



Council Tax Energy Payment- Discretionary Scheme 2022/23

Document History

Created	11 April 2022
Reviewed	1 July 2022

1. Purpose

The document describes how the Council will process the discretionary element of the government's Energy Rebate Scheme.

2. Scope

On 3 February 2022, the Chancellor announced the Government's interventions into energy price increases and what support will become available for residents. Mansfield District Council will be responsible for administering the Council Tax Energy Rebate scheme using its Council Tax database. The scheme consist of two elements. These are:

- **Mandatory Scheme** - supporting all those residing in a property banded A-D for Council Tax purposes. Based on specific government guidance, eligible households will receive a payment of £150.
- **Discretionary scheme** - to be developed by the Council within limit of £229,800 government funding.

Discretionary scheme Phase 1 - 1st May to 30th June 2022.

Phase 1 – Pay £150 energy rebate where a liable person has not qualified under the statutory main scheme and:

1. Liable person lives in a band E-H property , is in receipt of Council Tax Reduction on 1st April 2022 and is not in any of the other categories listed as not eligible under the main scheme (one payment per household) – cost around £3k (21 recipients).
2. Claimant is a newly liable person effective from 1st April 22 (backdated). Claimant is not in any of the other categories listed as not eligible under the main scheme. Checks must be made to verify the move. Checks must also be made to verify the liable person and other household members and to ensure a payment has not been made before. E.g. to another household member.

No one person or household can receive more than one energy payment in phase 1.

All bank details provided should be verified before any payment is made and details kept for audit purposes on all payments made.

Discretionary scheme Phase 2 – 1st July 2022 to 30th November 2022.

This discretionary policy has been reviewed in light of unspent funds as at the date of review.

Financial modelling has been undertaken to enable top up payments to the £150 statutory main scheme to be made to the client group specified below.

1. Liable person living in a band A – D property and in receipt of Council Tax Reduction on 1st April 2022 and is not in any of the other categories listed as not eligible under the main scheme (one payment per household) £27 per household (Approx 8257 recipients).

Phase 2 payments will be issued from 11 August 2022 via Post Office Payout voucher. Identity of recipient to be checked by Post Office staff upon encashment.

Any uncashed voucher payments will be credited against the Council Tax account. Payments are unable to be made under the discretionary scheme after 30th November 2022.

Reviewed by Revenues Team Leader

Dated: 1 July 2022

Authorised under delegated Authority regarding discretionary grants by Head of Finance

Dated: 1 July 2022