

**Making Mansfield Place Board**  
**Date of Meeting: 28<sup>th</sup> April 2021 3.00 pm**  
**Via Microsoft Teams**

**Chair:** Andrew Cropley -Vision West Notts; **Vice Chair:** Richard Crisp - Mansfield Building Society  
 Elected Mayor Andy Abrahams MDC Board representative, Ben Bradley MP, Matthew Neal - NCC  
 Gary Jordan -Mansfield and Ashfield 2020; Kath Jepson – B Jephson Mansfield Ltd, Councillor Stuart Richardson – MDC, Sharon  
 Hutley – NTU, Michael Fisher – Linneys, Andy Dean – Business Consultant, Kevin Sharma - NCC, Sandhya Ward - , Melanie  
 Pythian – BEIS, Nikki Rolls – Mansfield BID

**Mansfield District Council Officers**

Mariam Amos Director; Michael Robinson Director; Matt Wright- Senior Regeneration Officer; Katie Mills - Principal Planning  
 Officer, Gemma Denton – Senior Regeneration Officer, Sarah Troman – Head of Neighbourhood Services,

**Apologies;** Hayley Barsby Chief Executive Officer; Steve Morris, CVS, Sean Parkes - NCC

**Chair: Andrew Cropley, West Notts College**

**Vice Chair:**

<b>Item:</b>	<b>Discussion Notes:</b>	<b>Actions:</b>	<b>Timescale:</b>
<b>Introduction of meeting</b> <b>Andrew Cropley:Verbal</b>	Andrew Cropley welcomed everyone to the meeting		
<b>New member consideration</b> <b>Andrew Cropley: Verbal</b>	New board member recommendation from Oxford Innovation – David Smith – Director of I-Centre in Mansfield.  Proposed to accept David Smith to the Board:  <b>Accepted unanimously on to the Mansfield Place Board</b>		

	David Smith introduced himself to the Board.		
<b>Declaration of Conflict of Interests: Andrew Cropley Verbal</b>	<p>Andrew Cropley – interest in the Future Tech Skills</p> <p>Sharon Hutley – interest in the Future Tech Skills</p> <p>Parish Councillor Andrew Burgin – Attending in role as Parish Councillor but also part of Mayor’s Cabinet at Mansfield.</p>		
<b>Review of previous minutes: Andrew Cropley Verbal</b>	<p>Minutes circulated:</p> <p>Private sector representation has been voted on to the board.</p> <p>HB met with Claire Cuthbert from Evolve Trust</p> <p>All actions completed.</p> <p><b>Agreed as a true and accurate record.</b></p>		
<b>Towns Fund Heads of Terms update: Mike Robinson; verbal</b>	<p><b>Comments and Questions to note:</b></p> <p>Heads of Terms received from MHCLG which included an error as the NTU / MDC student accommodation project was not included for support. NTU and MDC still working together and looking at Clumber House.</p> <p>Heads of Terms have been signed and the offer accepted and were returned to Government on 24<sup>th</sup> March 2021. Two months to confirm which projects will move forward.</p>		

	<p>Detailed business cases to be completed within 12 months.</p> <p>Not obliged to send off business cases for formal approval but MDC could be spot checked for assurance.</p> <p>KJ: concerned with time limits and that projects can be completed. MR advised worked with #MYTOWN and listened to what the district businesses and residents desired hence many projects in need of more development but assurance process in place to address this.</p>		
<p><b>6. Towns Fund Project Update, Prioritisation, Governance and Partner Business Case Workup Arrangements</b></p> <p><b>Mariam Amos report</b></p>	<p>The Healthy Mansfield revenue project to deliver health projects across the district, much of the transport proposals and The Mansfield Student Accommodation Project were not endorsed by Government for funding in the TIP.</p> <p>The Mansfield Hub (Mansfield Connect) – to be developed through the forthcoming Levelling Up Fund, seeking a higher rate of funding to deliver a truly transformational project for the town</p> <p>The Warsop Heritage Action Zone – omitted and shelved for a future funding pot from the Heritage Lottery Fund. Mansfield currently has the Leeming Street Heritage Fund work ongoing, once this project is</p>		

	<p>completed capacity for delivery of a similar scheme in Warsop will open up.</p> <p>Recommended to agree these projects to move forward and develop business cases:</p> <p><b>AGREED</b> to support these projects</p> <p>Warsop Community Health Hub</p> <p>Destination Mansfield Branding</p> <p>Future Tech Knowledge and Skills Exchange</p> <p>Mansfield Woodhouse Micro Tech</p> <p>MW to circulate the presentations given at the meeting</p> <p>Three projects to discuss for inclusion/exclusion</p> <p><b>Smart Mansfield Project</b></p> <p><b>Cycling Infrastructure Improvements</b></p> <p><b>Destination Parks</b></p>	<p>MW to circulate presentations to the Board</p>	
<p><b>6a. Smart Project Presentation</b> <b>A Dean; Presentation</b></p>	<p>Andy Dean - Business Consultant. Questions and comments to note:</p> <p>KJ – financial diagram showing ongoing costs is appreciated.</p>		

	<p>BB – concerns how this is put across in an application and timescales for the project shown.</p> <p>AD – need to focus and define what Mansfield wants, with four key areas of progress but there will be requirements to cull a couple of the projects, and can work through and deliver within the 12 months, suppliers have documented evidence how wayfinding mechanism has been implemented previously.</p> <p>MF – run some exercises and consult on what people need so they are taken up and adopted.</p> <p>AD – mapped the needs of the town.</p> <p>MF can work with social media platforms in the town.</p> <p>NR- from a town centre perspective the ANPR parking is absolutely essential and a missing provision in town.</p> <p>AD – need to look at options and companies can offer solutions</p> <p>MF – Just Park is an app that allows people to find parking spaces</p> <p>BB do we need to explore if there are apps and systems already in place.</p> <p>MP – decisions made locally for projects that can assure they will be worked up within the year then</p>		
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	<p>Towns Fund would be accepting of a full business case.</p> <p>DA – alerts available to send texts to show where there are health and social care offers and resources. Would welcome a meeting outside of this meeting.</p> <p>It would be well worth speaking to the Towns Fund Delivery Partnership to see if there are any other Towns Fund places that have/or are planning similar schemes. Melanie Pythian can pick this up.</p> <p>This could be a pilot phase and considered under the Levelling up Fund.</p> <p>BB - perhaps to use this to set up a network and run just 1 or 2 small projects as a pilot using that network, and look to progress to a much bigger long term proposal as part of the Mansfield Connect bid in to the Levelling Up fund, having then got the basic network in place to be able to add things on. That would also give us more time to work up the cases for some of the projects</p> <p>MR - social media plotting sounds like a great offer to pursue irrespective of whether we allocate Town Fund to this project or future funding</p>	<p>MP to liaise with the Town Fund Delivery Partnership</p>	
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	<p>Cllr Richardson – how would we get involved in revenue streams from the SMART Network and is there evidence of other towns doing this?</p> <p>AD – base stations using LP WAN system could be used. Wayfinding platforms, people can connect and businesses can pass information through this. These options could help to generate income. AD will send a link to MW to pass out to the board</p> <p>The point about the difference between Smart versus high tech – i.e. the former uses data to then inform and drive development of activity, planning of resources etc - is key. Just using an app is tech use, using the data from that app to develop provision is Smart.</p>	<p>MW to send a link to towns using these technology for revenue funding options.</p>	
<p><b>6b. Cycling Project Presentation</b> <b>M Neal S Parks</b></p>	<p>Presentation by Matthew Neal (NCC) - circulated</p> <p>Questions and comments to note</p> <p>Include cycling infrastructure in the costings</p> <p>MN – working with MDC and how this links into town centre, including parking for cycling hubs</p> <p>KJ – would this better to split between Town Fund and Levelling up fund due to time constraints with transport issues.</p>		

	<p>MA – Levelling up is £20 million and for a maximum of three projects and there has to be connectivity between the projects.</p> <p>MN – there is a risk that could be manageable. KS would have to work with what we already have and fit in the project.</p> <p>BB – what needs does WNC have for students and cycling and what evidence is out that cycle lanes make more people to cycle.</p> <p>AC – not a great number of cyclists but it is cycle storage rather than roads and cycle lanes but this may change it town centre accommodation is built.</p> <p>KS – this varies from one area to another, % increases are seen.</p> <p>AA – this is an aspirational opportunity that will benefit for many years and hopefully will encourage people to take up cycling.</p>		
<p><b>6c. Destination Parks Project Presentation S Troman</b></p>	<p>Sarah Troman gave a presentation on Destination Parks</p> <p>Other parks in the region offer revenue options for activities and entertainment,</p> <p>ST – link parks and cycle routes</p>		



	<p>Learn to cycle track at Bellamy and is not too far from George V Park</p> <p>GJ - some great ideas here for getting locals and visitors engaged in club, outdoor, sports and cultural activities. Much easier sell to the public as a destination locality than getting people on their bike. Markeaton park is a good example but Sutton Lawns is something to look at too? Link cycling as a second phase for the future when Mansfield is active again.</p> <p>BB - agree with Gary that the leisure attraction is key selling point as opposed to cycling... but benefits of cycle routes make far more sense to me here with a clear leisure offer and links across all of these attractions than they do on the A60, I must say</p> <p>ST still waiting for costings for some of the ideas, a lot of facilities are already there and can be adapted and updated.</p> <p>NR – Smart Cities and Destination Parks should be Option 3.</p> <p>AA – can we merge these so Destination Parks is £2 million, Cycle project £1 million and Smart Cities £1 million</p> <p>KS - Cycle project would have to prioritise on town centre and parking element and come up with options.</p>	<p>MF to work on names for routes</p>	
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	<p>Could the cycle network link in with destination parks. ST – the current trails do not link to the town centre currently.</p> <p>ST could work with MN and KS at NCC to bring a project together.</p> <p>MW advised there can be a mixture of the projects for £4 million. MP advised if you join two projects together the financial envelope could be bigger.</p> <p>AC – if the place board backs the Smart Cities and Parks and come back with a proposition and costs and options that can be refined can we agree to this proposal.</p> <p>MP – project confirmation required initially but if there are changes to projects then would have to contact Towns Fund and request these changes</p> <p>Proposal Allocate approximately £1 million for the Smart Cites and £3 million for Destination parks and integrated cycle project.</p> <p>AD – clarity required if there will be a procurement process, MW confirmed this. AC- Link up Smart Cities with Levelling up fund bid.</p>	<p>ST to meet with NCC to discuss a joint project</p>	
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	<p>MR – if not spending funding on cycle routes then look to allocate some town centre requirements including cycle storage.</p> <p>BB – Smart Mansfield can be put in place as a pilot then add and expand. Destination Parks and sustainable travel.</p> <p>Recommendation: to allocate £3 million for Destination parks and cycle infrastructure.</p> <p>£1 Million smart cities</p> <p>RC – need to show town centre project inclusion such as cycle storage.</p> <p><b>AGREED to put forward the suggestion</b></p>		
<p><b>6. d Decision on Prioritised Projects Discussion: ALL</b></p>	<p>Recommendation: to allocate £3 million for Destination parks and cycle infrastructure.</p> <p>£1 Million smart cities</p> <p>RC – need to show town centre project inclusion such as cycle storage.</p> <p><b>AGREED to put forward the recommended prioritised projects back to MHCLG.</b></p>		

	<p>Agenda Governance – MP – compare with National Growth Local Assurance framework and D2N2 local assurance framework</p> <p>Sajeeda Rose advised MW to pick this up with Tom Goshawk</p>	MW to speak to TG at D2N”	
<p><b>Update on the Urban Greening Project Report S.Troman</b></p>	<p>Sarah Troman updated – circulated with the papers</p> <p>Questions to note:</p> <p>NR – this was going to be discussed at the Town Centre sub-group. NR to liaise with ST and the Town Centre Sub-Group</p>	NR to meet with ST and the Town Centre sub group	
<p><b>Levelling up fund MDC; Report Gemma Denton</b></p>	<p>Gemma Denton gave an update – this was circulated.</p> <p>AC – broad plan for the Levelling up fund proposal – discussion already taking place and suggestions welcome from the Place Board.</p> <p>MR – Mansfield Connect project can have a great impact on the town centre. Round One deadline is 18<sup>th</sup> June and we will not be submitting at that stage.</p> <p>Second round – guidance insight requested from BB if themes change by the time this is submitted.</p>		

	<p>NR –would the Town Centre Masterplan impact on the Levelling up fund and vice versa, this will have to be connected. MR – The Masterplan will consider the key regeneration sites in the TC and we would tie this in with option locations for Mansfield Connect</p> <p>Levelling up fund workshop on 11<sup>th</sup> May – if board members wish to be involved let Eloise at WNC know.</p> <p>KJ – Levelling up fund – can we approach NCC to put forward for a major transport scheme.</p> <p>MN – NCC have projects to put forward, districts can propose transport schemes and NCC can support but NCC will be evaluating their projects.</p> <p>NR will the Place Board be consulted on NCC Levelling up fund projects.</p> <p>MR – have worked with NCC to look at what transport schemes are being proposed.</p> <p>AA - £50 million – timing of spend – what are the chances of Mansfield trying to get a bigger project in the Levelling up fund.</p> <p>MN – need to evaluate schemes against the criteria.</p>	<p>ALL - Let Eloise at WNC know if you wish to take part in the Levelling up fund workshop</p>	
<p><b>CRF update</b> <b>M Neal; Verbal</b></p>	<p>CRF request for bids and expressions of interest, priority 100 places, Bassetlaw, Mansfield and Newark and Sherwood selected, there are a number of</p>		

	schemes - £3million for each priority place to be completed by 31 <sup>st</sup> March 2022. Hard criteria and targets for these projects. Webinar will be run for organisations and businesses.		
<b>Future Funding Update Verbal Appendix B M.Robinson</b>	Details of this are in the appendix in the papers. CRF key lead into prosperity fund next year.	Send comments or additional funding streams to MW for inclusion with the minutes	
<b>Date of next meeting</b>	Friday 2 <sup>nd</sup> July, provisionally 1-3pm		