

**Mansfield District Council**

**Statement of Community Involvement  
(SCI) 2017**

April 2017

**[www.mansfield.gov.uk](http://www.mansfield.gov.uk)**



**Mansfield**  
District Council

# **Consultation Statement June 2017**



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## 1.0 Introduction

### Purpose of this Statement

1.1 It is important that the council engages with the community throughout the preparation of the Local Plan. In doing this we need to ensure we follow the council's Statement of Community Involvement (SCI) and the Regulations<sup>1</sup> governing the development plan process.

1.2 In this case we were consulting on an updated version of our Statement of Community Involvement (SCI).

### Statement of Community Involvement

1.4 We want to consult the public on planning matters as we believe it helps us to make better informed decisions. The Statement Community Involvement is a document that sets out the consultation activity that we will carry out at various times in the production of the Local Plan and guidance documents, and in the determination of planning applications. It explains how you can get involved and have your say.

### Structure of this Statement

1.5 This statement is structured as follows:-

**Section 2** - gives details on who was consulted including the list of specific and general consultation bodies

**Section 3** - sets out how the consultation was undertaken

**Section 4** - outlines who responded including the chosen response methods

**Section 5** - provides a summary of the main issues raised and our response for dealing with them and,

**Section 6** - provides a conclusion to the consultation.

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<sup>1</sup> Town and Country Planning (Local Planning) (England) Regulations 2012.

## 2.0 Who was consulted?

2.1 We sent a notification, either electronically or by post, which explained the purpose of the consultation event and invited representations to approximately 1100 individuals and organisations registered on the local plan database. This included the following specific and general consultation bodies.

### Specific consultation bodies:

Arqiva	Mobile Operators Association
Ashfield District Council	N Power
Bassetlaw District Council	National Grid Property
Bolsover District Council	Natural England
British Broadcasting Corporation (BBC)	Nether Langwith Parish Council
Broxtowe Borough Council	Network Rail
BT Plc	Newark & Sherwood District Council
Chesterfield Borough Council	NHS England
Civil Aviation Authority	NHS Nottinghamshire County
Clipstone Parish Council	North East Derbyshire District Council
Coal Authority	North Nottinghamshire Health Authority
Cuckney Parish Council	Nottingham City Council
Defence Infrastructure Organisation	Nottingham Community Health
Department for Transport	Nottinghamshire County Council
Derbyshire County Council	Nottinghamshire Fire & Rescue Service
EE	Nottinghamshire Healthcare NHS Trust
E.ON Central Networks	Nottinghamshire Police
E.ON Energy Ltd	O2 UK Ltd
East Midlands Councils	Perlethorpe-cum-Budby Parish Meeting
East Midlands Trains	Radiocommunications Agency (Midlands and East Anglia)
Edwinstowe Parish Council	Rainworth Parish Council
Environment Agency - Lower Trent Area	Rufford Parish Council
Gedling Borough Council	Severn Trent Water Ltd
Health & Safety Executive	Severn Trent Water Ltd. (Mansfield)
Highways England	Sherwood Forest Hospitals NHS Trust
Historic England	Shirebrook Town Council
Homes and Communities Agency	Telefonica O2 UK Limited
House Builders Federation	Transco
Hutchison 3G UK Ltd	Vodafone Ltd
Mansfield & Ashfield District PCT	Warsop Parish Council
Mansfield & Ashfield Clinical Commissioning Group	
Mansfield Area Strategic Partnership	

**General consultation bodies:**

Albert Street Residents Association	Lowland Derbyshire and Nottinghamshire Local Nature Partnership
Alzheimers Society	Mansfield 2020 Ltd
Ancient Monuments Society	National Farmers Union
APTCOO	Nottinghamshire Biological and Geological Records Centre
Ashfield Links Forum	Nottinghamshire Older People's Advisory Group
Baggaley Construction	Nottinghamshire Wildlife Trust
British Horse Society	Planning Inspectorate
Churches Together	Royal Society for the Blind (Nottinghamshire)
Citizens Advice Bureau	Society for the Protection of Ancient Buildings
Country Land and Business Association Ltd	Sport England
Disability Nottinghamshire	Stagecoach East Midlands
Derbyshire and Nottinghamshire Chamber of Commerce	Sure Start Meden Valley
Derbyshire and Nottinghamshire Local Enterprise Partnership	Sure Start Ravensdale
Derbyshire County Council	The Woodland Trust
Derbyshire Gypsy Liaison Group	
Groundwork Creswell, Ashfield & Mansfield	
Health & Safety Executive	

### 3.0 How was the consultation undertaken?

3.1 A number of consultation methods were used in the preparation of the SCI to invite people's views and comments on it. The list below sets out the details of the methods of engagement used.

#### **Pre-consultation Engagement**

3.2 In developing the SCI document there were internal consultations carried out with other departments / teams at the council. This included the Development Management team and the Marketing and Communications team. The comments made were fed into the document.

#### **Statutory Requirements**

3.3 In order to meet the statutory requirements the council undertook the following:

- ***Consult with specific and general consultation bodies***

Consultation was undertaken with the specific and general consultation bodies recorded in the local plan database. All bodies were sent a letter either electronically or by post including details about the consultation event together with a link to the relevant webpage ([www.mansfield.objective.co.uk/portal](http://www.mansfield.objective.co.uk/portal)) where access to the report and online questionnaire was made available.

#### **Statement of Community Involvement**

3.4 Although this is the document we were consulting on, we made sure that we were in accordance with it, and the council's existing Statement of Community Involvement which was adopted in 2015:

- ***'Statement of Community Involvement – Consultation Draft'***

A Statement of Community Involvement – Consultation Draft was produced by the council. It was the key document used during the consultation period to gather the views of individuals and organisations.

- ***Making copies of documentation available for inspection***

Copies of the document and the questionnaire were made available to view at the following venues.

- Mansfield District Council - Civic Centre, Chesterfield Road South
- Clipstone Village Library - First Avenue
- Forest Town Library - Clipstone Road West
- Ladybrook Library - Ladybrook Place
- Mansfield Library - West Gate
- Mansfield Woodhouse Library - Church Street
- Rainworth Library - Warsop Lane
- Market Warsop Library - High Street

- ***Letters***

Letters were sent either electronically or by post explaining the purpose of the consultation event to approximately 1100 individuals and organisations registered on the Local Plan database. A copy of the letter is included in Appendix 1.

- ***Website***

A PDF copy of the document was available to view and download from the council's website. The document was also available on the Local Plan Consultation Portal to allow people to comment online.

- ***Public Notice (Chad Newspaper)***

A public notice was advertised in the Mansfield Chad on Wednesday 19 April 2017. This gave detail of the consultation event and where copies of the document were available for viewing. A copy is included in Appendix 1.

- ***Social Media (Facebook and Twitter)***

The Planning Policy Facebook page 'Mansfield – planning for the future' was updated during the consultation period to notify people about the consultation, and provide them with links to the Consultation Portal.

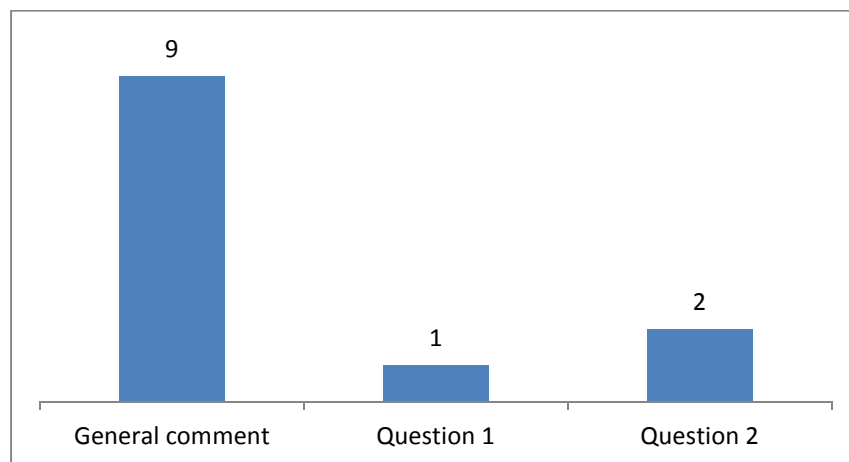
Tweets were also sent via the Planning Policy Twitter account (@MDC\_Planning) to help raise awareness of the consultation. Please see Appendix 1 for details.



## 4.0 Who responded?

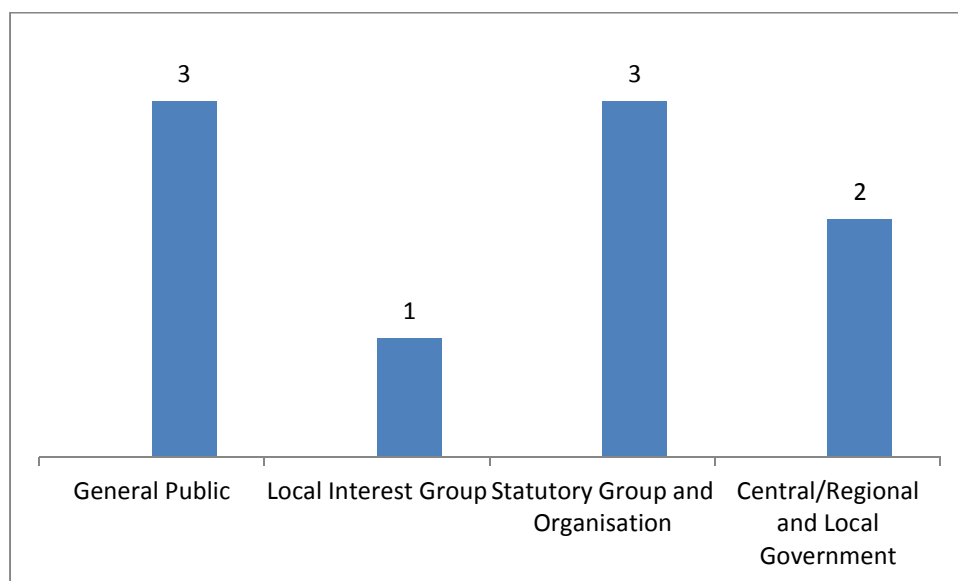
4.1 From those notified about the consultation on the 'Statement of Community Involvement', a total of 10 people responded. Between them they made 13 separate comments. Of these 13 comments, one was inadmissible (as it was blank) and most of the others were general comments on the document. The split between comment type is shown below (valid comments):

### Amount of comments per question:



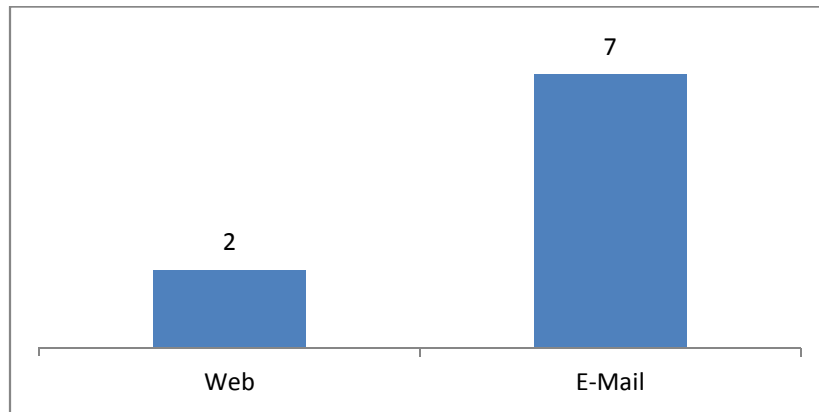
4.2 The following breakdown of respondent type shows that the majority of valid responses were submitted from statutory organisations and the general public. This is shown below.

### Respondent type:



4.3 The majority of comments were submitted via email. The chosen method of response of all the respondents is set out below.

**Response method:**



## 5.0 What was said and what was our response?

5.1 A summary of the comments received and our response is set out below.

Organisation Details	Comment Ref	Officer summary	MDC response to comment
<b>General comments</b>			
N/A	SCI2017/1	Reasonably well laid out document and good starting point, but care should be taken over details so mistakes don't undermine the message.	Noted.
Forest Town Community Council	SCI2017/3	Paragraph 9.15 should state that for transparency the council website will allow residents to see all planning application consultation responses, correspondence between the applicant and planners, Section 106 agreements and Environmental Statement screening and scoping consultations.	This information is currently not available on our website. The suggestion will be considered by the Development Services Manager.
Historic England	SCI2017/4	It may be useful to provide an appendix to set out who the statutory consultees are, or to refer to the relevant procedures and regulations for statutory consultees. Reference could be made to HE's consultation charter.	Text will be added to section two which refers to the relevant procedures and regulations.

Nottinghamshire County Council	SCI2017/5	<p>Comments received from the various county council departments.</p> <p>Public Heath: Information given on the health profile of Mansfield, and what various documents and strategies say about how good planning can affect health. It is recommended that additional healthcare requirements are discussed with the Mid Nottinghamshire Local Estates Forum and the Mansfield and Ashfield Clinical Commissioning Group.</p> <p>Travel and Transport Services: Main bus operators should be consulted at all stages of the planning process for new developments and regarding the enhancement of bus services / infrastructure. It is recommended that development sites with access to existing public transport facilities should be given priority. Transport and Travel Services would like to explore the provision of contributions towards public transport improvements with developers. Public transport facilities should be included within the Reg 123 Infrastructure Schedule of CIL.</p>	Noted.
Health and Safety Executive	SCI2017/6	No comments on the draft SCI although would like to be consulted further on local plan documents.	Noted.
Natural England	SCI2017/8	No comments.	Noted.
N/A	SCI2017/9	Fully agrees with and supports the draft SCI.	Noted.
Sport England	SCI2017/10	No comments.	Noted.
N/A	SCI2017/11	Concerned that not notifying through the local press will mean the public aren't adequately consulted.	Whilst we will no longer place advertisements regarding the local plan in the local press we

			will continue to issue press releases.
<b>Question 1 – Are there any other ways you would like to be consulted on the Local Plan?</b>			
N/A	SCI2017/1	No.	Noted.
<b>Question 2 – Is the SCI clear about how you can comment on development proposals and enforcement issues, or get further information?</b>			
N/A	SCI2017/1	Yes.	Noted.
Forest Town Community Council	SCI2017/3	<p>Details about the right to request additional information through Freedom of Information and Environment Information Regulations should be included.</p> <p>Information about enforcement should be included.</p> <p>The community should be consulted on any future CIL scheme, at stages 1 and 2 of the process.</p>	<p>This document focuses on how the council consults on planning matters, and it would be inappropriate to go into detail on the ways in which interested parties may request additional information from the council under different regulations. These are detailed on our website at <a href="http://www.mansfield.gov.uk/freedomofinformation">http://www.mansfield.gov.uk/freedomofinformation</a> and <a href="http://www.mansfield.gov.uk/article/5993/Environmental-information-regulations">http://www.mansfield.gov.uk/article/5993/Environmental-information-regulations</a>.</p> <p>Brief text relating to enforcement will be added to section nine and reference made to the information on our website.</p> <p>The community will be consulted at stage 2 of the CIL process, however it would be inappropriate to consult at stage 1 as this is focused on gathering technical information, such as the future expansion plans of service providers.</p>

## 6.0 Conclusion

6.1 This consultation focused on how Mansfield District Council consults the community on planning matters. There was not a huge response to the consultation but there was a mix of respondents representing statutory organisations, central and local government, the general public and local interest groups.

6.2 The following are ways in which responses to this consultation have been / will be taken account of:

- The Development Services Manager is considering the implications of publishing on our website all planning application consultation responses, correspondence between the applicant and planners, Section 106 agreements and Environmental Statement screening and scoping consultations.
- We have reviewed and amended the Statement of Community Involvement in order to ensure there are no errors.
- Text has been added to section two referring to statutory consultees and the relevant procedures and regulations.
- Brief text has been added to section nine relating to enforcement and reference made to the information on our website.

6.3 The document was adopted XXXXXX. The document will now be followed in all consultations on the Local Plan, planning guidance documents, and planning applications.

# Appendix 1

- Letter / email


Mansfield District Council	
<p>&lt;field_4&gt; &lt;field_5&gt; &lt;field_5&gt; &lt;field_7&gt; &lt;field_8&gt; &lt;field_9&gt; &lt;field_10&gt; &lt;field_11&gt; &lt;field_12&gt; &lt;field_13&gt;</p>	<p>Our Ref: SCI 2017 Your Ref: When calling, please ask for: Katie Mills Date: 18<sup>th</sup> April 2017</p>
<p>Dear Sir/Madam,</p> <p><b>Re: Draft Statement of Community Involvement 2017 Consultation</b></p> <p>The Planning team at Mansfield District Council are required by legislation to produce a Statement of Community Involvement (SCI). This document sets out how we will consult you on planning matters such as new policies and planning applications that might affect you. Our SCI was adopted in 2015 but has been updated to reflect an extra stage of the consultation on the preparation of the Local Plan set out within the Local Development Scheme 2017, which can be viewed at: <a href="http://www.mansfield.gov.uk/localplan/LocalDevelopmentScheme">http://www.mansfield.gov.uk/localplan/LocalDevelopmentScheme</a></p> <p>We are now consulting for six weeks on an updated SCI, based upon the Town and Country Planning (Local Planning) (England) Regulations 2012.</p> <p>You can make comments on the draft SCI from 18th April to 30th May 2017. All comments received will be used to inform the final document which, upon adoption by Mansfield District Council, will be applied each time we consult on planning matters.</p> <p>You can view the document and comment online by visiting our Consultation Portal: <a href="http://mansfield.oblective.co.uk/portal">http://mansfield.oblective.co.uk/portal</a></p> <p>If you have forgotten your password please use this link for a new one: <a href="http://mansfield.oblective.co.uk/common/forgettenPassword.jsp">http://mansfield.oblective.co.uk/common/forgettenPassword.jsp</a></p>	
<p>Katie Mills - Executive Mayor Mansfield District Council, Civic Centre, Chesterfield Road South, Mansfield, Nottinghamshire NG19 7BH. t: 01223 453462 w: <a href="http://www.mansfield.gov.uk">www.mansfield.gov.uk</a></p>	

You can also view a copy of the document at the Civic Centre and at each County Library in the district during the consultation period. If you wish to write to us, please e-mail [lp@mansfield.gov.uk](mailto:lp@mansfield.gov.uk) or write to the Planning Policy Team Leader, Mansfield District Council, Civic Centre, Chesterfield Road South, Mansfield, NG19 7BH.

Comments sent by post should reach the Council no later than the 30th May 2017. Please note that any comments you make may be made publicly available.

You have received this letter because you are listed on Mansfield District Council's Local Plan database. For further information please call Mansfield District Council's Planning Policy team on 01623 463195.

Yours Faithfully

  
Katie Mills  
Planning Policy Team Leader

**CALL 0207 064 3203**

**PUBLIC NOTICES**

**PUBLIC NOTICES**

**MANSFIELD DISTRICT COUNCIL**

**Draft Statement of Community Involvement**

Mansfield District Council has prepared a Draft Statement of Community Involvement. This sets out the Council's proposals for involving the local community in the preparation of planning policy documents and in the consideration of planning applications.

The draft Statement of Community Involvement is available from Tuesday 18th April 2017 for inspection at the following venues during normal opening hours:

**District Council Offices**  
Mansfield District Council, Civic Centre,  
Chesterfield Road South, Mansfield, NG19 7BH

**Libraries**  
Clipstone Village – First Avenue  
Forest Town – Clipstone Road West  
Ladybrook – Ladybrook Place  
Mansfield – West Gate  
Mansfield Woodhouse – Church Street  
Rainworth – Warsop Lane  
Warsop – High Street

And on the Council's Local Plan consultation website:  
<http://www.mansfield.gov.uk/planningconsultation>

Any comments on the Draft Statement of Community Involvement should be made using the consultation website, by email to [lp@mansfield.gov.uk](mailto:lp@mansfield.gov.uk), or in writing to the Planning Policy Team at the address below,

Mansfield District Council, Civic Centre  
Chesterfield Road South, Mansfield, NG19 7BH

Comments should reach the Council no later than Tuesday 30th May 2017. Please note that any comments you make may be made publicly available

If you have any queries about the document please telephone 01623 463195 or email [lp@mansfield.gov.uk](mailto:lp@mansfield.gov.uk)

Estate will be distributed only to claims of which they have had

**ROTHERA SHARP**  
164a Bramcote Lane W  
Nottingham NG8 2QP

**DOUGLAS BEI PROCTOR HC**  
(Deceased)

Pursuant to the Trust any persons having a claim or an interest in the estate of the deceased of 27 Church Drive, Nottingham NG15 9PD, 10/01/2017, are required to provide particulars thereof in writing to the undersigned Solicitors 21/05/2017, after which the Estate will be distributed only to claims of which they have had

**ROTHERA SHARP**  
164a Bramcote Lane W  
Nottingham NG8 2QP

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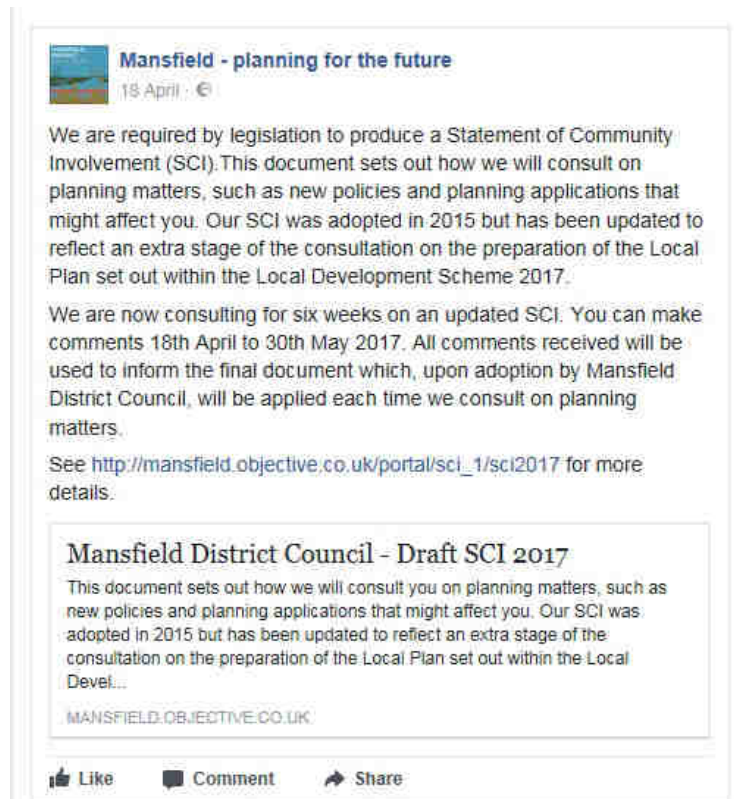
**Newark and Sherwood District Council**  
Town and Country Planning (Development Management Procedure) (England) Order 2015 Notice Under Article 13

13



- Social Media Posts

- **Facebook** (87 Facebook users currently 'like' the 'Mansfield – planning for the future' page)



- **Twitter** (The @MDC\_Planning Twitter account currently has 90 followers)

