

Appendix B: Growth Delivery Group – Draft Terms of Agreement

Growth Delivery Group

Terms of Agreement

8. Purpose

The Growth Delivery Group (GDG) will implement and steer the Council's new proactive approach on improving the delivery of housing and other uses.

9. Aims

- To improve the delivery of schemes with planning permission that have yet to be implemented and schemes that have yet to proceed through the planning process.
- To provide evidence to the inspector at the forthcoming Local Plan Examination in Public, demonstrating the Council's commitment to improving delivery of housing

10. Objectives

- To review and/or maintain the Council's 5 Year Housing Land Supply
- To review updates provided by the Developer's Forum
- To meet with Developers (as recommended via the Developer's Forum)
- To review any known general issues to deliverability.

As noted above, updates will be provided from the Developer's Forum which will be held prior to each of the GDG meetings. In addition to the updates, formal requests will be made by officers after the Developer's Forum requesting that individual Developers be invited to attend the next GDG meeting.

11. Outputs

A series of recommendations will be produced after each of the meetings held by the GDG which will aim to implement positive changes in the way the Council manages deliverability.

These recommendations have the option, but are not required, to be reported to Full Council by officers. It should be noted that not all recommendations will be suitable for formal reporting due to their nature e.g. recommendation for in-house officer training.

The recommendations will also be collated as a record of evidence for the forthcoming Local Plan EiP, to demonstrate the Council's commitment to improving delivery.

Note that commercially sensitive information will not be recorded as part of the formal minutes of the GDG.

12. Attendance

The GDG will be attended by senior officers, appropriate elected members and relevant partners. The following attendees are initially recommended to be present at:

Officers:

- Chief Executive Officer – Mansfield District Council (**Chair**)
- Director of Place and Wellbeing – Mansfield District Council
- Director of Communities – Mansfield District Council
- Director of Economic Growth- Mansfield District Council
- Director of Commerce and Customer Services– Mansfield District Council

Elected Members:

- Executive Mayor of Mansfield District Council
- Elected Member –Portfolio Holder for Safer Communities
- Elected Member – Portfolio Holder for Regeneration and Growth
- Elected Member – Portfolio Holder for Housing

Partners:

- Nottinghamshire County Council
- The Derby, Derbyshire, Nottingham Nottinghamshire Local Enterprise Partnership (LEP)

13. Frequency

The GDG will meet every 4 months (3 times a year after each of the Developer Forums have taken place), for an initial period of 1 year. After the first year, the overall approach to delivery will be reviewed to confirm whether the GDG has implemented positive changes to delivery and whether there is merit in continuing the GDG, this to be agreed by the Council's Local Plan Project Board.

The GDG meetings will take place during working hours at the Civic Centre. Meeting dates will be agreed by democratic services. Note that the first meeting will take place after Friday 5th October 2018 which is when the Developer's Forum is being launched.

14. Support Arrangements

The secretariat duties will be the responsibility of Mansfield District Council. An Example Agenda of the GDG meeting can be found in Appendix 1 of this Agreement.

15. Code of Conduct

To ensure that all business of the GDG is conducted in a professional and productive manner, all of its attendees will agree to abide by the Values and Code of Conduct, as can be found at <http://www.mansfield.gov.uk/article/5988/The-Mansfield-Constitution>