

**Mansfield
District Council**

**Incubation Unit
Terms and Conditions**

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www.mansfield.gov.uk



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Incubation Unit- Terms and Conditions

To Qualify

- You must be deemed to be a new trader. A new trader is someone who has not stood on Mansfield Market within the 12 months prior to their application for a unit. Consideration may be given to applicants who do not fall into this definition at the discretion of the management. An incubation unit is only for traders selling the top 20 lines chosen by Market Management (please find the list attached) or for a product that is not already represented on the market.
- Incubation units will not be allowed to sell identical goods already available on the market.
- You must only sell one line/product per unit.
- You are only entitled to one incubation unit as part on the scheme. However, an extra market stall can be rented via the Market Management.
- Only one member of any family (living at the same address) will be granted an incubation unit.
- You will be required to pay a three month deposit or equivalent assurance for the use of an incubation unit and you will be required to possess the corporate market uniform before trading can commence. The deposit will also cover the cost of the corporate market uniform and will be returned on completion of the full year of continuous trading.
- You will be subject to the terms and conditions that are contained within the Traders Handbook and the conditions and penalties below.
- **Licence Conditions**
- You must wear a corporate uniform includes a name badge at all times when standing the unit.
- The Council reserve the right to remove or change the location of your stall at any time.
- The Licence will run for a period of 12 months
- You are entitled to 5 days holiday per year. You need to give at least 48 hours' notice will need to be given to the town centre management team before it will be approved.
- You may be required to trial new market initiatives such as card payments. You may be required to make a financial contribution. Failure to co-operate with the trials will be a breach of the licence conditions.
- The trader must have Public Liability Insurance and Employers Liability Insurance if appropriate.

Penalties

- Failure to comply with the Licence conditions above and the terms and conditions of the Trader Handbook may result in your immediate removal from Mansfield Market.
- If the Licence Conditions and/or the Trader Handbook is broken at any time during the 12 month licence period the three month deposit may not be refunded.