

Mansfield District Council

Visitor Contact Tracing Record

Please do not enter any Mansfield District Council site if you have COVID-19 or symptoms of COVID-19 (including fever, new persistent cough) or if you have been in contact with anybody with COVID-19.

Government guidance states that you must self-isolate.

The personal data you provide on this is for the purpose of supporting NHS Test and Trace. Your data will be processed only in relation to NHS Test and Trace. This data will be stored electronically for a 3 week period and then deleted. Please see the separate privacy notice for further details.

Name/Lead name if group	
Number of people in your group	
Contact telephone number <i>(*for NHS Test & Trace)</i>	
Date of visit	
Time of arrival	
Time of departure	
Department or member of staff you are visiting	

BY SIGNING THIS FORM YOU ARE AGREEING TO OBEY THE CURRENT SOCIAL DISTANCING GUIDELINES FROM THE UK GOVERNMENT WHILST ON SITE.

I have answered the questions to the best of my knowledge

Signature: _____ **Date:** _____

Please bring along the completed form with you when you visit the MDC site, alternatively you can complete a form upon arrival.