

**Making Mansfield Place Board**  
**Date of Meeting: 16<sup>th</sup> July 2020 10.00 am**  
**Via Microsoft Teams**

**Chair:** Andrew Cropley -Vision West Notts; **Vice Chair:** Richard Crisp - Mansfield Building Society (not in attendance)  
 Elected Mayor Andy Abrahams MDC Board representative)  
 Gary Jordan -Mansfield and Ashfield 2020; Kath Jephson – Jephson;  
 Adrian Smith - Notts County Council; Sajeeda Rose – D2N2,  
 Sharon Turner – DWP; Sue Fielding – DWP, Nikki Rolls - BID; Steve Morris - Mansfield CVS; Ben Bradley – MP;  
 Mark Biggs - Notts Trent University; Ilana Freestone Active Notts; David Ainsworth - ICP  
 Sandhya Ward - Homes England; Rob Copeland, Cllr Stuart Richardson – MDC Councillor

**Mansfield District Council Officers**

Mariam Amos Director; Michael Robinson Director; Matt Wright Senior Regeneration Officer, Gemma Denton Senior Regeneration Officer, Sarah Troman Head of Neighbourhood Services

**Apologies** Hayley Barsby CEO Mansfield District Council, Karl Tupling - Homes England, Richard Crisp - Mansfield Building Society;

**Chair: Andrew Cropley, West Notts College**

**Vice Chair:**

<b>Item:</b>	<b>Discussion Notes:</b>	<b>Actions:</b>	<b>Timescale:</b>
<b>Introduction of meeting</b> <b>Andrew Cropley:Verbal</b>	Actions and information / questions to note will be recorded in the minutes.		
<b>Review of previous minutes</b> <b>Andrew Cropley:Verbal</b>	Reviewed by exception, no comments or amendments.		

<p><b>State of the district (employment and skills)</b></p> <p><b>Sharon Turner (DWP)</b></p>	<p><b>Presentation By Sharon Turner DWP</b></p> <p>Retail, warehousing and hospitality industry affected. Construction affected due to difficulty in sourcing materials.</p> <p>Agency requests for staff has increased. Redundancy pop up hubs to be set up. Employment and interview skills sessions available. Sector based work academies with NHS for jobs at Kings Mill.</p> <p>MR asked about DWP engagement with clients – ST; job centres are opening up but digital engagement is the main area for supporting clients.</p> <p>AS (NCC): existing long term unemployed facing barriers, has DWP seeing increased mental health and debt issues and do the work coaches signpost them. SF: work coaches picking these up and work with disability employment adviser to support and majority are supported if DWP are aware. Certain crisis words are flagged up in U.C journals and they make contact.</p> <p>AS to set a meeting up with DWP</p> <p>DA: to make contact with DWP re ICP board and aspirations.</p> <p>SM (CVS) work with DWP on triage and potential for volunteer. Concerns with some of the requests for service for volunteer support including requests for</p>	<p>AS to contact DWP re support and barriers</p> <p>DA to contact DWP re ICP board engagement</p>	<p>ASAP</p> <p>ASAP</p>
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	<p>food and help with medicine. This links into the ICP but this requires a separate meeting.</p>	<p>SM to set up a forum for this to be supported (CVS)</p>	<p>ASAP</p>
<p><b>Review of Update documentation and MHCLG Towns Fund position update</b></p> <p><b>Mike Robinson</b></p>	<p><b>Verbal (papers circulated)</b></p> <p>#mytown campaign has been running and PR has resulted in ideas for projects that were submitted for the Government deadline.</p> <p>Town Investment Plan to be submitted and this also has to include impact of COVID-19 in the short term. List not complete especially around health programmes</p> <p>BB: in the wake of COVID there may be a separate funding pot for this area.</p> <p>DA (ICP) health hub work pre-winter required and need to work with local NHS services to also include mental health and this can be part of the bid.</p> <p>MA (MDC) align health and leisure to support the bid</p> <p>DA: transport link is a big issue.</p> <p>FHSF – Five areas (town centre based)</p> <p>Market Place – leisure; Access town centre links; repurpose underutilised/derelict buildings; regeneration</p>		

	<p>of a site for housing; NTU student accommodation in Clumber House</p> <p>BB supports a move of the Civic Centre operations to the town centre.</p> <p><b>Recommendation: Review of Update documentation and MHCLG Towns Fund position update - AGREED</b></p>		
<p><b>Discussion of use of accelerated Towns Fund £1m to fund greening and infrastructure</b></p> <p><b>Matt Wright</b></p>	<p><b>Report circulated with the papers</b></p> <p>Deadline for project ideas is 14<sup>th</sup> August but the funding has to be spent during this financial year.</p> <p>Urban Greening is a key theme.</p> <p>BB: Quaker Way/West Gate – this area could be residential area/ park area</p> <p>NR (BID): how would green spaces be maintained? AC suggested working with young people and education facilities and this can instil civic pride.</p> <p>KJ: Taxis in the town centre, no designated Hackney Taxi rank. MR: continue to look at and review with NCC and be part of the Town Centre Masterplan</p> <p>AS: Feasibility work required urgently for highways, planning utilities and access before the 14<sup>th</sup> August,</p>		

	<p>need to contract VIA. Also engagement with disability/equality groups to ensure accessibility.</p> <p>AA (Elected Mayor) interested in shared space with cyclist, pedestrians and vehicles. AS advised appraisal needed to and again engagement with equalities and disability groups with VIA</p> <p><b>Recommendation: Discussion of use of accelerated Towns Fund £1m to fund greening and infrastructure - AGREED</b></p>		
<p><b>Introduction to leisure facility management</b></p> <p><b>Rob Copeland</b></p>	<p><b>Presentation on Move More (this section of the meeting was recorded with agreement of all participants)</b></p> <p>AA (Elected Mayor) any financial implications and reduction in health costs if physical activity increased: RC: for example if reduction in cardio vascular incidents this can save millions.</p> <p>AA: branding is important and welcomes something on the lines of “Move More Mansfield”</p> <p>IF (Active Notts) whole system approach with partners working together.</p>		

	<p>SM (CVS) thanked Rob and will feedback this information to his partner organisations and groups.</p> <p>RC: suggested a role is created within this partnerships</p>		
<p><b>Board project prioritisation</b></p> <p><b>Andrew Cropley</b></p>	<p><b>Discussion – paper circulated</b></p> <p>AC asked if anything missing from the list, nothing to note. Prioritisation project list was discussed, focusing on red issues that are unlikely to be accepted predominantly due to cost and other funding available. ALL It was agreed that the projects highlighted red on the priorities list are removed. MR advised that those still on the list are subject to change if required.</p> <p>KJ asked if all the red projects can be encouraged to happen outside of this Place Board. MR advised these are often political or at County and Central Government level but they are all still relevant to Mansfield.</p> <p><b>Questions to note:</b></p> <p><b>Four Seasons;</b> NR asked about improving the car park; MR reported that improving technology fits with Smart Cities but maintenance project offer unlikely to score points.</p> <p>Click and Collect needs to be considered to support the sustainability – GD (MDC) to pick this up for the</p>		

	<p>Town Centre Masterplan and how this can create a customer journey</p> <p>The board went through the Green projects and AC requested that only exceptions and relevant questions asked, not discussion.</p> <p>Centralised Hub to be a discussion outside of this meeting</p> <p>Flexible Learning (made amber following discussion) DWP interested in being involved in this. GJ (Mansfield 2020) advised of the “Make a space” idea – discuss with CVS/WNC and DWP</p> <p><b>Agreed to progress with Green and Amber projects and request if there any further ideas to come forward.</b></p> <p>KJ :Buildings in the town centre needs to be brought into use for heritage use. MR this can link into events and branding to encourage visits to the town centre</p>	<p>GD to look at this in relation to the Town Centre Masterplan</p> <p>MW and AC to arrange.</p> <p>Meeting to be arranged for discussion GJ/SM/AC</p>	
<p><b>Amendment to Place Board setup and reporting through subgroup agreement</b></p> <p><b>Andrew Cropley</b></p>	<p><b>Report</b></p> <p>Suggest to set up a core board to manage the projects</p> <p>Stakeholders can be in more than one subgroup and ensure project leaders share notes following meetings and review the structure of the meetings.</p>		

<p><b>Next Steps</b></p> <p><b>Andrew Cropley</b></p>	<p><b>Verbal</b></p> <p>Suggest the next meeting to discuss the green/ambers is around the end of August and then the full agreement session to take place in September before the deadline submission date of 31st October.</p> <p>Sub groups should meet before this. AC and MW to look at the mandate of these groups with MR and MA</p> <p>SF (DWP) would like to participate in the sub groups and requested a list of the leaders to make contact with.</p> <p>Circulate the MHCLG template out to the group</p>	<p>MW to circulate the dates</p> <p>AC/MW</p> <p>MW to circulate this list of sub groups out.</p> <p>MW</p>	
<p><b>The date of the next board meeting is: TBC</b></p> <div style="text-align: center;">  </div> <p>SIGNED: Andrew Cropley, - Place Board Chair</p>			