

Making Mansfield Full Place Board Agenda

28th April 2021

Mansfield District Council

Virtual Teams Meeting Hosted by Vision West Nottinghamshire College

Agenda

Minutes: S.Patrick

	Item		Lead
1.	Introduction of meeting	Verbal	A.Cropley
2.	New Member Consideration	Verbal	A.Cropley
3.	Declaration of Conflict of Interests	Verbal	A.Cropley
4.	Review of Previous Minutes	Verbal	A.Cropley
5.	Towns Fund Heads Of Terms Update	Verbal	M.Robinson
6.	Towns Fund Project Update, Prioritisation, Governance and Partner Business Case Workup Arrangements	Report	M.Amos
6.a	Smart Project Presentation	Presentation	A.Dean
6.b	Cycling Project Presentation	Presentation	M.Neal / S.Parks
6.c	Destination Parks Project Presentation	Presentation	S.Troman
6.d	Decision on Prioritised Projects	Discussion	All
7	Update on the Urban Greening Project	Report	S.Troman
8	Levelling Up Fund	Report	MDC
9	CRF update	Verbal	M.Neal /
10	Future Funding Update	Verbal Appendix B	M.Robinson
11	Date of next meeting	Verbal	M.Wright

ITEM 4
Making Mansfield Place Board
Date of Meeting: 21st January 2021 11.00 am
Via Microsoft Teams

Chair: Andrew Cropley -Vision West Notts; **Vice Chair:** Richard Crisp - Mansfield Building Society
 Elected Mayor Andy Abrahams MDC Board representative, Ben Bradley MP, Steve Morris, CVS, Matthew Neal - NCC
 Gary Jordan -Mansfield and Ashfield 2020;, David Wright BEIS, Kath Jepson – B Jephson Mansfield Ltd, Councillor Stuart Richardson – MDC,
 Sharon Hutley – NTU, Sajeeda Rose – D2N2, Tom Goshawk – D2N2, Paula Longdon – Notts CCG, Ilana Freestone – Active Notts, Rebekkah
 O’Neil – Four Seasons Centre (and representing Mansfield BID), Claire Cuthbert – Evolve Trust, Alice Strang – Allies and Morrison, Steve
 Walker – Allies and Morrison

Mansfield District Council Officers

Hayley Barsby Chief Executive Officer; Mariam Amos Director; Michael Robinson Director; Gemma Denton Senior Regeneration Officer; Andy
 Norton Principal Planning Officer

Apologies; David Ainsworth CCG, Nikki Rolls Mansfield BID

Chair: Andrew Cropley, West Notts College

Vice Chair:

Item:	Discussion Notes:	Actions:	Timescale:
<p>To consider the addition of Evolve Trust to the Board Andrew Cropley: Verbal</p>	<p>AC requested comments regarding inviting Claire Cuthbert from Evolve Trust to the board. KJ was supportive but said education is covered on the board and would welcome more local business and private sector. KJ will speak to Nick Linney regarding Linney’s continued involvement and update Mike Robinson to see if they would like to continue to be on the board. Gary Jordan will speak to Mansfield 2020 members to see if there is anyone appropriate to put forward to join the board.</p>	<p>Kath Jephson to discuss with Linneys representation on the board. GJ will speak to 2020 members.</p>	

	<p>Depending on response a further discussion on private sector representation on the board will be considered.</p> <p>HB, BB, SM and GJ are supportive of this request. AA asked if Evolve would be represented all academies. AGREED to invite CC to the board and a discussion will take place regarding How Evolve can support the Board. HB will pick this up outside of this meeting.</p>	SP to arrange a meeting with HB and CC to look how Evolve can support the Place Board	
Introduction of meeting Andrew Copley:Verbal	<p>Actions and information / questions to note will be recorded in the minutes.</p> <p>Announcement on 26th December that Mansfield had been unsuccessful in securing the funding. FHSF update on the agenda.</p>		
Declaration of Conflict of Interests: Andrew Copley Verbal	GJ has been on the Discover Ashfield Board, as part of Mansfield 2020. Advised by officers this is not a conflict of interest.		
Masterplan presentation: Allies and Morrison	<p>Presentation from Alice Strang and Steve Walker from Allies and Morrison consultants engage to develop the TC Masterplan: Presentation of the Town Centre Masterplan. Questions and comments to note:</p> <p>CC asked about the student accommodation. HB advised this is in partnership with NTU as it now has a presence in the town and demand will be required for accommodation. CC would like to discuss this further with HB and NTU</p>		

	<p>Cllr Richardson spoke about future tourism opportunities in light of having two hotels in the town. SW- good visitor economy is as a result of good resilience in the town.</p> <p>Mayor Abrahams spoke about the suggestion to make Mansfield less car dependent and how this could help promote the town and benefit businesses and how can we encourage visitors to visit the centre as a pedestrian.</p> <p>SW supported this and to encourage walking and cycling in the town.</p> <p>CC are there any plans to extend the tram system. GJ advised that ADC are looking at the Maid Marian line to link up Derby and East Midlands hub and may extend this further north. HB advised that ADC and MDC are raising a joint study for this but it is train not tram.</p> <p>Active Notts is encouraging this.</p> <p>SW the infrastructure needs to be in place.</p> <p>Cllr Richardson: old BHS site, can this be converted with mezzanine floor and glass roof. SW noted this.</p> <p>Public Consultation is open on the document for comments. GD advised that all place board members have had an invite to join the MDC consultation process and once registered they can comment on consultations.</p> <p>Steve Walker and Alice Strang left the meeting</p>		
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<p>Review of previous minutes: Andrew Cropley Verbal</p>	<p>Minutes circulated: All actions completed. Agreed as a true and accurate record.</p>		
<p>FHSF update: Mike Robinson report</p>	<p>MR gave a brief update on the FHSF bid and the announcement on 26th December that Mansfield was unsuccessful and the reasons given by MCHLG. A follow up session to discuss the strategic case has been requested and arranged for 3 February 21. MDC have formally written to the Secretary of State, no reply as yet, and MDC have also asked for a resubmission for the Towns Fund.</p> <p>Ben Bradley MP welcomes the time for feedback on this from MHCLG and what support can be given for the Town Deal.</p> <p>Mayor Abrahams spoke about the disappointment and how to look to the Towns Fund for funding for Mansfield.</p> <p>RC – what did other bid have that Mansfield didn't that they ensured they secured success, aside from land value</p> <p>SR (D2N2) advised bids were down to BCR and how land value was calculated.</p> <p>TG (D2N2) can put the board in touch with other project sponsors if required.</p> <p>HB – need to always put projects forward that would support the Mansfield Vision, and the BCR is different in Ashfield than Mansfield.</p>		

	<p>AGREED - To look at project items in the FHSF and Towns Fund for the Town Fund Bid.</p> <p>DW (BEIS). The Town Fund has the ability to resubmit projects.</p>		
<p>Update on Urban Parks Project: Mariam Amos report</p>	<p>VIA Ltd have worked with MDC for design and concept ideas. Primary sites include Walkden Street, pocket park between the Bus Station and Four Seasons, Butter Market Plaza, Stockwell Gate and other small areas in the report. Timescales to spend the money is tight, especially in light of the current Covid issues and capital projects needing wider consultation and planning. Accepting all LA's are in the same position.</p> <p>Mayor Abrahams – all the projects would fit in the Town Centre Masterplan.</p> <p>KJ asked if the money will be taken back if not spent. MA advised confirmation is needed on this but as everyone is in the same position it is hoped not.</p> <p>AC suggested asking the Town Centre sub-group to lead on this, MA advised internal project team to look at the priorities and feedback can go to Mariam</p>		
<p>Update on Towns Fund: Mike Robinson report</p>	<p>Additional points of clarification for the bid were submitted. Late February/early March date given to expect feedback but agreed that a revised bid will be submitted when the offer is received.</p>		

	<p>The whole of the district is included in the Town Fund, as one town.</p> <p>Deliver any resubmissions through the core group and feedback to the wider group.</p> <p>Ben Bradley MP - do we have to bank what deal we are offered, DW advised he will check this and confirm.</p> <p>MR - how long would we get for resubmission. DW advised other areas were given two months to re-submit.</p> <p>AGREED to await feedback on the Town Fund and redevelop the bid to resubmit. DW advised to work on the projects and the strategy of what projects to bid for, and ensure detail is included.</p> <p>There may be a requirement for the Core Group of Place Board Members to meet and a meeting will be called if necessary to discuss the resubmission.</p>		
Date of next meeting	28 th April 2021 3.00 pm		

MAKING MANSFIELD PLACE BOARD

Subject:	Item 6 Town Fund Project Prioritisation, Governance and Partner Business Case Workup Update		
Presenting authority / representative:	Mansfield District Council		
Report author and contact details:	wrightm@mansfield.gov.uk		
Value of decision: n/a			
Partners affected: Full Place Board		Date of consultation 28/04/2021	
Purpose –			
<p>This report provides an update on the Towns Fund Town Investment Plan programme progress.</p> <p>It will make recommendations for priority projects, introduce the governance structure for the work and also introduce the grant agreement relating to partner business case workup and delivery.</p>			
Background –			
<p>On 27 July 2019 the Prime Minister announced that the £3.6 billion Towns Fund would support an initial 101 town deals across England. See further details of the announcement.</p> <p>The Towns Fund is designed to provide the core public investment of up to £25m in Town Deals. The objective of the Fund is to drive the economic regeneration of towns to deliver long term economic and productivity growth through:</p> <p>Urban regeneration, planning and land use: ensuring towns are thriving places for people to live and work, including by: increasing density in town centres; strengthening local economic assets including local cultural assets; site acquisition, remediation, preparation, regeneration; and making full use of planning tools to bring strategic direction and change.</p> <p>Skills and enterprise infrastructure: driving private sector investment and ensuring towns have the space to support skills and small business development.</p> <p>Connectivity: developing local transport schemes that complement regional and national networks, as well as supporting the delivery of improved digital connectivity</p>			

Current Situation –

MHCLG Approved Projects

MHCLG have now agreed the Heads of Terms agreement with MHCLG (Signed by Place Board Chair and CEO of Mansfield District Council):

Mansfield District Council on behalf of Place Board have been offered authorisation to prepare business cases on projects with funding of up to £12.3 million to be allocated following successful business case development as follows:

Project	Allocation (£)	Match
Destination Mansfield Parks	3.5m	N/A
Warsop Community Leisure Hub	3m	3.6m
Destination Mansfield Branding	0.5m	N/A
Future Tech Knowledge and Skills Exchange	5.7m	0.65m
Mansfield Woodhouse Micro Tech Units	0.51m	0.03m
Mansfield Connect	6m	1m
Warsop Heritage Action Zone	0.5m	0.5m
Smart Mansfield Project	2m	N/A
Cycling Infrastructure Improvements	1.95m	N/A

As seen above, the total if all projects were to be delivered is: **£27,750,000**. This figure is £15,450,000 above the amount allocated to the Place Board by Government. Although the above projects have been approved for delivery in line with governmental aspirations for the Towns Fund, the Place Board does not have the financial capacity to deliver all of the above.

Update on Un-supported projects:

MCHLG also confirmed that the funding would not support the following projects that were submitted as part of the TIP:

- The Healthy Mansfield revenue project to deliver health projects across the district.(500k)
- The Mansfield Student Accommodation Project to repurpose office accommodation to residential student accommodation (900K)

Prioritisation

Mansfield District Council and the Place Board must now look to prioritise those projects from the pre-approved list which they wish to take forward to business case development stage. MHCLG have specified a deadline of 2 months from the point at which Heads of Terms are agreed by MDC and the Place Board, to provide this information. The deadline for the response is May 24th.

Conversation has been ongoing with the core group and the Government appointed consultancy ARUP (Fig 1 – Scoring Matrix) to determine proposals. With the current proposed priority list as follows:

Fig 1:

Project Name	Matrix Priority Score
Destination Mansfield Parks	20
Warsop Community Leisure Hub	23
Destination Mansfield Branding	21
Future Tech Knowledge and Skills Exchange	24
Mansfield Woodhouse Micro Tech	22
Smart Mansfield Project	18
Cycling Infrastructure Improvements	19

It is recommended that all projects scoring in excess of 20 points, the “green” projects are prioritised to go forward and full business cases developed.

As can be seen above, three projects score the lowest in terms of alignment with the Place Board TIP were: Smart, Cycling and Destination Parks. The options proposed centre around variations in these three “amber” projects.

Amber Projects

Destination Parks Outline:

The outline business case submitted to this project outlines a £3.5m project on Berry Hill park consisting of the following interventions, all of which can be reduced/value engineered if necessary.

- Refurbishment and re-instatement of Berry Hill sports complex
- Woodland walks and cycle-route paths around the park.
- Enhancements to the entrance to the Black Scotch Lane car park and entrance
- Enhanced wayfinding around the parks
- Improved seating areas including picnic benches for families
- Significant improvements to Performance areas and Bandstands to provide an event hosting capacity
- The creation of children’s soft play areas
- Car-park provision to allow visitors from further afield
- Resurfacing of footpaths and walkways

Smart Mansfield:

The outline business case submitted at stage one for this project outlined a £2m project consisting of several SMART interventions with a variety of costs which combined make up the £2m. The interventions highlighted by Andy Dean, the consultant responsible for the report are as follows:

- LPWAN Network, £240,000. – The infrastructure that is built into the town but not visible to the public allowing all SMART services to operate.

Plus the priority projects from the SMART Report of:

- SMART Wayfinding project - £425,000 – digital geo-caching supported by an app, infrastructure and development
- SMART Parking - £580,000 – cashless parking utilising ANPR technology and automatic barriers, supported by smart signage to display capacity throughout the town
- SMART Citizen/Rewards - £350,000 – a rewards scheme ran across the town through an app
- SMART Energy - £100,000 – smart solutions to energy management across the town
- SMART Waste - £125,000 – smart waste solutions including intelligent public bins which can compact waste and report automatically when they are full (among other items).

- Total Cost - £1,820,000

These costs include 5 years of maintenance for the projects. In this instance “maintenance” is referred to as the ongoing subscription cost to service providers which charge an annual fee for the continued provision of services.

Following the initial 5 year period covered by Towns Fund money the Council would need to take over the annual cost of maintenance of these projects, at an anticipated cost to the Council of £131,000 per annum.

Cycling and Infrastructure:

The outline business case submitted at stage one for this project outlined a £1.95m project consisting of the following detail:

- Improvements to key routes in and out of the town
- Additional cycle parking,
- A bespoke new secure cycle hub (either stand-alone or developed to bring an existing under-used building back into use) for visitors, residents and workers travelling to Mansfield by bicycle, as well as providing bicycle maintenance and charging for electric bikes.
- Secure on-street parking to meet the demand at key locations in the north, south, east and west of the town centre.

However following the approval from government County Council have been asked to prepare more in depth cycling plans to deliver increased cycling across the town which cover the following:

- Town Centre Facilities
- Cycling Routes
- Cyclist Management (in the town centre)
- Connection to wider cycling strategies
- Identification of arterial routes

Core Group Recommendation

Following a meeting of the Place Board Core Group on the 16th of April, it was unanimously decided that all green projects would be recommended to be taken forward to full business case stage pending Place Board approval and signoff. Reasons stated by members included clear alignment to TIP priorities, scoring well on the priority matrix and a general positive sentiment around all three projects.

It was also proposed and agreed that the Mansfield Connect project (TC Hub) will be removed from the Towns Fund delivery programme to be taken forward as a key project as part of the Levelling Up Fund – to be a flagship with an increased project ask.

It was also proposed and agreed to discount the Warsop Heritage Action zone, to allow funding to be more evenly spread across the district. The project will now be put on hold until future funding is available from a different source (such as the National Lottery Heritage Fund).

These agreements lead to conversation surrounding two key options surrounding the remaining three amber projects which the Place Board now need to take a decision on.

Priority Allocation Options:

The proposals currently exclude the following projects:

The Mansfield Hub – to be developed through the forthcoming Levelling Up Fund, seeking a higher rate of funding to deliver a truly transformational project for the town

The Warsop Heritage Action Zone – omitted and shelved for a future funding pot from the Heritage Lottery Fund. Mansfield currently has the Leeming Street Heritage Fund work ongoing, once this project is completed capacity for delivery of a similar scheme in Warsop will open up.

Following the above, two clear options emerge for delivery:

Option 1:

Project	Allocation (£)	Match
Destination Mansfield Parks	2.04m	N/A
Warsop Community Leisure Hub	3m	3.6m
Destination Mansfield Branding	0.5m	N/A
Future Tech Knowledge and Skills Exchange	4.3m	2.05m
Mansfield Woodhouse Micro Tech Units	0.51m	0.03m
Cycling Infrastructure Improvements	1.95m	N/A

Proposals to deliver the above with an omission of SMART projects and a reduction in the allocation of funding to the FTKSE (met by increased match from Vision West Notts College) and the reduction of the Destination Parks project to focus solely on one site.

This would allow delivery of a Parks scheme and a Cycling Infrastructure Scheme along with all other approved schemes (omitting Mansfield Hub and Warsop Heritage Action Zone as detailed previously).

Total Allocation Cost: approx. £12.3m

Option 2:

Project	Allocation (£)	Match
Warsop Community Leisure Hub	3m	3.6m
Destination Mansfield Branding	0.5m	N/A
Future Tech Knowledge and Skills Exchange	4.3m	2.05m
Mansfield Woodhouse Micro Tech Units	0.51m	0.03m
Smart Mansfield Project	2m	N/A
Cycling Infrastructure Improvements	1.95m	N/A

Proposals to deliver the above with the complete omission of the Destination Mansfield Parks Scheme, with the allocation going towards both a SMART programme and a Cycling Infrastructure Scheme.

Again there is a reduction in the allocation of funding to the FTKSE (met by increased match from Vision West Notts College)

Total Allocation Cost: approx. £12.26m (with variance of 0.04m remaining)

Further Notable Progress

To support the workup of full business cases Mansfield District Council and the Place Board have been allocated £70,000 of Revenue Capacity Funding to assist with work-up.

Mansfield District Council was in receipt of the £70,000 Revenue Capacity Funding on March 29th 2021 with the Authority now going through the relevant internal processes to formally accept the funding (Decision 26th April 2021).

Governance Framework Creation

In line with the requirements of the Towns Fund Guidance, a governance framework draft for business case development and delivery of projects has been produced. (Appendix a). This document outlines how the Subgroups and Core Group liaise with the Full Place Board on matters of business case creation and how the Technical Group (tasked with business case review ahead of delivery) will operate. The document is in draft form at present and will require formal signoff from the full Place Board to be adopted, at which time the documents will be made public via the Place Board webpages.

Partner Business Case Creation Terms

Mansfield District Council are currently in the process of creating the legal grant agreement terms (as required by MHCLG in the Authority's role as accountable body)

The grant terms draft is currently with the MDC Legal Department and will be circulated to relevant delivery partners in due course between now and the 24th of May.

Exempt information:

None

Recommendation(s):

Relating to the above information there are 4 specific recommendations:

1. That the Place Board endorses the recommendation of the Core Group to progress with the green projects to full business cases.
2. That the Place Board determines which option, either 1 or 2 they wish to approve.
3. That the Place Board endorse the proposed Governance Structure for adoption and publication
4. That the Place Board endorse (in principal) the Grant Agreement Terms to be published by MDC

1 REASONS FOR RECOMMENDATIONS

1.1 To progress at pace the continued development and delivery of the Towns Fund programme

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

N/A

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 N/A

4 DOCUMENTS REFERRED TO IN THIS REPORT

4.1 Appendix a – Towns Fund Programme Governance Structure

MAKING MANSFIELD PLACE BOARD

Subject:	Item 7 Urban Greening Report
Presenting authority / representative:	Mansfield District Council
Report author and contact details:	wrightm@mansfield.gov.uk
Value of decision: n/a	
Partners affected: Place Board	Date of consultation 28/04/2021
Purpose – This report is intended to provide a brief relating to the additional £1m offered by the MHCLG to be spend this financial year on a capital project aligned with our TIP and Town Fund objectives.	
Background – On August 14 th MDC applied for £1m of Accelerator funding to progress the Urban Greening proposals put forward by the Place Board. In line with the requirements of MHCLG that the funding must be spent to deliver one or more of the following: <ul style="list-style-type: none">• Improvement to or new parks and green spaces and sustainable transport links• Improvements to town centres including repurposing empty commercial properties• Demolition or site remediation where this will have an immediate benefit MDC formally accepted the funding to deliver our Urban Greening proposals on October the 13 th 2020. Following acceptance of the funding, Via Ltd were appointed to begin feasibility and pre-development work ahead of an options appraisal process by MDC and delivery.	
Current Situation – Overview on the current position: <ul style="list-style-type: none">• Feasibility and high level options/costing report completed and received by MDC on 16/03/2021• 5 sites prioritised for most impact	

- Walkden Street Pocket Park – greening plus dwell time encouraging public realm features with options around children’s play and scope to value engineer costs down if required
- Bus station underpass – general clean and tidy including repainting and repair of any damage to lighten the area and to encourage footfall through the route (particularly effective once SGN is completed)
- Stockwell Gate Gateway – General public realm improvements
- Stockwell Gate bridge (Beales) – installation of lighting to improve aesthetic and brighten dark underpass
- Town Hall Car Park – 3 options proposed at higher cost with significant scope for value engineering. MDC proposal to bring project into the budget envelope a lighter touch greening approach is necessary, this approach also retains maximum parking income and seeks to green and enhance the existing route from the bus station along Exchange Row to the Market Place.

Next Steps

- All of the above will now move to detailed design, mobilisation and delivery stage with first sites coming online summer 2021, with completion expected by April 2022.
- Via an Edge team to be retained through procurement framework – administrative process to set this up is ongoing with County Procurement.
- MDC to confirm internal project lead arrangements and will be fully involved in design choices and will maintain control of overall costings

Exempt information:
None

Recommendation(s):

N/A

5 REASONS FOR RECOMMENDATIONS

N/A

6 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

N/A

7 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 N/A

8 DOCUMENTS REFERRED TO IN THIS REPORT

4.1 N/A

MAKING MANSFIELD PLACE BOARD

Subject:	Item 8 Levelling Up Fund Introduction and Overview		
Presenting authority / representative:	Mansfield District Council		
Report author and contact details:	gdenton@mansfield.gov.uk		
Value of decision: n/a			
Partners affected: Full Place Board		Date of consultation 28/04/2021	
<p>Purpose –</p> <p>This report provides an introduction and overview of the recently announced Levelling Up Fund.</p> <p>Background –</p> <p>The Levelling Up Fund (LUF) was initially announced at the 2020 Spending Review with further details announced in March’s budget. The fund focuses on capital investment in local infrastructure, building on existing Local Growth Fund and Towns Fund programmes, aiming to prioritise bids that invest in regeneration and growth in places in need and areas of low productivity and connectivity.</p> <p>Local Authorities can submit one bid for every MP whose constituency lies wholly within their boundary and the bid must be backed by the MP. Bids can be submitted for an individual project or a package bid consisting of multiple projects (up to a maximum of 3) and both can request up to £20 million of funding. In addition, one large scale transport scheme (up to £50m) can be submitted by each County Council.</p> <p>The first round of funding closes 18th June 2021 and focuses on the following themes:</p> <ul style="list-style-type: none"> • Transport investments including (but not limited to) public transport, active travel, bridge repairs, bus priority lanes, local road improvements and major structural maintenance, and accessibility improvements. • Regeneration and town centre investment, building on the Towns Fund framework to upgrade eyesore buildings and dated infrastructure, acquire and regenerate brownfield sites, invest in secure community infrastructure and crime reduction, and bring public services and safe community spaces into town and city centres. • Cultural investment maintaining, regenerating, or creatively repurposing museums, galleries, visitor attractions (and associated green spaces) and heritage assets as well as creating new community-owned spaces to support the arts and serve as cultural spaces. <p>Within the competition, funding will be targeted towards places with the most significant need, taking into account the following:</p>			

- Need for economic recovery and growth
- Need for improved transport and connectivity
- Need for regeneration

Based on this, areas have been ranked 1-3 with one representing places with the highest levels of identified need, with preference being given to those areas in decision making. Mansfield has been ranked in position one and qualifies for £125,000 capacity building funding to support the creation of the bid.

The assessment process will focus on the following key criteria:

- Characteristics of the place – each local authority will be sorted into category 1, 2 or 3 based on our assessment metrics, with category 1 representing the highest level of identified need.
- Deliverability - will be based on supplementary finance, management and commercial cases, with bids able to demonstrate investment or which begin delivery on the ground in 2021-22 financial year prioritised in the first round of funding.
- Strategic fit with local and Fund priorities – this should be addressed in the strategic case of submissions and should include support from stakeholders.
- Value for money – an economic case should be submitted to explain the benefits of the bid and how it represents value for money.

Current Situation –

In light of the tight timescales of the bidding round; concurrent work required on Towns Fund and applications for the Community Renewal Fund as well as the release of the capacity building funding, which is only available to support LRF bids from round 2 onwards, the Council is working towards round 2 for the submission of a bid. Further information has been requested from government in terms of timing of this and we are awaiting clarification.

In light of the reduced funding outcome of the Towns Fund bid and the requirement to prioritise projects from the submission, the LRF provides an opportunity that some of projects from Towns Fund could be moved to this fund. In addition there are opportunities identified through our emerging Town Centre Masterplan work which could also look to be supported, including a range of town centre sites and premises and work is beginning to investigate these further.

Additional guidance is also beginning to be released from Central Government which will help us shape our bid and discussions will begin around key priorities in the coming weeks. In addition, discussions are also being held with Nottinghamshire County Council with regard to the Transport Bid which they will be submitting.

Exempt information:

None.

Recommendation(s):

None

9 REASONS FOR RECOMMENDATIONS

N/A

10 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

N/A

11 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 N/A

12 DOCUMENTS REFERRED TO IN THIS REPORT

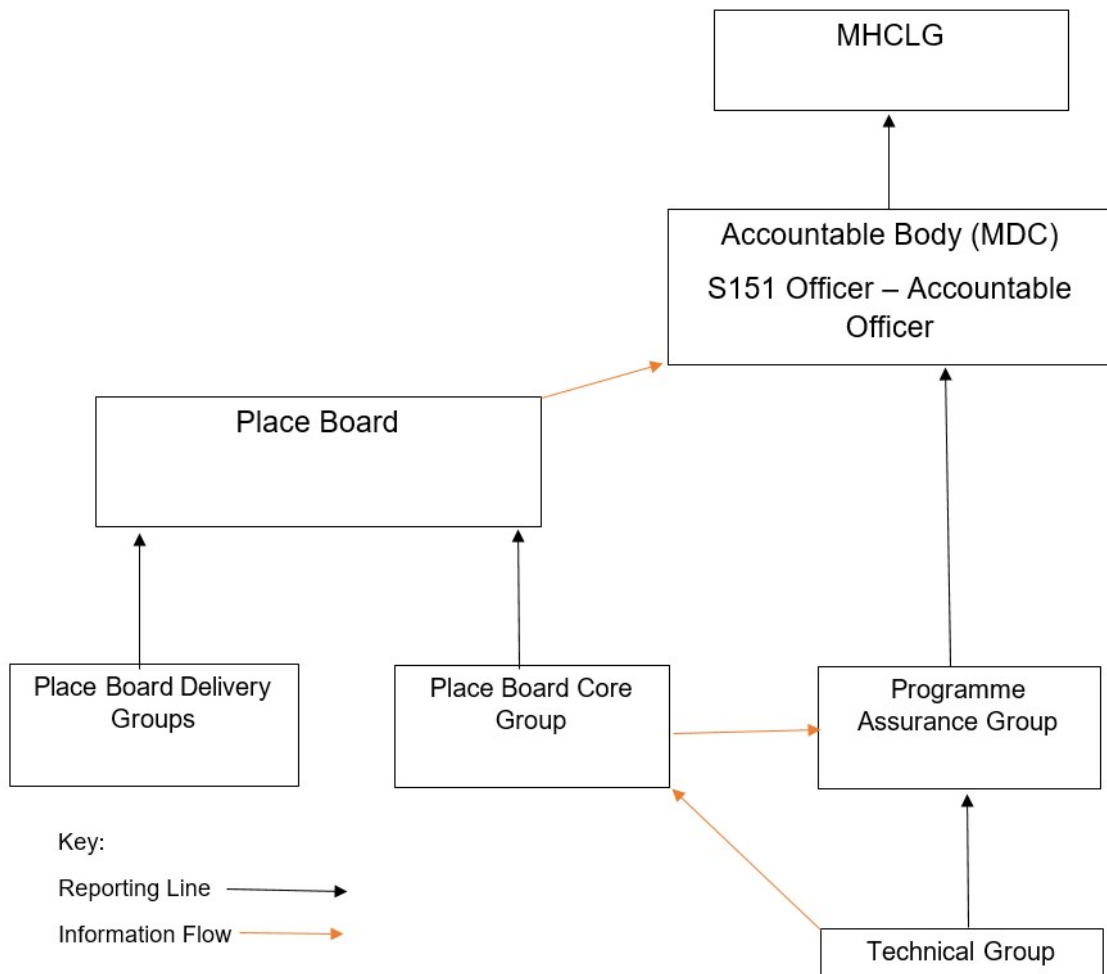
4.1 N/A

Appendix A

Towns Fund Governance Framework

This Governance Framework considers how our Towns Fund programme will be managed to successfully deliver our Mansfield Town Investment Plan. It outlines how decisions will be made, the sources of assurance and considers how Mansfield District Council will fulfil its responsibilities as Accountable Body. It reflects the requirements set out in the Towns Fund Guidance, published in June 2020, as well as Mansfield District Council’s own regulations and procedures in line with their responsibility as Accountable Body.

1. Programme Governance Structure:



2. Roles, Responsibilities and Accountability:

2.1 MDC

- Accountable to MHCLG for the delivery of Mansfield's Town Investment Plan.
- Work closely with the Place Board to deliver the vision for the town
- Oversees management of performance against targets in partnership with the Place Board
- Monitors delivery against business plan in partnership with the Place Board
- Approves Business Cases and allocation of funding (Section 151 Officer)
- Approves the six monthly claim forms to MHCLG on financial and output performance (Section 151 Officer)

2.2 Place Board

- Sets the strategic vision and steers the direction to be delivered by Mansfield District Council as the accountable body
- Oversees management of performance against targets in partnership with MDC
- Monitors delivery against business plan in partnership with MDC
- Business Cases presented post approval
- It will also act as Project Board for Prince II requirements.

2.3 Place Board Core Group

- Accountable to Place Board
- Key changes to the programme and projects come here for discussion and review with feedback to Programme Assurance Group
- Review of Business Cases prior to approval

2.4 Place Board Delivery Groups

- Accountable to the Place Board
- Each group represents one of the key themes as identified in the Town Investment Plan
- Develops Business Cases and submits to MDC for approval
- Monitors the delivery of projects and monitors outputs.
- Provides project updates to Place Board
- Will act as Project Steering Group for Prince II requirements

2.5 Programme Assurance Group

- Accountable to Mansfield District Council
- Provides financial and output updates to the Place Board
- Responsible for the financial and output monitoring of the overall programme
- Responsible for submission of six monthly claim forms to MHCLG on financial and output performance
- Responsible for the implementation of the Monitoring and Evaluation Framework.
- Responsible for the day to day running of the programme

2.6 Technical Group

- Accountable to the Mansfield District Council
- Responsible for establishing the level of detail required for each Business Case.
- Responsible for the appraisal of Business Cases and feedback to the Core Group

3. *Terms of Reference:*

3.1 Mansfield District Council -Terms of Reference for the Delivery of the Towns Fund Programme

Membership:

Mansfield District Council.

Responsibilities:

To act as Accountable Body to MHCLG for the delivery and implementation of the Mansfield Town Investment Plan.

To work with partners to set the strategic vision for the town and support the Mansfield Place Board.

To be responsible for overseeing the management of performance against targets for the Towns Fund Programme in partnership with the Mansfield Place Board.

To ensure financial probity in approving businesses cases and allocation of funding for the Towns Fund.

To ensure Financial Management of the Place Board work Programme is in accordance with the requirements of the Council's own Financial Regulations and the requirements set out by MHCLG.

To be responsible for the approval and submission of six monthly claim forms to MHCLH on financial and output performance.

Accountability:

Ministry of Housing, Communities and Local Government.

3.2 Making Mansfield – Place Board Terms of Reference for the Delivery of the Towns Fund Programme

Membership:

Mansfield District Council, D2N2, Linney's, Mansfield and Ashfield 2020, East Midlands Chamber, Warsop Parish Council, Diverse Academies, Nottinghamshire County Council, Mansfield BID, Mansfield CVS, DWP, MP, Nottinghamshire Police, Nottingham Trent University, Mansfield Building Society, Vision West Nottinghamshire College, Active Notts, Mansfield and Ashfield CCG, Sherwood Forest Hospital Trust, Homes England, Environment Agency and Private Sector Business Representative.

Membership is determined by the Place Board and new members are subject to the Place Board's approval.

Responsibilities:

To work together to shape and manage the Place of Mansfield and District focusing on the priorities around, Growth, Place, and Aspiration & Wellbeing.

To explore new ways of working to maximise the impact of resource deployment within core organisational resources to address the priorities for the communities we support.

To seek to add social value to the work we all deliver by considering wider socioeconomic, environmental and health impacts through our normal service and project delivery work.

To work together to deliver a joined up approach towards strategic interventions which improve the long term opportunities and fortunes of our communities.

To explore and progress all future funding and opportunities to deliver against the overarching vision for Mansfield town centre and the surrounding area.

To provide support and advice to the accountable body (Mansfield District Council) in developing and governing a Towns Fund bid and programme management in line with the Government prospectus.

To explore and maximise synergy with other programmes and work which Mansfield District Council have progressed.

To explore and maximise funding opportunities that support the strategic vision for the Town.

To maintain strategic oversight of the Towns Fund Bid and set the direction of the investment plan.

To oversee the establishment of the Towns Fund programme delivery teams (by theme).

To approve the annual delivery plan and monitor the delivery of performance.

To make representation to government departments for advice and assistance as necessary.

To ensure the necessary liaison arrangements are in place to maximise resources across the range of partners, and to work collaboratively to deliver the shared objectives.

To ensure the views of the community are represented and considered through the Community Engagement and Consultation group, and the communications strategy.

To ensure all the necessary governance matters within the remit of Mansfield District Council are identified and progressed effectively.

Accountability:

Working in partnership with Mansfield District Council (in its role as Accountable Body) to support the delivery of the Mansfield Town Investment Plan.

The Place Board cannot commit any organisation to any expenditure or policy/strategy commitment outside of that organisations own due governance processes.

Frequency of Meetings:

Meetings will be held quarterly. The frequency of meetings can be varied following a discussion and vote of the Board, at the discretion of the Chair.

Declarations of Interest:

Group members will be required to declare any interests in agenda items at the relevant time in each meeting. A register of Interests declared will be noted in the meeting minutes and will be available upon request.

Minutes:

Minutes of meetings will be agreed at the next suitable meeting, and the Chair will move to sign them as a correct record. Copies will be held and will be available on request. If meetings are infrequent, the move to agree minutes will be done via e-mail with group members.

3.3 Making Mansfield – Core Group Terms of Reference for the Delivery of the Towns Fund Programme

Membership:

Comprises of a subset of the Place Board, members include Place Board Chair, and representatives from MDC, NCC, Mansfield BID, CVS, D2N2, NHS and Private Sector, supported by officers of the Council.

Responsibilities:

Work together to support the Place Board and Mansfield District Council in the management and implementation of the Mansfield Town Investment Plan (TIP).

Provide support and guidance to Mansfield District Council (Accountable Body) in the programme management and governing of the Town Investment Plan, in line with the adopted Heads of Terms from MHCLG.

Work alongside the five delivery groups to support the successful delivery of the projects being supported through the Town Investment Plan.

Work to review and discuss any key changes to the programme and feedback to the Programme Assurance Groups.

Undertake a review of Business Cases prior to approval.

Accountability:

To Place Board

Frequency of Meetings:

Meetings will be held on an ad hoc basis, in line with programme requirements.

Declarations of Interest:

Group members will be required to declare any interests in agenda items at the relevant time in each meeting. A register of Interests declared will be noted in the meeting minutes and will be available upon request.

Minutes:

Minutes of meetings will be agreed at the next suitable meeting, and the Chair will move to sign them as a correct record. Copies will be held and will be available on request. If meetings are infrequent, the move to agree minutes will be done via e-mail with group members.

3.4 Making Mansfield – Delivery Groups Terms of Reference for the Delivery of the Towns Fund Programme

Membership:

There are five separate delivery groups which are responsible for the key themes outlined in the Town Investment Plan – Health and Wellbeing; Identity and Brand; Skills and Growth; Town Centre; Transport and Connectivity. Each group is made up appropriate sector representation to support their work area.

Responsibilities:

Work together to support the Place Board and Mansfield District Council in the management and implementation of the Mansfield Town Investment Plan.

Provide support and guidance to Mansfield District Council (Accountable Body) in the programme management and governing of the Town Investment Plan, in line with the adopted Heads of Terms from MHCLG.

Work alongside the Core Group to support the successful delivery of the projects being supported through the Town Investment Plan.

Support the development of businesses cases within their work area and submit to MDC for approval.

Responsible for monitoring the approved projects in their work area and the outputs which are attached to each project.

Provides quarterly updated to the Place Board on the delivery of their work areas projects.

Acts as Project Steering Group for approved capital projects in their work area.

Accountability:

To Place Board

Frequency of Meetings:

It is anticipated that meetings will be held on at least a quarterly basis, in line with requirement for group chairs to provide an update to Place Board meetings.

Declarations of Interest:

Group members will be required to declare any interests in agenda items at the relevant time in each meeting. A register of Interests declared will be noted in the meeting minutes and will be available upon request.

Minutes:

Minutes of meetings will be agreed at the next suitable meeting, and the Chair will move to sign them as a correct record. Copies will be held and will be available on

request. If meetings are infrequent, the move to agree minutes will be done via e-mail with group members.

3.5 Making Mansfield – Programme Assurance Team Terms of Reference for the Delivery of the Towns Fund Programme

Membership:

Mansfield District Council, acting on behalf of the Council in its role as Accountable Body. Led by the Council's Regeneration Team, there will be representation from Senior Regen Officers, Legal, Finance and Planning.

Responsibilities:

To work together to programme manage the Council Towns Investment Plan, in line with Mansfield District Councils role as Accountable Body.

The members of this team will be responsible for programme managing the Towns Fund in lines with MDC's Financial Regulations and MHCLG's Heads of Terms.

The group will provides financial and output updates to the Place Board on a quarterly basis.

Monthly updates will be provided to the Councils Capital Monitoring Groups.

Responsibility for the financial and output monitoring of the overall Towns Fund programme.

Responsible for completion, sign off and submission of six monthly claim forms to MHCLG on financial and output performance.

The group will oversee the creation, implementation and ongoing monitoring of the Monitoring and Evaluation Framework for the programme.

Responsible for the day to day running of the programme.

Accountability:

To Mansfield District Council, with information also being provided to the Place Board.

Frequency of Meetings:

Whilst monthly Project Assurance Meetings will be held, the work of this group will also be on a day to day basis and there will be ad hoc meetings to support this.

Declarations of Interest:

This will be an impartial group operated by professional Council officers, however group members be given the opportunity to declare any interests in agenda items at the relevant time in each meeting.

Minutes:

Minutes of meetings will be agreed at the next suitable meeting, and the Chair will move to sign them as a correct record. Copies will be held and will be available on request. If meetings are infrequent, the move to agree minutes will be done via e-mail with group members.

3.6 Making Mansfield – Technical Group Terms of Reference for the Delivery of the Towns Fund Programme

Membership:

The group will be led by MDC's Regeneration Team and will have representation from each of the Place Board Delivery Groups.

Responsibilities:

Work together to support the implementation of the Mansfield Town Investment Plan (TIP).

The group will be responsible for establishing the level of content required for each business case, based on MHCLG's guidance and establish an evaluation framework to support this.

Responsibility for the appraisal of Business Cases and feedback to the Core Group.

Establish and maintain an evaluation system for the recording of appropriate business case evaluation documentation to ensure it is available should it be requested from MHCLG.

Accountability:

To Mansfield District Council.

Frequency of Meetings:

Meetings will be held on an ad hoc basis, as required for the delivery of the programme.

Declarations of Interest:

Group members will be required to declare any interests in agenda items at the relevant time in each meeting. A register of Interests declared will be noted in the meeting minutes and will be available upon request.

Minutes:

Minutes of meetings will be agreed at the next suitable meeting, and the Chair will move to sign them as a correct record. Copies will be held and will be available on request. If meetings are infrequent, the move to agree minutes will be done via e-mail with group members.

4. Code of Conduct

All Mansfield Place Board members have previously signed up to a Code of Conduct which is published on Mansfield District Councils website.

5. Transparency

Transparent decision making is supported by the publication of information on Mansfield District Councils website. To support this, we publish the following information:

- A documented decision-making process outlining the voting rights of the Mansfield Place Board
- Profiles of Mansfield Place Board Members to be published
- All Mansfield Place Board papers to be published in advance of the meeting (5 clear working days)
- The draft minutes of Mansfield Place Board meetings to be published following the meeting (10 clear working days)
- The final minutes of Mansfield Place Board meetings, once approved by the Place Board to be published (10 clear working days)
- Any conflicts of interest reported will be formally noted within the published minutes

Original approval date: tbc April 2021

Review date: April 2022

Originator: Gemma Denton – Senior Regeneration Officer, Mansfield District Council.

Last amended: April 2021

Appendix B Funding Streams and Opportunities – April 2021

	Title	Date Launched	Description	Status	Comments
1.	Heritage Lottery Fund	2019?	Townscape Heritage Project. This five year project is due for completion February 2024. The total budget for the project is £1.3 million, with £849,100 provided by the NLHF (National Lottery Heritage Fund). Grant can contribute towards repairs to the fabric of a building with emphasis on conservation and high quality workmanship.	Application successful.	Scheme being implemented in Leeming Street, Mansfield. 40 properties identified as suitable to apply for up to 75% of costs.
2	Future High Street Fund (FHSF)	2018	https://www.gov.uk/government/collections/future-high-streets-fund	Unsuccessful	
3	Town Fund (TF)	2019	100 Places asked to apply for Towns Deal of up to £25m. Town Deal Boards to be established, with investment priorities and project proposals set out in a locally-owned Town Investment Plan. Proposals should drive long term economic and productivity growth through investment in connectivity, land use, economic assets including cultural assets, skills and enterprise infrastructure. https://www.gov.uk/government/publications/towns-fund-prospectus Local Authorities can apply	Successful. £12.3m	Heads of Term signed. Prioritisation of projects to be determined as award less than application. Notification to MHCLG required by 24 May 2021.
4.	TF Accelerated Funding	2020	Up to £1m of additional funding as part of the Town Deal ahead of submission. Intended to be spent in financial year 2020/21. Objectives included: Improvement to or new parks and green spaces and sustainable transport links <ul style="list-style-type: none"> • Improvements to town centres including repurposing empty commercial properties • Demolition or site remediation 	Successful £1m	Update to Place Board 28.04.21

			Local Authority led.		
5.	Community Renewal Fund (CRF)	2021	<p>Revenue projects to be delivered by March 2022. Up to £3m. Against themes of: Skills and Employment Enterprise Culture and Arts – Visitor Economy. Low Carbon</p> <p>Pre-Cursor to launch of Community Prosperity Fund. https://www.gov.uk/government/publications/uk-community-renewal-fund-prospectus</p> <p>Local Authorities and any other organisation/ provider can apply through the accountable body which is the Upper Tier Authority. Notts CC.</p>	EOIs submitted	<p>Briefing to Place Board 28.04.21. Mansfield identified as a Priority Area along with Bassetlaw and Newark and Sherwood. Expressions of interest submitted by 16.04.21. Bids deadline xx May. NCC led body and final submission to MHCLG by 18 June 2021.</p>
6.	Levelling Up Fund (LUF)	2021	<p>Capital Projects. Bids determined by MP constituencies. Up to £20m for maximum of 3 projects. Opportunity for County Council to look at Transport Infrastructure projects up to £50m https://www.gov.uk/government/publications/levelling-up-fund-prospectus</p> <p>Local Authorities can apply.</p>	Round 1 bids to be submitted by 18.06.21	<p>Briefing to Place Board 28.04.21. Consideration of expanding the Mansfield Connect project originally submitted in TF Bid.</p>
7.	Community Ownership Fund	2021	<p>£150m national fund. Community Groups can bid for up to £250,000 match-funded to buy or take control of local community assets. https://www.gov.uk/government/publications/community-ownership-fund/community-ownership-fund</p> <p>Community and voluntary groups can apply.</p>	Round 1 Bids 18.06.21	
8	Nature for Climate Fund	TBC	£640m funding to support tree planting schemes across the UK to assist with Climate targets and increase the rate of tree planting.	Fund not yet launched	
9	Local Authority Treescapes Fund	TBC	Local authorities across England will be invited to bid for up to £300,000 for projects that establish more trees in settings such as on riverbanks, hedgerows and roads where they can provide ecological benefits	Fund not yet launched	

10	Youth Investment Fund	TBC	£500 million available over the next five years to support young people into work and build new youth centres across the UK.	Fund not yet launched	
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