name	12.00	0.00	12.00
Massage and Special Treatment	- Additional section 2s	69.00	0.00	69.00
Massage, Special Treatment and Cosmetic piercing advice - per hour		43.33	8.67	52.00
Animal licences				
Dangerous Wild Animals	- New	412.00	0.00	412.00
	- Renewal	412.00	0.00	412.00
Dog breeding establishments	- New	252.00	0.00	252.00
	- Renewal	252.00	0.00	252.00
Vets Fees				
Dog Breeding Variation		53.00	0.00	53.00
Performing Animals	- New & renewal	215.00	0.00	215.00
Performing animals	- Amendment	53.00	0.00	53.00
Pet shop 1 species	- New & renewal	243.00	0.00	243.00
Pet shop 2 species	- New & renewal	293.00	0.00	293.00
Pet shop 3 species	- New & renewal	342.00	0.00	342.00
Pet shop 4 species	- New & renewal	391.00	0.00	391.00
Pet shop 5 species	- New & renewal	441.00	0.00	441.00
Pet shop 6 species	- New & renewal	491.00	0.00	491.00
Pet shop 7 species	- New & renewal	541.00	0.00	541.00
Pet shop 8 species	- New & renewal	591.00	0.00	591.00
Pet shop 9 species	- New & renewal	641.00	0.00	641.00
Pet shop 10 species	- New & renewal	691.00	0.00	691.00
Boarding establishments for animals	- New & renewal	262.00	0.00	262.00
Home Boarding	- New & renewal	215.00	0.00	215.00
Dog creches/doggy day care	- New & renewal	246.00	0.00	246.00
Riding establishments	- New & renewal	412.00	0.00	412.00
Host family		177.00	0.00	177.00
Variation of licence under animal welfare reform 2018		53.00	0.00	53.00
Acupuncture, tattooing, ear piercing and electrolysis				

Registration of persons tattooing	192.00	0.00	192.00
Registration of person cosmetic peircing, accupuncture, semi	118.00	0.00	118.00
Registration of premises	310.00	0.00	310.00
Cosmetic piercing /Tattooing - Change of ownership	69.00	0.00	69.00
Cosmetic piercing /Tattooing - Change of name	12.00	0.00	12.00
Cosmetic piercing /Tattooing - Change of location	69.00	0.00	69.00
Cosmetic piercing /Tattooing - Change of home address	12.00	0.00	12.00
The Scrap Metal Dealers Act 2013			
Scrap Metal - Collector	108.00	0.00	108.00
Scrap Metal - Site	216.00	0.00	216.00
Variation - Change of Site to Collector (Vice Versa)	88.00	0.00	88.00
Variation - Change of Name (Licensee)	35.00	0.00	35.00
Variation - Change of Name (Site Manager)	35.00	0.00	35.00
Variation - Change of Site	35.00	0.00	35.00
LICENSING ACT 2003			
Pavement Café Licence			100.00
Premises Licences and Club Premises Certificates - Initial application			Min £100 to a max £1,905
Premises Licence and Club Premises Certificates annual charge			Min £70 to a max £1,050
Personal Licences	37.00	0.00	37.00
Theft or loss of premises/club certificate summary	10.50	0.00	10.50
Notification of change of name or address	10.50	0.00	10.50
Notification of change of name or alteration or club rules	10.50	0.00	10.50
Transfer of premises Licence	23.00	0.00	23.00
Change of relevant registered address of club	10.50	0.00	10.50
Application to vary Licence to specify individual as premises	23.00	0.00	23.00
Application for a provisional statement	315.00	0.00	315.00
Interim authority notice following death of Licence holder	23.00	0.00	23.00
Temporary event notice	21.00	0.00	21.00
Theft or loss of temporary event notice	10.50	0.00	10.50
Theft or loss of personal licence	10.50	0.00	10.50
Duty to notify change of name or address	10.50	0.00	10.50
Right of freeholder to be notified of Licensing matters	21.00	0.00	21.00
Minor Variation	89.00	0.00	89.00
Disapplication for a Designated Premises Supervisor	23.00	0.00	23.00
GAMBLING ACT 2005			
The Gambling Act fees are all set within the statutory maximum			
Premises Licences			
Bingo New	1,300.00	0.00	1,300.00
Bingo Provisional Statement	1,300.00	0.00	1,300.00
Conversion of Provisional Statement	735.00	0.00	735.00
Bingo Annual Fee	690.00	0.00	690.00
Bingo Variation	1,300.00	0.00	1,300.00
Bingo Transfer	510.00	0.00	510.00
Reinstatement of Licence	530.00	0.00	530.00
Betting (Track)	1,365.00	0.00	1,365.00
Betting Track Provisional Statement	1,365.00	0.00	1,365.00
Conversion of Provisional Statement	780.00	0.00	780.00
Betting (Track) Annual Fee	690.00	0.00	690.00
Betting Track Variation	1,250.00	0.00	1,250.00

Betting Track Transfer	555.00	0.00	555.00
Reinstatement of Licence	575.00	0.00	575.00
Betting (Off course)	1,300.00	0.00	1,300.00
Betting (Off course) Provisional Statement	1,300.00	0.00	1,300.00
Conversion of Provisional Statement	735.00	0.00	735.00
Betting (Off course) Annual Fee	535.00	0.00	535.00
Betting (Off course) Variation	1,300.00	0.00	1,300.00
Betting (Off course) Transfer	510.00	0.00	510.00
Reinstatement of Licence	530.00	0.00	530.00
Adult Gaming Centre / Family Entertainment Centre (FEC)	1,300.00	0.00	1,300.00
Adult Gaming Centre / FEC Provisional Statement	1,300.00	0.00	1,300.00
Adult Gaming Centre / FEC Annual Fee	690.00	0.00	690.00
Adult Gaming Centre / FEC Variation	1,000.00	0.00	1,000.00
Adult Gaming Centre / FEC Transfer	510.00	0.00	510.00
Reinstatement of Licence	530.00	0.00	530.00
Conversion of Provisional Statement	735.00	0.00	735.00
Change of Circumstances	19.00	0.00	19.00
Copy Licence	15.00	0.00	15.00
Temporary Use Notice	240.00	0.00	240.00
PERMITS			
Permit fees are all set within the statutory maximum allowed amount			
Family Entertainment Centre			
New	300.00	0.00	300.00
Renewal	300.00	0.00	300.00
Change of Name	25.00	0.00	25.00
Copy Permit	15.00	0.00	15.00
Prize Gaming Permits			
New	300.00	0.00	300.00
Renewal	300.00	0.00	300.00
Change of Name	25.00	0.00	25.00
Copy Permit	0.00	0.00	15.00
Gaming Machines in Alcohol Licensed Premises			
Notification of up to 2 machines (Category C or D)	50.00	0.00	50.00
Gaming Machine Permit for more than 2 machines - existing operator	100.00	0.00	100.00
Gaming Machine Permit for more than 2 machines - new applicant	150.00	0.00	150.00
Variation (number or category or both)	100.00	0.00	100.00
Transfer	25.00	0.00	25.00
First Annual Fee	50.00	0.00	50.00
Annual Fee	50.00	0.00	50.00
Change of Name	25.00	0.00	25.00
Copy of Permit	15.00	0.00	15.00
Club Gaming and Club Machine Permits			
New applications	200.00	0.00	200.00
Renewal	200.00	0.00	200.00
Existing part 2 or part 3 operator	100.00	0.00	100.00
Variation	100.00	0.00	100.00
Copy of Permit (Lost or Stolen)	15.00	0.00	15.00
First Annual Fee	50.00	0.00	50.00
Annual Fee	50.00	0.00	50.00

Change of Name	25.00	0.00	25.00
Copy of Permit	15.00	0.00	15.00
Small Lotteries - New	40.00	0.00	40.00
- Annual Fee	20.00	0.00	20.00
HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES			
For all new and renewal driver and vehicle applications - £30.09 will			
Drivers:			
- New (1 year)	260.00	0.00	260.00
- Renewal (1 year)	203.00	0.00	203.00
- New (2 year)	271.00	0.00	271.00
- Renewal (2 year)	214.00	0.00	214.00
- New (3 year)	282.00	0.00	282.00
- Renewal (3 year)	224.00	0.00	224.00
- knowledge test	46.00	0.00	46.00
- badge replacement (lost)	23.50	0.00	23.50
- badge replacement (damaged)	23.50	0.00	23.50
Hackney carriage vehicles:			

- New to Rank	297.00	0.00	297.00
- Renewal of Vehicles	297.00	0.00	297.00
- Renewal of Vehicles aged 5 years or more	297.00	0.00	297.00
- Transfer	50.00	0.00	50.00
- Replacement *	297.00	0.00	297.00
Note* - with proportional refund deduction of £10.00 for each 10% reduction green fuel			
Private hire vehicles:			
- New	271.00	0.00	271.00
- Renewal	271.00	0.00	271.00
- Renewal of Vehicles aged 5 years or more	271.00	0.00	271.00
- Transfer	50.00	0.00	50.00
- Replacement*	271.00	0.00	271.00
* With proportional refund deduction of £9.00 for each complete of 10% reduction green fuel			
Bracket for fixing the plate	13.00	0.00	13.00
Plate replacement	44.00	0.00	44.00
Private hire operators (5 year licence)			
Operators licence fees:			
- Application charge (per application) - 1 year	409.00	0.00	409.00
- Application charge (per application) - 2 year	500.00	0.00	500.00
- Application charge (per application) - 3 year	592.00	0.00	592.00
- Application charge (per application) - 4 year	683.00	0.00	683.00
- Application charge (per application) - 5 year	775.00	0.00	775.00
- Vehicle charge	34.00	0.00	34.00
ADVERTISING			
Half page	405.00	81.00	486.00
Quarter page	230.00	46.00	276.00
My Mansfield - Private sector			
Full page	919.17	183.83	1,103.00
Half page	560.83	112.17	673.00
Quarter page	335.83	67.17	403.00
Digital sign at West Gate - per week	48.33	9.67	58.00
Lift screens in the Four Seasons Shopping Centre (4 lifts)			
Minimum booking of 2 months	467.50	93.50	561.00
Civic Centre information screens (flat screens in reception)			
Public and voluntary sector - per calendar month	88.33	17.67	106.00
Private sector - per calendar month	146.67	29.33	176.00
The Big switch on - sponsorship packages for Mansfield's Christmas			
Bronze	563.33	112.67	676.00
Silver	1,125.83	225.17	1,351.00
Gold	2,345.83	469.17	2,815.00
Other sponsorships			
Annual sponsorship of the town's Christmas tree	1,125.83	225.17	1,351.00
Christmas in Mansfield sponsorship			P.O.A
Town Centre poster points			
Public and voluntary sector - per calendar month	46.67	9.33	56.00
Private sector - per calendar month	56.67	11.33	68.00
Pitches for small events			

Charity/voluntary sector			Free
Private sector	16.67	3.33	20.00
Large pitch	42.50	8.50	51.00
Pitches for large events			
Charity/voluntary sector			Free
Private sector	30.00	6.00	36.00
Large pitch	42.50	8.50	51.00
Pitches for international and profile raising events	85.00	17.00	102.00
Palace Theatre advertising			
Advertising in the Palace Theatre brochure - half page	425.00	85.00	510.00
Advertising in the Palace Theatre brochure - quarter page	212.50	42.50	255.00
Flyers and leaflets			P.O.A
Digital screens - per week	46.67	9.33	56.00
Contra marketing packages			P.O.A
HEAD OF LAW AND GOVERNANCE			
LEGAL SERVICES			
The following minimum rates will apply in all cases. Where a particular case is complex and the time spent on the matter exceeds the minimum rates an hourly rate of the Fee Earner working on the case will be charged as set out below.			
Unless itemised as a fee below all other work will be charged using the hourly rates, except where there are charging prohibitions or protocols in force.			
Hourly rates			
** VAT rate may change depending on the work required			
These rates will apply for recovering all costs associated with litigation			
Service Manager - Legal Services	105.00	0.00	105.00
Senior Solicitor	95.00	0.00	95.00
Assistant Solicitor	90.00	0.00	90.00
Legal Executive	74.00	0.00	74.00
Information Officers/Administration Officers	31.00	0.00	31.00
Contracts			
Deeds of variation and/or Novation	375.00	0.00	375.00
All other contracts for third party matters	375.00	0.00	375.00
Sealing and Administration	108.00	0.00	108.00
Conveyancing Transactions			
Large Commercial Premises - Assignments	643.00	0.00	643.00
- New lettings	750.00	0.00	750.00
- Variations	750.00	0.00	750.00
- Notice	54.00	0.00	54.00
Small units - Assignments	321.00	0.00	321.00
- New lettings	375.00	0.00	375.00
- Variations	375.00	0.00	375.00
- Notice	54.00	0.00	54.00
Other Conveyancing Transactions			
Sale of land and/or property			P.O.A
Purchase of land and/or property			P.O.A
Development agreements			P.O.A

Freehold reversions	375.00	0.00	375.00
Release of covenants	804.00	0.00	804.00
Lease extensions	804.00	0.00	804.00
Deed of variation	375.00	0.00	375.00
Licences	536.00	0.00	536.00
Easements	536.00	0.00	536.00
Surrenders	536.00	0.00	536.00
Grant of sub-lease	536.00	0.00	536.00
Epitome of title/certificate of title	129.00	0.00	129.00
Right To Buy Matters			
Sale of house	349.00	0.00	349.00
Sale of flat	349.00	0.00	349.00
Deed of variation	349.00	0.00	349.00
Letters of postponement	134.00	0.00	134.00
Lease notice	54.00	0.00	54.00
Planning Matters			
Section 106 Agreements	1,072.00	0.00	1,072.00
Deeds of variation/modification	857.00	0.00	857.00
Stopping up/diversion orders (non-contentious only)	429.00	0.00	429.00
Information Requests			
Freedom of Information requests (where compliance exceeds £450) - Administration for providing the information/disbursements	26.00	0.00	26.00
Document signing			P.O.A
Pension signings/certifying or signing of documents	30.83	6.17	37.00
Copying charges			
A4 sheet	0.00	0.00	0.00
Other sizes or specialised requests			P.O.A
ELECTORAL REGISTRATION			
Sale of Full Register - Data (£20 plus £1.50/1000 electors)	144.00	0.00	144.00
Sale of Full Register - Printed (£10 plus £5.00/1000 electors)	423.00	0.00	423.00
Sale of Open Register - Data			P.O.A
Sale of Open Register - Printed			P.O.A
Monthly update of Full Register - price/year	211.00	0.00	211.00
Marked Copies of the Register:			
Initial Charge	10.00	0.00	10.00
Additional charge/1000 electors	2.00	0.00	2.00
HEAD OF FINANCE			
FINANCIAL SERVICES			
Annual Statement of Accounts - fee per full copy	6.00	0.00	6.00